



Department of Public Safety and Correctional Services

CRIMINAL JUSTICE INFORMATION SYSTEMS-CENTRAL REPOSITORY

Information Technology & Communications Division

Post Office Box 32708 • Pikesville, Maryland 21282-2708

Main №: 410-764-4501 Toll Free 1-888-795-0011 • Facsimile №: 410-653-6320/5690 • www.dpscs.maryland.gov

STATE OF MARYLAND

September 19, 2016

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CHIEF INFORMATION
OFFICER

ARTHUR C. RAY, III
DEPUTY CHIEF
INFORMATION OFFICER

CAROLE SHELTON
DIRECTOR

Attention: Human Resource Departments
Re: Fee changes for background checks

This letter is to inform you of the fee changes for background checks, which will become effective on October 1, 2016. Please see the new fee schedule below for your convenience. The fingerprinting fee at the CJIS-Central Repository is still \$20.00 but you may choose to go to another agency. Please verify what the fees are for fingerprinting if you go to another agency because they may vary.

Full background check (State and FBI)	\$30.00
Child Care Volunteer	\$28.75
Maryland Mentor	\$15.00 with certification card
State Background check only	\$18.00
With gold seal	\$19.00
Criminal Justice	
Full Background	no fee
State only	no fee
Attorney/Client Civil	\$18.00
Attorney/Client pending criminal case	no fee

If you have any questions please contact the CJIS Customer Response Services Unit on (410) 764-4501 or toll free at 1-888-795-0011 Monday through Friday 8:00 am to 5:00 pm.

Sincerely,

Terry Gilmore
CJIS Customer Response Services Manager