NAFCC Accreditation Tip Sheet





Begin by learning the steps:

- Head to the <u>Accreditation Pathway</u> for a walkthrough of steps.
- Find answers to FAQS about re-accreditation <u>here</u>.
- You can expect the entire process, from application to accreditation decision, to take 12-15 months. Use the online forms or email materials to accreditation@nafcc.org.

Get help:

- Reach out to accreditation@nafcc.org with questions regarding your application. NAFCC staff will respond within 3-5 business days.
- For assistance with Accreditation Support Funds, contact nicole.johnson1@maryland.gov.



Troubleshooting Common Issues:

Q: It's been a long time since I submitted my application. When will my observation visit be scheduled?

A: NAFCC is currently scheduling observations 6-8 months after your application has been received. You will not receive communication in the meantime, but you can reach out to accreditation@nafcc.org to confirm receipt of your application.

Q: I haven't received my self-study kit.

A: Kits are sent within 30 days of receipt of your enrollment form. If you haven't received yours within 45 days of submitting your form, please reach out to the email above. You must remain in the self-study phase for at least six months before moving on to the application phase.

Q: When will I receive my accreditation decision?

A: Observation scoring and awarding may take up to 90 days for processing.