



Prekindergarten Expansion Grant Technical Assistance Session

Division of Early Learning

FY 2026

PRESENTED BY

Dr. Nykia Washington, Prekindergarten and Mixed
Delivery Program Manager



Presentation Outline

1. Prekindergarten Funding Overview
2. Purpose
3. Eligibility
4. Memorandum of Understanding
5. Assurances
6. Application Overview
7. Grant Timeline
8. Submission Requirements and Review Process
9. Scoring Rubric
10. Next Steps and Program Support

Prekindergarten Funding Overview

1. Blueprint Formula Funding

- Current Prekindergarten Expansion Grantees only
- Prekindergarten expansion slots from FY 25 will be converted to Blueprint slots in FY 26
- No application is required; however, grantee must be in good standing with Blueprint and grant requirements (see next slide)

2. Prekindergarten Expansion Grant

- New Applicants
- Current Blueprint Formula Funding Grantees seeking to increase slots for FY 26

Prekindergarten Funding Overview

A current Blueprint Formula Funding grantee is considered "in good standing" if the following conditions are met:

- Maintains a Lead Teacher that meets the Blueprint Requirements
- Maintains a Maryland EXCELS published quality rating of Level 3 or higher
- In compliance with grant reporting requirements and fiscal guidelines
- Not under a corrective action plan for fiscal concerns or instructional concerns

Purpose of Prekindergarten Expansion Grant

Broaden availability and expand access to high-quality prekindergarten educational programming and school readiness services for three- year-old and four-year-old students from families with household incomes up to 300% of Federal Poverty Level (FPL).

Educational Program

Grant funds must be used to provide an educational program designed to provide high-quality learning experiences for children in Prekindergarten.

- Led by qualified teaching staff
- Implement curriculum that is evidence-based and aligned with the Maryland Early Learning Standards and Maryland College and Career Ready Standards
- Implement formative and summative assessments
- Developmentally appropriate lesson plans aligned to the Early Learning Standards
- Developmentally appropriate classrooms that are well-equipped to address the needs of ALL children
- Ongoing program evaluation to ensure continuous quality improvement

Who May Apply?

Any program meeting the grant requirements may apply including, but not limited to:

- Local Education Agencies
- Private Providers
 - Child Care Centers
 - Family Child Care Homes
 - Head Start Programs
 - Faith-based programs
 - Private Schools
 - Charter Schools

Program Eligibility

This funding opportunity is designed for those who deliver prekindergarten services and participate in Maryland EXCELS including:

- Local Education Agencies (LEAs) or qualified vendors (as defined in [COMAR 13A.06.02](#)) and private providers who:
 - hold a valid license, and
 - have not incurred any serious health or safety violations in the last year.
- Head Start programs
 - Federally funded slots are being supplemented with State Pre-K Funds.

Program Eligibility – Maryland EXCELS

Priority will be given to programs with the following Maryland EXCELS ratings (in order of priority):

- Published at Level 5 with a plan to maintain this level;
- Published at level 4 with a plan to publish at Level 5 within 5 years (if you fall into this criterion, you must include a plan to reach level 5 as part of your application); or
- Published at Level 3 with a plan approved by MSDE to achieve Level 5 within five years (if you fall into this criterion, you must include a plan to reach level 5 as part of your application).

Grant Requirements

Grant Component	Grant Requirement
Lead Teacher	Bachelor's degree (*see additional information)
Assistant Teacher	High school diploma (*see additional information)
Ratio	10:1
Class Size	Maximum 20 students
Maryland EXCELS	Must be published in Maryland EXCELS at the time of application. LEAs – Level 4 Private Providers – Level 3

Grant Requirements

Grant Component	Grant Requirement
Program Type	Full Day (6.5-hour instructional day)
Program Length	180 days
Income Eligibility	3- and 4-year-olds from families with household incomes up to 300% of Federal Poverty Level (FPL).
Per Student Funding Amount	\$14,473
Blueprint Funding Amount	\$14,473

*Grant Requirements – Lead Teacher

Beginning in the 2025-2026 school year, staff qualifications for eligible private provider educators means meeting the requirements of the early childhood educator career ladder established by Career Ladder: Md. Code, Educ. § 7-1A-08.

To qualify as a Lead Teacher, one of the following requirements must be met:

- A bachelor's degree in early childhood education, child development, or a related field, or
- A bachelor's degree from another country, verified as equivalent to a U.S. degree, or
- A bachelor's degree in an unrelated field, along with experience or qualifications in early childhood education.
- Educators with 10 years of experience as of July 1, 2025, can qualify, but they must meet additional assessment criteria with a minimum score determined by MSDE on the Classroom Assessment Scoring System (CLASS) and, by July 1, 2030, earn an associate degree in early childhood education.

*Grant Requirements – Assistant Teacher

Beginning in the 2025-2026 school year, staff qualifications for eligible private provider educators means meeting the requirements of the early childhood educator career ladder established by Career Ladder: Md. Code, Educ. § 7-1A-08.

Assistant Teachers must meet the following requirements:

- A High school diploma
- Alternatively, as of July 1, 2025, educators with at least 5 years of documented experience actively serving as a teaching assistant in a publicly funded prekindergarten classroom for a minimum of 5 years for at least 20 hours per week and 180 days per year.

Career Ladder: Md. Code, Educ. § 7-1A-08: <https://casetext.com/statute/code-of-maryland/article-education/division-ii-elementary-and-secondary-education/title-7-public-schools/subtitle-1a-publicly-funded-full-day-prekindergarten-programs/section-7-1a-08>

Application Sections

- **Proposal Cover Page:**
 - County – Select the County
 - Program Type – Select Program Type: Child Care Center, Family Child Care Home, Local Education Agency, Head Start Program, College/University Program, Nonpublic School, Montessori Program, etc.
- **Extent of Need:** Describe how funds are needed to increase access to high-quality prekindergarten educational programming and school readiness services.
- **Evidence of Impact:** Describe how the proposed plan will lead to the desired goal(s).
- **Goals and Outcomes:** Identify clear goals and objectives that their program will achieve at the end of the grant period. The specific goals and objectives should align with readiness for kindergarten curriculum and instruction.

Application Sections

- **Staffing, Management Plan and Key Personnel:** List all administrative key personnel responsible for successful grant implementation and monitoring and provide resumes.
 - **Staffing and Site Selection:** Identify program location(s), the teaching team that will deliver the instructional program and the number of slots.
- **Maryland EXCELS and Accreditation:** Complete table with program status and the EXCELS plan.
- **Plan of Operation/Proposed Plan:** Identify how the program will accomplish its goals and expand access to high-quality Pre-K for 3-year-olds and 4-year-olds.
- **Evaluation and Dissemination:** Describe how the program will be evaluated to ensure continuous quality improvement. The plan must include how parents will be informed about student progress and areas of concerns.

Application Sections

- **Collaboration and Sustainability:** List collaborating community and business partners and describe their roles along with a long-term plan for sustainability.
- **Project Timeline/Implementation Plan:** Provide a timeline for key activities that will take place during the entire grant period. The activities listed must align with the grant goals and objectives, proposed plan, and correspond with the categories.
- **Budget and Budget Narrative:** Provide a detailed description of the requested funds that will be spent by the designated categories. The budget must be reasonable, allowable and cost-effective.
 - An MSDE Grant Budget C-1-25 form must also be completed, signed and submitted.
- **Appendices:** Attach supporting documents. Appendices must be included in the proposal for funding. Applications without the required appendices will be considered incomplete and will not be scored.

Modified Short Form Application

Eligible Applicants:

- Current Pre-K grantees seeking to expand slots at an existing approved program.
- Those in good standing.

In good standing means:

- Maintained a lead teacher who meets the grant requirements.
- Maintained Maryland EXCELS Level 3 or higher.
- In compliance with grant reporting requirements and fiscal guidelines.
- Not under a corrective action plan for fiscal or instructional concerns.

Modified Short Form Application

If a current grantee applicant is eligible to and desires to submit the modified, short form application, the applicant needs to only complete, and submit those application elements indicated by the following symbol:



The online system will direct you to the modified short form if you respond "Yes" to the question, "Are you or your program currently receiving Prekindergarten Expansion Grant funding?"

Grant Application Timeline SC0

Date	Program Milestone 1
February 25, 2025	The grant application opens.
February 27 – March 21, 2025	MSDE will hold a virtual customer support sessions and open office hours for interested applicants.
April 11, 2025	Application closes.
April 11 – April 30, 2025	Score applications.
April 30, 2025 – May 15, 2025	MSDE will notify applicants of award status.

Slide 19

SC0 [@Nykia Washington] This is great.
Shayna Cook, 2024-12-12T03:09:07.318

1 [@Nykia Washington] This needs to be updated.
Alexis Washington, 2025-01-24T15:04:29.926

Technical Assistance Sessions

Date	Program Milestone
February 27, 2025	MSDE will hold a virtual customer support session.
March 4, 2025	MSDE will hold Spanish-language virtual customer support session.
March 5, 2025	MSDE will hold a virtual customer support session.
March 6, 2025	MSDE will hold Spanish-language virtual customer support session.
March 12, 2025	MSDE will hold a virtual customer support session.
March 19, 2025	MSDE will hold a virtual customer support session.

Open Office Hours

Date	Program Milestone
March 10, 2025	MSDE will hold virtual office hours to answer additional questions from potential applicants.
March 13, 2025	MSDE will hold virtual office hours to answer additional questions from potential applicants (Spanish-Language).
March 20, 2025	MSDE will hold virtual office hours to answer additional questions from potential applicants.
March 21, 2025	MSDE will hold virtual office hours to answer additional questions from potential applicants.

Supports for Spanish Speaking Providers

- Online Multilingual Pre-K Expansion Grant Application:
 - FY 2026 application available online using Qualtrics
 - Multiple language options, including Spanish
- Pre-Release Outreach:
 - November 2024: Push to Pre-K information session in Spanish
 - Introduction to the upcoming Pre-K Expansion Grant opportunity
- Post-Release Technical Assistance:
 - Application-specific technical assistance sessions in Spanish
 - Spanish-language webinars as needed throughout the application process

Submission Requirements

- FY 2026 application available online using Qualtrics.
- Interested applicants must complete the application and attach any supporting documentation as appendices using Qualtrics.
- Applications must be completed as directed and presented in an organized and professional manner.
- The project abstract must not exceed 100 words.

Review Process

The review of applications will be a two-part process:

1. Application submissions will be pre-screened for all requirements and appendices. Applicants not meeting prescreen requirements **will not** be reviewed.
2. MSDE will confirm applicants submitting a modified short form application are eligible to do so.
3. A review committee established by MSDE, will evaluate applications using a scoring rubric.

**MSDE will review complete applications on a rolling basis beginning on February 10, 2025.

**MSDE reserves the right to take into consideration geographic distribution when making awards.

Review Committee

The Review committee will be composed of three (3) representatives from the MSDE.

- Applications must receive a score of 70 points to be considered for funding.
- Modified short form applications must receive a minimum score of 35.
- MSDE will return an award determination with in 30-days of submission for modified short form applicants.

Award Notification and Request for Advance

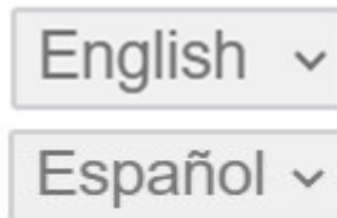
- Notification of awards will be sent by email on or before June 4, 2025.
- Processing of the official Notice of Grant Awards (NOGA) will begin on July 1st; this process can take **6-8 weeks**.
- Applicants meeting all grant requirements may be eligible to receive a 15% advance upon request. A Request for Payment Advance must be submitted with the application.

**Advance payment requests received after the application has been submitted will not be considered.

**An invoice template for billing will be sent with the NOGA (grant expenditures are reimbursable).

Online Application Tips

Upon opening the online application, you will be able select the language in which you choose to view the application – English or Spanish. There is a drop-down selection in the top right corner.



Online Application Tips

Before completing the application, you will see three qualifying questions.

Before proceeding with the Prekindergarten Expansion Grant application, please review the following statements to determine your program's basic eligibility. You must be able to certify all statements below. If you answer "No" to any statement, your program is not eligible to apply for this funding opportunity. If you answer "Yes" to all statements, you may continue with the application process.

	Yes	No
My organization holds a valid license or registration (if applicable).	<input type="radio"/>	<input type="radio"/>
My organization has not incurred any serious health or safety violations in the past 12 months.	<input type="radio"/>	<input type="radio"/>
My organization currently meets the Maryland EXCELS rating requirement. (Rated Level 3 or higher for Private Providers and Level 4 or higher for Public Providers.)	<input type="radio"/>	<input type="radio"/>

Online Application Tips

You will indicate if you are applying for a single site or multi-site program. If you select "yes" the next page will provide additional text boxes where additional sites can be added.

For Private Providers
Indicate the number of full-day prekindergarten slots being requested.

Program Name	Number of full-day prekindergarten 3-year-old slots (2025-2026 school year)	Number of full-day prekindergarten 4-year-old slots (2025-2026 school year)	Total number of slots
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you have more than one (1) program?

Online Application Tips

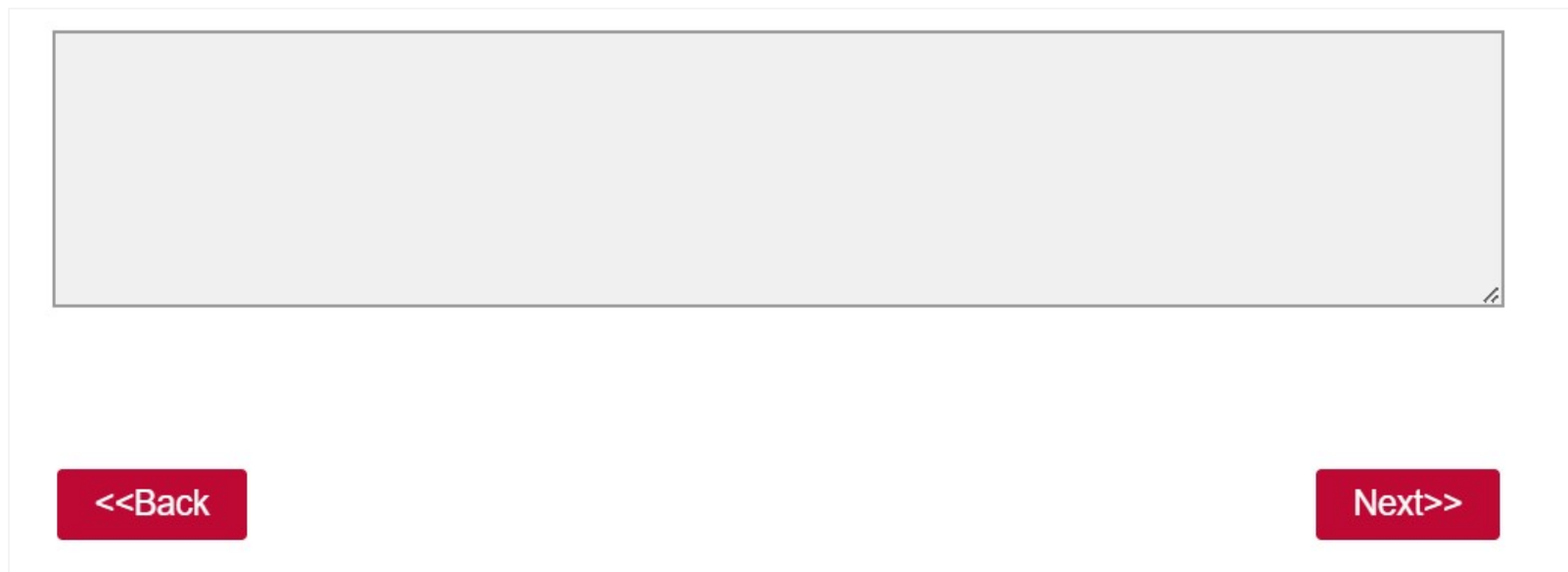
When completing the Maryland EXELS chart, and other charts, be sure to scroll to the right to complete a chart in its entirety.

Complete the table below to indicate your program's accreditation status and published Maryland EXCELS rating:
(Scroll to the right to view all the fields in the question.)

	Is your program accredited? (Yes or No)	Accrediting agency	Accreditation expiration date
School or Private Provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
School or Private Provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
School or Private Provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
School or Private Provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
School or Private Provider	<input type="text"/>	<input type="text"/>	<input type="text"/>

Online Application Tips

Use the text boxes for **Extent of Need, Evidence of Impact, Plan of Operation, and Evaluation and Dissemination**



The screenshot displays a large, empty rectangular text input field. Below the field, there are two red buttons with white text: a left-pointing double arrow followed by the word "Back" on the left, and the word "Next" followed by a right-pointing double arrow on the right.

Online Application Tips

Complete the text boxes for Goals and Outcomes. At least one goal is required however, there are spaces for two goals.


Goal No. 1:	<input type="text"/>
Outcome	<input type="text"/>
Outcome	<input type="text"/>
Outcome	<input type="text"/>

Online Application Tips

When completing the staffing section, please be sure to scroll to the right to complete the charts.

Management Plan
(Scroll right to add additional personnel.)

	Personnel Name	Personnel Name	Perso
Title	<input type="text"/>	<input type="text"/>	<input type="text"/>
Responsibilities	<input type="text"/>	<input type="text"/>	<input type="text"/>
Time devoted	<input type="text"/>	<input type="text"/>	<input type="text"/>




Online Application Tips

When completing the staffing section, please be sure to scroll to the right to complete the charts.

Staffing Table

	Address of classroom	Number of slots anticipated	Has a Lead Teacher been hired? (Yes or No)
Name of school or private provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of school or private provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of school or private provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of school or private provider	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of school or private provider	<input type="text"/>	<input type="text"/>	<input type="text"/>



Online Application Tips

When completing the **Project Timeline/Implementation Plan** please type in all key activities, person(s) responsible, and timeline for management, implementation, and evaluation activities.

Management Activity	
Key Activities	<input type="text"/>
Individual Responsible	<input type="text"/>
Time Frame	<input type="text"/>

Online Application Tips

All appendices must be included in the application. The online application indicates where the appendices should be uploaded for each of the required documents. See the example below:

Evidence of published Maryland EXCELS rating and a description of how the applicant will achieve or maintain a rating of 5.

Drop files or click here to upload

A signed [C-1-25](#) MSDE budget form (Click the file name to download the budget form.)

Drop files or click here to upload

Online Application Tips

Before submitting your application, you will have the opportunity to review all responses.

Thank you for taking the time to complete the Prekindergarten Expansion Grant Application.

Before Submitting Your Application

- Please review each response carefully to ensure clarity, accuracy, and completeness.
- Verify that all attachments and supporting documents are included.
- Confirm that your budget accurately reflects the resources needed for your proposed program.

Below is a summary of your responses

[Download PDF](#)

Before proceeding with the Prekindergarten Expansion Grant application, please review the following statements to determine your program's basic eligibility. You must be able to certify all statements below. If you answer "No" to any statement, your program is not eligible to apply for this funding opportunity. If you answer "Yes" to all statements, you may continue with the application process.

Online Application Tips

Once the application has been submitted, you will receive a confirmation. Responses may not be changed once the application is submitted.



Your Prekindergarten Expansion Grant Application has been submitted.
Award notifications will be emailed on or before May 15, 2025. MSDE will review all applications on a rolling basis beginning February 25, 2025. Processing of the official Notice of Grant Awards (NOGA) will begin promptly on the first day of the next fiscal year (on July 1st); this process can take 6-8 weeks.


Scoring Rubric

Applications will be evaluated using a scoring rubric. The scoring rubric includes three levels:

- Exceeds Criteria
- Meets Criteria
- Does Not Meet Criteria

Scoring Rubric

Example:

Areas	Level 3 Exceeds Criteria	Level 2 Meets Criteria	Level 1 Does Not Meet Criteria
<p data-bbox="562 802 726 878">Maryland EXCELS and Accreditation (10 points)</p> 	<p data-bbox="768 589 1035 699">The program is published at a level 5 and has provided the certificate and the current accreditation certificate.</p> <p data-bbox="768 727 1035 894">Program describes strategies, and there are comprehensive processes in place to allow ratings to be maintained. The application table is completed as listed.</p>	<p data-bbox="1056 589 1293 873">The program is published at a level 4 and has provided the certificate along with accreditation certificate (if applicable). The program describes how level 5 will be attained in 5 years and completes the table as listed.</p> <p data-bbox="1056 899 1087 922">OR</p> <p data-bbox="1056 948 1293 1170">The program is published at a level 3 and has provided the certificate and is not yet accredited. The program describes how level 5 will be attained within 5 years and the table is completed.</p>	<p data-bbox="1314 589 1451 612">Not Applicable</p>

Maryland EXCELS and Accreditation

Priority will be given to programs with the following Maryland EXCELS ratings (in order of priority):

- Published at Level 5 with a plan to maintain this level;
- Published at level 4 with a plan to publish at Level 5 within 5 years (if you fall into this criterion, you must include a plan to reach level 5 as part of your application); or
- Published at Level 3 with a plan approved by MSDE to achieve Level 5 within five years (if you fall into this criterion, you must include a plan to reach level 5 as part of your application).

The table in the application should be filled out completely with program's status and the EXCELS plan.

Extent of Need

New Applicants:

- Complete a needs assessment that clearly identifies areas of attention or barriers to achieving high-quality, full-day Pre-K.

Needs Assessment helps programs identify, understand, and prioritize needs that require the use of Pre-K Grant funds to increase access and support school readiness.

Possible Data Sources:

- Demographic information, socioeconomic information,
- historical data,
- gap analysis,
- academic outcomes, and
- community stakeholder input (e.g., Local ECAC).

**For a quality response at least one data source must be used for analysis.

Extent of Need

Current Awardees:

- Use the existing program evaluation to analyze data to address identified areas of growth or attention.
- Program evaluation - a method of collecting, analyzing and using information to measure program effectiveness.

Possible Data Sources:

- Early Childhood Environmental Rating Scale (ECERS),
- CLASS, Parent/staff surveys,
- NAEYC annual report, and
- Self-assessments for accreditation.

**For a quality response at least one data source must be used for analysis.

Evidence of Impact

Describe how the implementation of the proposed program will lead to the desired goal.

Include a description of:

- The program's experience in implementing an effective Pre-K program.
- How the chosen curricula, materials, and instructional strategies are tied directly to research with a track record of improving student outcomes.
- How this experience or existing research aligns with high-quality Pre-K and impact on the target population.

Goals and Outcomes

Applicants must identify clear goals and outcomes that your program will achieve:

- Target population
- Date
- The criterion for success and how it will be measured

Program goals and objectives must align with the Maryland Early Learning Standards.

Plan of Operation/Proposed Plan

Respond to specific questions in the application that address required components of eligible full-day prekindergarten:

- Recruitment and eligibility
- Curriculum implementation
- Professional learning
- Instructional days
- Coordinated services
- Family engagement

**Applicants submitting a modified short form application need only identify operational plans that differ from the existing/prior year site(s).

Evaluation and Dissemination

- Describe in detail what success would look like and the criteria used to determine success.
- Identify the data and instruments used to monitor quality.
- Describe how this information will be used to support continuous quality improvement.
- Describe how parents/guardians will be informed about student progress.

Staffing Management Plan and Key Personnel

Applicants must complete all site selection information.

Management Plan:

- List all administrative key personnel and provide resumes.
- Include person responsible for instructional oversight and a resume demonstrating qualifications.

Staffing and Site Selection Table:

- Complete the staffing qualification table.
- Include supporting documentation.
- Identify the location/site for the proposed grant classroom(s).



Staffing and Site Selection Table

Name of school or private provider	Address	Number of slots anticipated	Has a Lead Teacher been hired?	Lead Teacher salary or posted salary in job announcement	Has an Assistant Teacher been hired?
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.	Click or tap here to enter text.	Choose an item.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.	Click or tap here to enter text.	Choose an item.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.	Click or tap here to enter text.	Choose an item.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.	Click or tap here to enter text.	Choose an item.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.	Click or tap here to enter text.	Choose an item.
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Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.	Click or tap here to enter text.	Choose an item.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.	Click or tap here to enter text.	Choose an item.

Staffing and Site Selection Table

Professional Salary Schedule

To access the most up-to-date professional salary schedule, visit the Pre-K Webpage <https://earlychildhood.marylandpublicschools.org/node/1303>

Additional Pre-K Grant Resources and Documents	
<i>COMING SOON</i>	
	Request for Payment Advance
	Definition of High Quality Pre-Kindergarten
	September 30, 2023 Pre-K Enrollment
	Preventing Suspension and Expulsion Policy
	Federal Poverty Guidelines
	Local Education Agency (LEA) Contact List
	Professional Salary Schedule
	Maryland EXCELS 

Project Timeline

Provide a timeline for key activities that will take place during the entire grant year.

Key Activity Categories:

- **Management activity** - oversight and monitoring of grant requirements
- **Implementation activity** - directly support grant outcomes
- **Evaluation activity** - assess program quality and student progress

Key activities must align with the grant goals and objectives, and proposed plan.

Collaboration and Sustainability

- Applicants must have a long-term plan for sustainability and community business partnerships.
- The partnerships should support high-quality programming, expand resources and provide students with access to social, health and academic support.
- Applicants must list collaborating community and business partners in the table (i.e., libraries, business partnerships, etc.) and state if matching or braiding funds is included.
- Describe a long-term plan for sustainability in the designated table.

Budget and Budget Narrative

- The budget narrative should include a detailed description of the requested funds for all related project expenses.
- The budget costs must be **reasonable, allowable, and cost-effective**.
- All projected costs should appear in the budget narrative and be included on the budget form (C-1-25).
- Clearly show the requested funds and in-kind contributions for each line item. **(Note: in-kind contributions are not required and are not part of the total amount requested.)**

Budget and Budget Narrative

Total budget is based upon number of slots requested multiplied by (X) the per slot amount.

- Prekindergarten Expansion Grant funding per child is \$14,473
 $20 \text{ slots} \times \$14,473 = \$289,460$
- Head Start Program applicants are eligible for the maximum per slot amount indicated above.

**Note: Funds may not be used for supplanting existing funds

Memorandum of Understanding

- The Local Education Agency (LEA) must submit a signed Memorandum of Understanding (MOU) between the MSDE, the LEA, and the private provider(s).
- The MOU must outline the roles and responsibilities between the MSDE and the local education agency, and between the LEA and each eligible private provider who is a grantee in the school system catchment area.
- Local education agencies and private providers are expected to collaborate on a plan.
- The MSDE will provide the MOU that must be signed and submitted no later than August 29, 2025.

****MSDE will provide a template, additional instructions, and information sessions to address the MOU and process.**

Assurances

The applicant must agree to comply with the terms and conditions and the Assurances page must be signed and dated by the Superintendent of Schools/Head of Grant Agency.

The assurances include:

- **Compliance with Laws & Regulations:** The grantee must operate programs in accordance with all relevant state and federal statutes and regulations—such as the Civil Rights Act, the ADA, FERPA, and relevant sections of the Code of Federal Regulations—and ensure facilities and services are accessible to individuals with disabilities.
- **Financial Accountability & Reporting:** The grantee is required to maintain appropriate fiscal controls and fund accounting, comply with federal audit requirements (including single audits if expenditures exceed thresholds), retain financial records for inspection, and file timely and accurate reports.
- **Oversight & Approvals:** MSDE retains the right to supervise and guide the grant’s activities, including requiring prior written approval for program or budget changes, and may require repayment of funds if any misuse or misapplication of grant money is found.

Grant Implementation Timeline

Date	Program Milestone
July 1, 2025	The MSDE will begin to prepare Notice of Grant Awards (NOGAs) for processing Grant period begins
August 2025	Program implementation begins
September 2025	Process grantee payments for those who requested a 15% advance
June 30, 2026	The grant period ends

Website

To access the grant information, please visit

<https://earlychildhood.marylandpublicschools.org/maryland-prek-grant-programs>

Maryland Pre-K Grant Programs



Application Submission

Applications must be submitted online using the link below:

https://msde.qualtrics.com/jfe/form/SV_1MnGBHUOhXRWNKK

Questions regarding online submission should be sent using the email below:

Prekexpansiongrant.msde@maryland.gov

Applications must be submitted **no later than 5:00 PM EST April 11, 2025.**

Contact Information

If you have questions about the application or the process, please contact the Prekindergarten and Mixed Delivery Program Manager:

Dr. Nykia Washington

Nykia.Washington@maryland.gov

410-767-0088