

**How to Obtain Required Local Government Permits
For a
Child Care Center License or a Family Child Care Home Registration**

1. Submit an application for a family child care home registration or a child care center license to the **Frederick County** Office of Child Care, Region 12.
2. Please locate the number of the jurisdiction in which you live and call the zoning office to receive the information you need. Once you obtain the final zoning certificate or letter, keep the original and send a copy of the zoning to this office.

FREDERICK COUNTY ZONING ADMINISTRATION – 301-600-2313. The address is: 30 N Market Street, Frederick, MD 21701. This is the office for ANYONE whose property is NOT located within the limits of a city or town.

BRUNSWICK OFFICE – 301-834-7500

BURKITTSVILLE OFFICE – 301-834-6780

EMMITSBURG OFFICE – 301-600-6300 (Not required for family or large family childcare home)

FREDERICK CITY OFFICE – 301-600-1499 (No zoning fee/Not required for family childcare home)

MIDDLETOWN OFFICE – 301-371-6171

MT. AIRY OFFICE – 301-829-1424

MYERSVILLE OFFICE – 301-293-4281

NEW MARKET OFFICE – 301-865-5544

ROSEMONT OFFICE – 301-834-4458

THURMONT OFFICE – 301-271-7313

WALKERSVILLE OFFICE – 301-845-4500

WOODSBORO OFFICE – 301-898-3800

For any other requirements or information that you may need to know that is specific to Frederick County, you may call this office at [301-696-9766](tel:301-696-9766).

**Frederick County Office of Child Care
5303 Spectrum Drive, Suite G
Frederick, MD 21703**