

The background of the slide is a photograph of four children of diverse backgrounds, all wearing safety goggles and smiling. The image is overlaid with a semi-transparent blue gradient that covers most of the slide's upper and middle sections.

# Child Care Stabilization Grants Round 3

**Division of Early Childhood**

August 9, 11, 13, 15, & 16

Presented by  
Steven Hicks, Assistant Superintendent  
Andre Murray, Program Manager

The Maryland State  
Department of Education

# Meeting Objectives

- ✔ Provide an overview of the program.
- ✔ Review the documentation providers will need to complete the application.
- ✔ Review the application questions one-by-one.
- ✔ Answer questions related to documentation, the application, or the grant program in general.

# Overview

Grant Application Opened:  
August 3, 2022

Grant Application Submission Deadline:  
**August 29, 2022 @ 11:59pm**

Grant Period:  
August 3, 2022- December 31, 2022

# Overview

- **House Bill 89/ Senate Bill 480 provides \$50 million in funding to -**
  - Provide financial support to child care providers that have faced a financial hardship, or
  - Suffered an operational burden during the COVID-19 pandemic.
- **Eligible applicants:**
  - Program was licensed or registered by the Maryland State Department of Education on or before May 1, 2022.
  - Program is open and available to provide child care services on the date of the application.

**\*\*Head Start programs are not eligible.\*\***

# Funding Priority

- In this round of funding, the law requires, MSDE to give preference to child care providers based on certain criteria.

Priority	Funding Amount Per Licensed Child Care Slot and Data Criteria
1. Stabilization Award for all Licensed Slots	\$75 – Every licensed slot, by provider, from a snapshot count of May 2, 2022
2. Providers that have not received a stabilization grant in a prior application cycle (HB89/SB480 (b)(2))	\$150 - Every licensed slot. Whether or not a provider, by license number and provider ID, had not received a stabilization grant payment from the federal childcare stabilization rounds one and two (in Fiscal Year 2022)
3. Providers that participate in the Child Care Scholarship Program (HB89/SB480 (b)(3))	\$25 - Every licensed slot. Whether or not a provider had received child care scholarship payments in FY 22 through at any time before May 2, 2022
4. Providers located in areas designated by the State Department of Education as lacking child care slots (HB89/SB480 (b)(4))	\$75 - Every licensed slot. Whether or not a provider is located in a county with an above-median gap in supply and need for licensed childcare slots, as measured by the bipartisan policy center childcare gap assessment

# Funding Priority

Priority	Funding Amount Per Licensed Child Care Slot and Data Criteria
5. Providers that have a demonstrated financial hardship that poses significant risk of the provider's business closing within the next 12 months (HB89/SB480 (b)(1)) AND providers that serve primarily low-income populations in areas of high poverty (HB89/SB480 (b)(5))	\$100 - Every licensed slot. Whether or not a provider's location has a Social Vulnerability Index (SVI) value of greater than 6.0. SVI is a proxy for both measures as the CDC index represents "potential negative effects on communities caused by external stresses on human health" (e.g., disasters and global pandemics). 15 measures comprise the index, including community poverty, language spoken in a home, local educational attainment, etc.)
6. Providers that serve children with special needs (HB89/SB480 (b)(6))	\$50 - Every licensed slot. Whether or not a provider was eligible to enroll children with an IEP or IFSP as of the snapshot count of May 2, 2022
7. Providers that serve children 2 years old and under (HB89/SB480 (b)(7))	\$30 - Every licensed slot. Whether or not a provider enrolled children aged two or under, as measured by whether or not the provider was licensed for infants, as of the May 2, 2022, data snapshot

# What are some examples of grant awards?

A child care provider with 50 licensed slots who is in the area that lacks child care slots (Baltimore County), serves a primarily low-income community AND was more likely to be severely and disproportionately affected by the Pandemic, including related economic uncertainty and risk of closure (as measured via an SVI score of .721) would receive:

- 50 slots X Base Award (\$75) = \$3,750
- 50 slots X child care desert (\$75) = \$3,750
- 50 slots X financial hardship/low-income community (\$100) = \$5,000

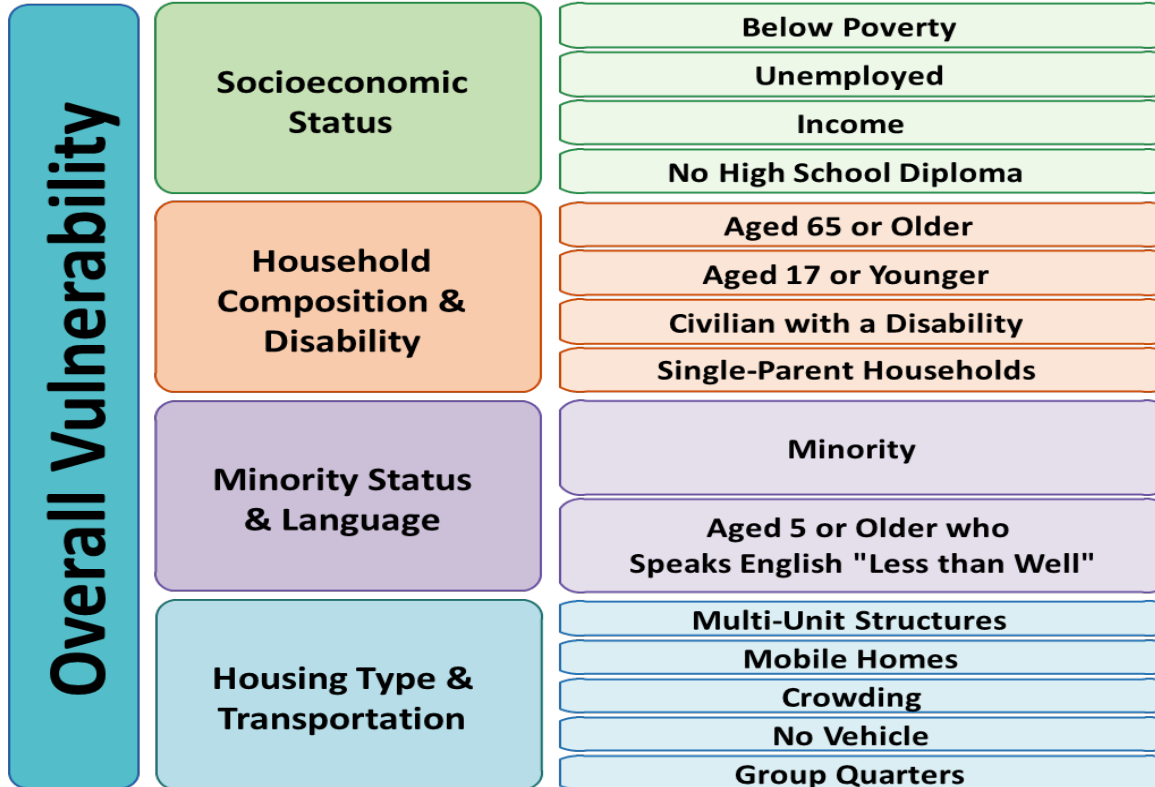
Total = \$12,500

# What is the Social Vulnerability Index (SVI)?

- Social vulnerability refers to the potential negative effects on communities caused by external stresses on human health.
- There are 4 categories and 15 indicators in the SVI.



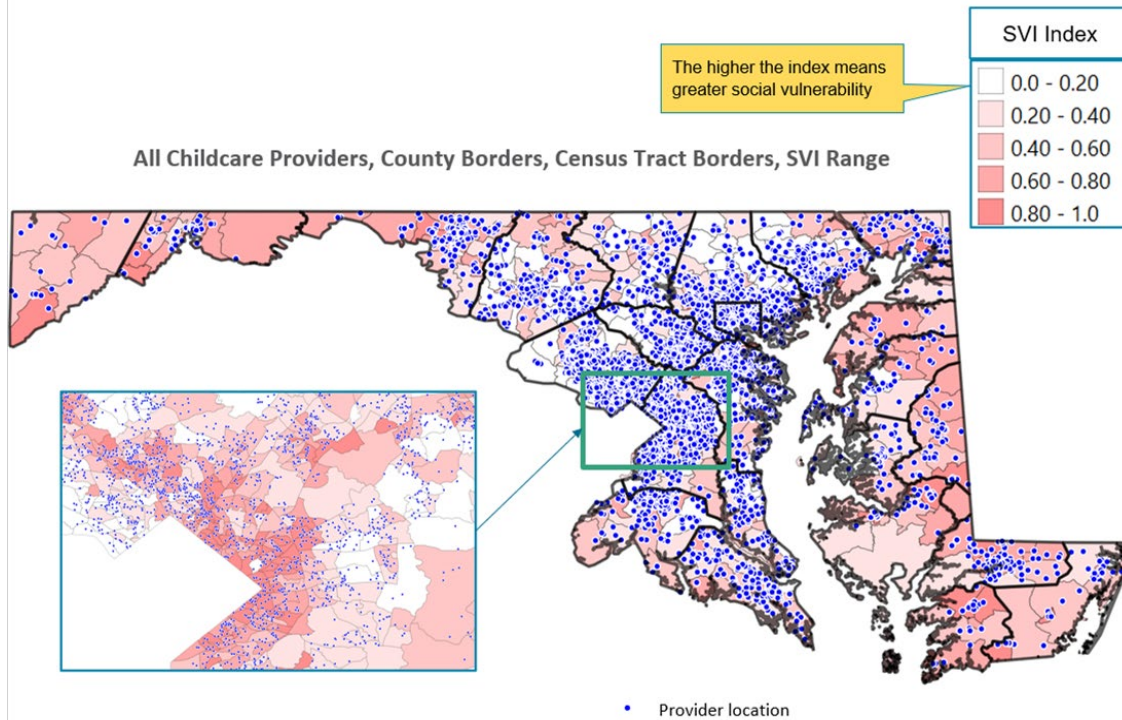
# Social Vulnerability Index



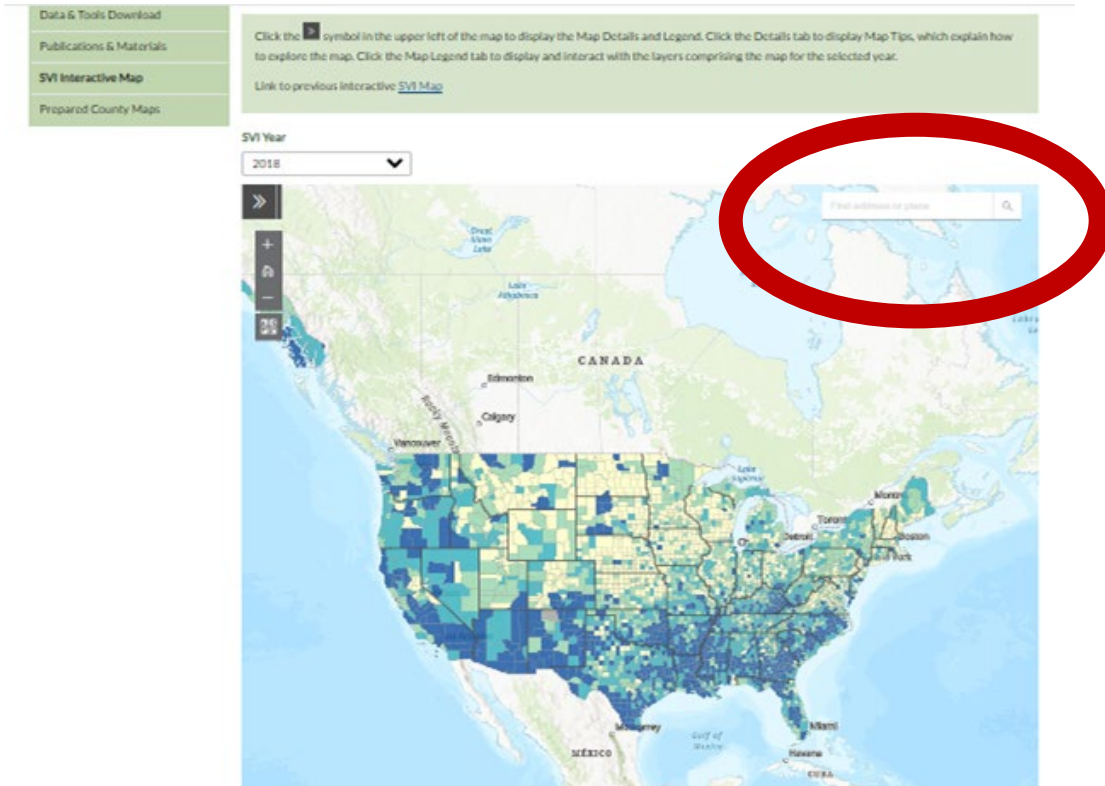
# How do I calculate my SVI?

- A provider may look up the address of the facility on the interactive map and see the SVI score.
- <https://svi.cdc.gov/map.html>

# Social Vulnerability Index



# SVI Map



# Grant Timeline

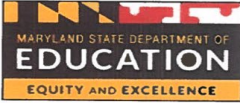
Date	Program Milestone
August 3, 2022	The Grant Information Guide and the application is released.
August 9,11,13,15,16 2022	The MSDE begins concurrent customer service support sessions while the grant period is open.
<b>August 29, 2022 @ 11:59pm</b>	The grant application period closes. MSDE begins processing grant applications and notifying providers of award or incomplete/ineligible applications.

# Documents/Information Needed to Apply

- *Your* Provider ID number (a 6-digit number found on your inspection report)
- *Your* license or registration number (found on your license or certificate of registration)
- [An updated W-9 form](#)
- A direct deposit form, if you wish to receive your payment via Direct Deposit

# Child Care Center License

POST IN CONSPICUOUS PLACE - This license or approval is not transferable to another operator, location, or address.



MARYLAND STATE DEPARTMENT OF  
**EDUCATION**  
EQUITY AND EXCELLENCE

State of Maryland - Department of Education  
Office of Child Care  
**CHILD DEVELOPMENT PROGRAM LICENSE**

Region:  
County:  
License Number:  
~~First License Registration Issued:~~  
School Number:  
Approved Since:

**Legal Name of Business**  
**123 Street St. City, MD 12345**

Operated by Legal Name of Business

The Office of Child Care issues this license pursuant to Education Article, Sections 9.5-101 through 9.5-110, Sections 9.5-401 through 9.5-420, and COMAR 13A.16.01-.19.  
In addition, an approval is issued pursuant to Education Article, Section 2-206, Annotated Code of Maryland and COMAR 13A.16.16.

License Status:				Rooms Approved and Capacity:	
Issued on:				Room	Cap.
Revised on:					
Status:					

**Key:** 1=Child Care, 2=Educational Program, 3=Accredited

Ages:	1	2	3

**Schedule:**

Months:

Days:

Hours:

---

Total Capacity:

Room	Cap.

**RESTRICTIONS/COMMENTS:** NAPPING IS APPROVED IN ALL ROOMS. AUX FRONT (CAPACITY 8) AND AUX REAR (CAPACITY 12) IS APPROVED AS AUXILIARY SPACE. \*\*\*ANNIVERSARY MONTH IS JULY\*\*\*

**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools  
Maryland State Department of Education

# Family Child Care Inspection Report

MARYLAND STATE DEPARTMENT OF EDUCATION - Office of Child Care – Licensing

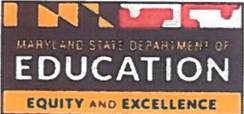
## FAMILY CHILD CARE HOME INSPECTION REPORT

INSPECTION DATE/TIME/DURATION:		INSPECTION TYPE		AGES		Registered for	# Enrolled	# Present	Resident Children
PROVIDER ID:		Initial Application		0-23 Months					
		Conversion		2's					
REGISTRATION #:		Mandatory Review		3's					
		Full		4's					
JURISDICTION:		Complaint Investigation		5's (pre-school)					
		Monitoring		5-12 (school-age)					
REGION:		Other		TOTAL					
				Overnight					XXXXXX
EXCELS LEVEL:				Head Start		XXXXXXXX		XXXXXX	XXXXXX
COMPLAINT #:									
ACCREDITED: <input type="checkbox"/> Y <input type="checkbox"/> N		ACCREDITED BY:				EXP DATE:			
HOMEOWNER'S INSURANCE COVERAGE: <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N						EXP DATE:			
BUSINESS NAME:									
PROVIDER NAME:									
CO-PROVIDER:									
ADDRESS:									
PERSONS INTERVIEWED:									
TITLE(S):									
TELEPHONE:					E-MAIL:				
O Verified O N/A									



# Family Child Care Certificate of Registration

POST IN CONSPICUOUS PLACE - This Certificate of Registration is not transferable to another person, address, or location.



**MARYLAND STATE DEPARTMENT OF  
EDUCATION**  
EQUITY AND EXCELLENCE

State of Maryland - Department of Education  
Office of Child Care  
**CERTIFICATE OF REGISTRATION**

Region:  
County:  
Registration Number:  
First License/Registration Issued:

This certifies that [Redacted] is registered to operate a Family Child Care Home  
at:

The Office of Child Care issues this Certificate of Registration pursuant to Education Article, Sections 9.5-101 through 9.5-110, Sections 9.5-301 through 9.5-321 and COMAR 13A.15.01-.15.

Current Status of Registration:	Approved Ages of Children in Care:	Approved Hours of Operation:	Accreditation:
Issued on: <input style="width: 80%;" type="text"/>	Under 2 years old * <input style="width: 10%;" type="text"/>	Days: <input style="width: 80%;" type="text"/>	Accredited: <input style="width: 80%;" type="text"/>
Revised on: <input style="width: 80%;" type="text"/>	2 years through 5 years old <input style="width: 10%;" type="text"/>	Evenings: <input style="width: 80%;" type="text"/>	Accrediting Agency: <input style="width: 80%;" type="text"/>
Expires on: <input style="width: 80%;" type="text"/>	5 years through 12 years old <input style="width: 10%;" type="text"/>	Overnight: <input style="width: 80%;" type="text"/>	
Status: <input style="width: 80%;" type="text"/>	13 years through 20 years old <input style="width: 10%;" type="text"/>	Weekends: <input style="width: 80%;" type="text"/>	

Maximum number of family child care children approved for care at one time:

This Certificate of Registration is issued to the provider named above on condition that the provider agrees to comply with all applicable family child care laws and regulations. Failure to comply with applicable laws and regulations may result in an enforcement action against the Certificate of Registration, including but not limited to suspension or revocation of the Certificate or denial of a new Certificate. The provider must surrender this Certificate to the Office of Child Care upon suspension, revocation, voluntary closure, or denial of a new Certificate.

\* No more than two children under the age of two, including the provider's own children, may be in care at any time unless approved in advance by OCC.

**RESTRICTIONS/COMMENTS:** Child care is approved in lower level playroom, Kitchen, master bedroom and bedroom number 3. Provider must accompany children at all times when they are outdoors. Chinchillas must remain in accessible to children in care. Anniversary Month is December.

**Co-Providers:**

***Karen B. Salmon, Ph.D.***  
State Superintendent of Schools  
Maryland State Department of Education

OCC 1276 (Revised 10/08) - All previous editions are obsolete.

# Letter of Compliance

MARYLAND STATE DEPARTMENT OF EDUCATION  
Office of Child Care  
**LETTER OF COMPLIANCE**

The Office of Child Care issues this license pursuant to Education Article, Sections 9.5-101 through 9.5-110, Sections 9.5-401 through 9.5-420, and COMAR 13A.17.01-.17, \_\_\_\_\_. In addition, an education program may be operated, pursuant to Education Article, Section 2-206, Annotated Code of Maryland and COMAR 13A.17.14.

**Name of Church**

has been granted approval to operate the facility known as: **Name of Education Program**

located at: **Address of Church**

and approved as specified below:

Key: 1=Child Care, 2=Educational Program, 3=Accredited			
Approved for Ages:	1	2	3

Approved to Operate:	
Months:	
Days:	
Hours:	

Rooms Approved and Capacity:	
Room	Capacity

The following restrictions are in effect:  
ROOM 3 MAY BE USED AS AN ALTERNATE SPACE WITH A MAXIMUM CAPACITY OF 20 CHILDREN. OPERATING HOURS DURING THE REGULAR SCHOOL YEAR ARE 9:00 TO 11:30 A.M. AND 12:30 TO 3:00 P.M. THE SUMMER PROGRAM WILL OPERATE IN JULY FROM MONDAY TO FRIDAY, 9:00 A.M. TO 12:00 P.M. \*\*\*ANNIVERSARY MONTH IS OCTOBER.\*\*\*

Issuance of this Letter of Compliance is expressly conditioned on the operator's consent to permit inspections by a designee of the State Superintendent of Schools of Maryland State Department of Education to determine whether (a) the operator is complying with the laws and regulations relating to the operation of a child care program and, if applicable, of an educational program; and (b) any complaints or unfavorable comments, which relate to the facility are true and accurate.

This Letter of Compliance is not transferable to another operator or location, and remains the property of the Office of Child Care. The operator must surrender this Letter of Compliance to the Office of Child Care upon suspension, revocation, voluntary closure, denial of a new Letter of Compliance, or change of facility ownership prior to its effective date.

Facility #	
School #	
Issued on:	
Revised on:	
Status:	

**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools,  
Maryland State Department of Education

# ACH/Direct Deposit form



## STATE OF MARYLAND ACH/DIRECT DEPOSIT AUTHORIZATION FOR VENDOR PAYMENTS

**Type of authorization** (select one only):

- NEW:** Enter all banking information requested below and submit this form. *(Complete lines 1-12 and 16-22)*  
*Note: Student refunds, Lottery payments, DORS payments, Renters tax credits, and Restitution payments are NOT eligible for ACH.*
- CHANGE:** Complete this form by entering changes to the financial institution, account number, or type of account; and submit the completed form. Do not close your old bank account until electronic payments are received in your new account. *(Complete all lines)*
- CANCELLATION (Revocation):** You may cancel (revoke) your prior Authorization by checking this box and completing and submitting this form. *(Complete lines 1-7, 13-15 and 17-22)*

**Please complete all sections of this Enrollment Form and attach either a voided check OR a letter signed by your bank representative, confirming account name, account number, and ABA routing number for ACH payments. Starter checks or counter checks are NOT acceptable. Online credit cards are NOT eligible for ACH transfer.**

Send completed form and documentation to: State of Maryland, Comptroller of Maryland, ACH Registration, General Accounting Division, Room 205, P.O. Box 746, Annapolis, Maryland 21404-0746 or fax the form to 410-974-2309. If you have any questions, contact the General Accounting Division at 410-260-7813 or toll free at 888-784-0144.

Please type or print legibly. PAYEE INFORMATION	The number below is: <input type="checkbox"/> Social Security No.(SSN) <input type="checkbox"/> Federal Employer No.(FEIN)
1. Payee Name	2. SSN or FEIN
3. Mailing Address	4. City, State, ZIP Code
5. E-mail address	
6. Contact Name and Title	7. Daytime Telephone Number

[ACH/Direct Deposit Authorization for Vendor Payments  
\(marylandtaxes.gov\)](https://marylandtaxes.gov)

# Direct Deposit form

**John Adams** 01/02 **123**  
1234 Main Street  
New York, NY 12345-0000 12-34/1234

\_\_\_\_\_ 20 \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$

\_\_\_\_\_ DOLLARS

**Checking Savings Investments Bank**  
New York, NY 12345-0000

FOR \_\_\_\_\_

⑆ 123456789 ⑆ 1234567899 ⑆ 0123

**Routing Number** (points to 123456789)

**Account Number** (points to 1234567899)

**Check Number** (points to 0123)

# Application

- The application can be found at:
- <https://earlychildhood.marylandpublicschools.org/MarylandStabilization>
- Let's walk through each question in the application.

## My name is not on the Received Application list, what should I do?

- If your name is not on the received list, please wait 2-3 days for us to process the applications.
- If after 3 days, you still do not see it, then we have not received an application from you, for your program.
- Please complete the inquiry [form](#) and we will get back to you.

# Use of Funds/ How may I spend grant funds?

- Personnel costs
- Rent/Mortgage, utilities, facilities, maintenance, and insurance
- Personal protective equipment, cleaning, and other health and safety practices
- Equipment and Supplies
- Goods and services
- Mental Health Services

# What is considered a minor renovation?

Minor renovation, including to make programs inclusive for children and family members with disabilities may also include, **but not limited to**:

- Upgrading the kitchen to add safe electrical outlets and fix plumbing fixtures,
- Repainting walls with a non-toxic paint,
- Renovating and updating a bathrooms (e.g., sink, faucet, toilet, etc.) to ensure age-appropriateness and child safety,
- Replacing cabinets with an adequate storage space for each child's personal belongings,
- Installing rails and ramps that are accessible to individuals with disabilities,
- Updating a sidewalk to provide a safe pathway for children,
- Building or upgrading a playground
- Replacing fire sprinklers, carbon monoxide detectors, and smoke detection systems,
- Replacing windows or doors,
- Completing a minor roof repair, and
- Removing non-load bearing walls to create additional space for social distancing.



# Frequently Asked Questions (FAQs)?

STABILIZATION  
GRANT GUIDE

RECEIVED  
APPLICATIONS

FREQUENTLY  
ASKED  
QUESTIONS

W-9 FORM

DIRECT DEPOSIT  
FORM

CONTACT US

# How can I check to see my application has been received?

STABILIZATION  
GRANT GUIDE

RECEIVED  
APPLICATIONS

FREQUENTLY  
ASKED  
QUESTIONS

W-9 FORM

DIRECT DEPOSIT  
FORM

CONTACT US

# Grant Guidance

Visit the dedicated web page and download the guide:

<https://earlychildhood.marylandpublicschools.org/marylandstabilization>

# Questions not Answered in the Guide

If you have questions about the application or the process, you can complete this inquiry form and we will get back to you with an answer!

## [Inquiry Form](#)

You can also contact our customer service line Monday- Friday from 8am-5pm and Saturday from 9a-3p with your questions. That number is:

**1-855-476-5010**

# Thank you

## For questions, contact:

Andre Murray, Program Manager

[childcaregrants.msde@maryland.gov](mailto:childcaregrants.msde@maryland.gov)

You can also contact our customer service line Monday- Friday from 8am-5pm and Saturday from 9a-3p with your questions.

Customer Service Number [1-855-476-5010](tel:1-855-476-5010)

Child Care Stabilization Website -

<https://earlychildhood.marylandpublicschools.org/MarylandStabilization>

Remaining Customer Support Sessions:

August 13, 2022 – 10a-11a (Saturday)

August 15, 2022 – 1pm-2pm (Monday)

August 16, 2022 – 6pm-7pm (en español) (Tuesday)