



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

---

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • msde.maryland.gov

## MEMORANDUM

**TO:** Approved Trainers and Training Organizations

**FROM:** Angeline Bishop-Oshoko  
Credentialing Branch Chief

**DATE:** June 10, 2020

**SUBJECT:** Update on Face-to-Face Training

---

As the State moves into Phase Two of Governor Hogan’s plan for reopening businesses, the Office of Child Care within the Division of Early Childhood has approved the resumption of face-to-face training for child care providers. Effective July 1, 2020, trainers may resume face to face training. We are encouraging all trainers to continue to take precautionary measures to minimize the impact of COVID-19. All face-to-face training will be limited to 10 participants including the trainer and must adhere to the guidelines established by the CDC. These guidelines are as follows:

- Gatherings Larger Than 10 Persons Prohibited. Social, community, recreational, leisure, and sporting gatherings and events of more than 10 people (“large gatherings and events”) are hereby prohibited at all locations and venues, including but not limited to parades, festivals, conventions, and fundraisers.
- All customers over the age of two are required to wear Face Coverings while inside any Personal Services Establishment.
- Ensure patrons are seated at least six feet away from each other.
- Provide all occupants and attendees with the capability to wash their hands.

We expect that all trainers will conform with the guidelines provided by the CDC, Governor Hogan and the Maryland State Department of Education. If you have further questions please contact Nancy Cahlink-Seidler, Training Approval Coordinator at: [Nancy.Cahlink-Seidler@Maryland.gov](mailto:Nancy.Cahlink-Seidler@Maryland.gov) or Deborah Langer, Training Approval Specialist at: [Deborah.Langer@Maryland.Gov](mailto:Deborah.Langer@Maryland.Gov).

**Please note that you can continue to offer virtual training.**

Thank you and please continue to take precautionary methods to remain safe and well!