Frequently Asked Questions

Infant and Early Childhood Mental Health

as authorized by the

House Bill 513

1. **Question**: How do programs complete the goals if they are new?
   **Answer**: Complete them as a first-year program.
   
   Ex:  
   *Goal 1*: The program will serve _____ children and families  
   *Goal 2*: The program will serve _____% of programs in my geographical area.  
   *Goal 3*: The program will provide high-quality professional development to _____% of caregivers to address challenging behaviors.

   If existing programs do not have information to respond to the goals, use the modified questions above.

2. **Question**: Should programs use the budget narrative within the application?
   **Answer**: Yes

3. **Question**: Is there a page limit for sections with no page limit indication?
   **Answer**: No

4. **Question**: Can programs use funds to purchase cell phones for employees under the grant?
   **Answer**: Yes, cell phones should be added under the supply line and not equipment.

5. **Question**: Should written responses in the application be single spaced or double spaced?
   **Answer**: Either is fine, there is not a strict format.

6. **Question**: How many programs are currently funded?
   **Answer**: 12 - a link to the program's names and geographical location can be found [here.](#)
   An updated flyer will be uploaded.

7. **Question**: What is the indirect cost rate?
   **Answer**: 10%

8. **Question**: What is the OMS monitoring system?
   **Answer**: The OMS monitoring is used to track data and outcome activities.
9. **Question:** Who currently uses the OMS monitoring system?  
   **Answer:** UMB SSW manages the system and reports the data to the MSDE. All programs are required to use the system to input case data and activities.

10. **Question:** When completing the “Plan of Operation” section, does it relate to what we plan for parents or staff?  
    **Answer:** Please refer to the Grant Information Guide for specifics. This plan should address a combination of both.

11. **Question:** Are these federal funds or state funds?  
    **Answer:** Both ARP and state funds will fund the FY23 grants.

12. **Question:** Will there be any changes to reporting or invoicing requirements?  
    **Answer:** There will be no changes to reporting requirements.

13. **Question:** Can programs receive additional funding if all grants are not fulfilled?  
    **Answer:** There is a possibility, but grants funds could be reallocated to other projects.

This page will be updated with frequently asked questions and answers on a continual basis.