

MARYLAND STATE DEPARTMENT OF EDUCATION

Time Period Covered:

Division of Early Childhood Development - Office of Child Care
Record of Professional Development Coursework

Month ___ Year ___ to Month ___ Year ___

Name: _____

During the 1st year, Family Child Care Providers must take 18 clock hours of continued training with a minimum of 12 clock hours in the following (4) Core of Knowledge areas: Child Development, Working with Mixed Age Groups, Health, Safety and Nutrition and Professional Practices.

Family Child Care Providers, Directors, and Teachers must take 12 clock hours of continued training annually with a minimum of 6 clock hours in the Core of Knowledge areas. Aides must take 6 clock hours of continued training annually with a minimum of 3 clock hours in the Core of Knowledge areas.

Party ID # _____ Date Registered or Hired _____

Position: ___FCC Provider ___Director ___Teacher ___Aide

Credentialing Level _____ Expiration Date _____

Course Title <i>(Please add course number if known.)</i>	*Core of Knowledge Area(s) <small>(Indicate number of clock hours in the appropriate areas)</small>						Electives <small>(no more than 6 hrs)</small>	Date Completed	Totals
	Child Dev	Curr	HSN	Spec N	Prof	Comm			
TOTALS									

<i>The following mandatory training must remain current.</i>	Course Title	Expiration Date
First Aid		
CPR ___ Adult ___ Child ___ Infant		

*Core of Knowledge areas are: Child Development (Child Dev), Curriculum (Curr), Health, Safety and Nutrition (HSN), Special Needs (Spec N), Professionalism (Prof), and Community (Comm)