MEMORANDUM

TO: MSDE, OCC Child Care Approved Trainers and Training Organizations

FROM: Nancy Cahlink-Seidler
Training Approval Coordinator

DATE: March 13, 2020

SUBJECT: E-learning during March 16, 2020 through March 27, 2020 as a result of COVID-19

In an effort to help mitigate concerns associated with COVID-19 (coronavirus), the Office of Child Care will allow trainers to modify how they conduct training. Effective Monday, March 16th, through Friday, March 27th, all approved trainers and training organization are allowed to conduct e-learning during this time, in the form of live webinars. This can be done with WebeX, Google Hangouts and Zoom.

If you plan on conducting training using the format listed above, you must invite Nancy Cahlink-Seidler, Training Approval Coordinator, nancy.cahlink-seidler@maryland.gov and Debbie Langer, Training Approval Specialist, deborah.langer@maryland.gov to your e-learning platform prior to the training occurring. You must also submit in writing, via email, any modifications that are being made as a result of this change.

Any questions or concerns can be directed to: Nancy Cahlink-Seidler, Training Approval Coordinator at: nancy.cahlink-seidler@maryland.gov or can be reached at: Cell:410-689-8888.