

**How to Obtain Required Local Government Permits
For a
Child Care Center License or a Family Child Care Home Registration**

1. Submit an application for a family child care home registration or a child care center license to the **Carroll County** Office of Child Care, Region 13.

2. Upon receipt of your application, this office will contact the Carroll County Health Department to schedule an inspection of your facility if you have private water and sewage.

Carroll County Health Department
[410-876-1884](tel:410-876-1884)

3. For Zoning/ Building Permits you may call [410-386-2674](tel:410-386-2674) to receive instruction on acquiring your Use and Occupancy Permit.

4. Upon receipt of your application, this office will contact the Fire Marshal's office to schedule an inspection of your facility.

For any other requirements or information that you may need to know that is specific to Carroll County you may call this office at [410-549-6489](tel:410-549-6489).

**Carroll County Office of Child Care
1643 Liberty Road, Suite 205
Eldersburg, MD 21784**