

Child Care Scholarship Program

Informal Child Care Monitoring Inspections



First letter of the provider's last name.

Posted June 2025

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⊠Virtual Inspection
□In-person Inspection

Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

Inspection Date: 09/02/2022 Follow-up Inspection Date: 09/06/2022	Time In: 1:45 PM Time In: 10:11 AM	Time Out: 3:06 I Time Out: 10:20 AM	The state of the s
Informal Care			
Type of Care (check one): Non-relat	ive Informal Provider C	are ⊠Relative	Informal Provider Care
Provider Information			
First Name: Annette	Last Name: Unkle		Provider ID: 484946
Provider ID #:	Luci Hamo. Omno		Email:
Care Location Inspected			
Street Address: Address Verified? Yes.	City	Coun	State Zip Code
Name of Children in Care (add pages if need	ded) Scholarship	Date of Birth	Age / Present (Y/N)
		(03/12/2021)	1yr / N
		(07/16/2018)	4yr / N
			1
			1
			1
			1
Safety of the Home			
Directions: Review and determine compliance pages may be used for comments.	with each standard. Note	any comments or c Y - Yes, N - No, D	orrective actions needed. Additional - Discussed, n/a - Not Applicable
Health and Safety Training:		Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Basic Health and Safety Training Completed	?	Y	Relative Informal Care - Certificate Submitted
Home is free of health and safety hazards	:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Is in good repair		Υ	
Is free of insect or rodent infestation		Y	No evidence of infestation
Is well-lit and well-ventilated		Y	All areas well-lit and well-ventilated
Has hot and cold running water		Y	Tested and observed by provider
Has a working inside toilet		Y	Flushed by provider
Has utilities for cooking, lighting, and		Y	
Has a working and safe heating sys		Y	Tested and observed by provider
Has a working refrigerator and stove)	Y	
Has a working telephone		Y	Only working cellphone
Has operational smoke detector(s)		Y	Tested and observed by provider
Has first aid kit/supplies	atriant author that in	Y	
Has protective coverings on any ele- accessible to children	ctrical outlet that is	Y	
Harmful items are stored appropriately and children:	d away from	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Sharp or pointed items		Y	
Medications of any kind		Y	Stored in lockbox under the sink, which cabinet is locked
 Matches, lighters, and flammable pro 	oducts	Y	High cabinet in bedroom

Alcoholic beverages

Guns

Y

Does not own

Does not own

Cleaning agents	Y	
Poisonous substances	Y	Does not own
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	Diaper station w/ diaper genie
Trash, garbage, and wet and soiled diapers are disposed of in a sanitary manner.	Y	
Child is changed immediately when s/he has a soiled or wet diaper, clothing, or bedding.	Y	
Diapering procedures are followed.	Y	
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after: Toileting. Diapering. Before food preparation and eating. After playing outdoors; and At other times when necessary to prevent the spread of disease.	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including: Physical injury Any sexual abuse Mental injury	Y	
 A child in care is not subjected to any form of neglect, including: The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm. Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child. 	Y	
A child in care is not subjected to mistreatment, including:	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your <u>local</u> Department of Social Services Child Protective Services Unit.	Y	

Emergency Ready-to-Go Pack The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents. Disaster Supply Kit Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also, the items are clean, organized, and usable. Comment and note below if needed.

☑ Flashlight
 ☑ Bottled water
 ☑ Batteries for Flashlight
 ☑ Non-perishable food

☑Folder or binder for EPP documents☑Backpack(s) or carrying case(s)

⊠Diapers

⊠Consider special toys or games

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⊠Blanket(s)

Items in the Disaster Supply Kit are clean, organized, and usable (Y/N)? Yes.

Emergency Ready-to-Go Pack is available and easily accessible in the event of an emergency (Y/N)? Yes, hallway closet near exit.

Emergency Documents

⊠Informal Provider Emergency Preparedness Plan (this completed form)

⊠Authorization for emergency medical care

Planning and Maintenance

Person responsible for updating the Disaster Supply Kit and the Emergency Documents regularly:

First Name Annette Last Name

Unkle

Description of how the Emergency Ready-to-Go Pack will be transported to an evacuation location:

Itemized List: 1 flashlight, 3 extra AA batteries, 2 jars of baby food, 1 canned food, Tylenol (general medicine), diapers & wipes, 2 blankets, 2 outfits, 1 thermometer, 3 small toys, 1 roll of duct tape, trash bags (roll), 1 pair of scissors, 1 first aid kit, EPP/ ECMA docs in folder

<u>Shelter-in-Place Procedures:</u> Provider will gather the children and emergency bag and go to will seal the doors and windows with sealing plastic trash bags as well as lock all areas. Provider will contact the parent via call or text as soon as they are sheltered in place.

Evacuation Locations:

<u>Primary</u> – Provider will grab the emergency bag and place the children in their car seats, provider will drive to the and arrive at the emergency location. Provider will contact the homeowner and he will give them entry access. Provider will go into the living room area (1 window 1 door) with children. Provider will call the parent once they are safe within the home and secured.

Alternate — Provider will gather the children and emergency bag and strap each child in their car seats, and then drive to the which she will have key access with her spare key. Upon entry provider and children would go into the master bedroom (1 door 1 window). After settling and being secured the in the location, provider will contact the parent via call or text.

Items to be Corrected: Corrected & Reviewed on 09/06/2022

- Testing of the proper functioning smoke detector
- Emergency Care & Medication Authorization for ea. Child in ERTG

Signatures & Date

Acknowledgement: By signing below the parties acknowledge that all standards have been reviewed, and any corrections if needed have been discussed. The parties also acknowledge that, if approved, the home in which care is provided is subject to random, unannounced pop up visit which will be conducted virtually or in-person.

pop up visit which will be con-	ducted virtually of in-person		
P	ROVIDER		INSPECTOR
Printed Name: Annother	LUNKIL	Printed Name:	
Signature:		Signature:	
Date: 9/6/2022	Phone:	Date: 09/06/2022	Phone: 1-877-227-0125

STAROOF TIME IN: 11:40 Time Qut: 12:15pm: Result: Passed Automaté Care

Automaté Care

Automaté Care

Automaté Provider Care

Si Relative Informaté Provider Care

Si Relative Informaté Provider Care

The of Care Information Last Name: Upchurch CRy: s if needed) Scholarship Date of Strib Age / Present (YM)

10/19/2011 12 years old / N

6/6/2015 6 years old / N

5/16/2018 5 years old / Y of Children in Care (edd pages if needed) Scholarship Safety of the Home Observations: Review and determine compliance with each standard. Note any comments or corrective actions needed.

Additional pages may be used for comments.

Y — Yee, N — No, D — Discussed, n/s — Not Applicable Health and Safety Training: Standard Met
Commental/tessa
Y/M
Y

Corrective Action /Timeframe If needed Basic Health and Safety Training Completed? Standard filet Communit/Notes
Y/M Corrective Action /Time/rame N reseded Home Is free of health and exfety hazards: is in good repair
 is free of insect or rodent infestation. is well-it and well-vanifilated
 Has hot and cold running water Has a working inside tolici
Has utilities for cooking, lighting and heating
Has a working and safe heating system
Has a working refrigerator and slove
Has a working tellightine Has operational smoke detector(s) Has most and withsupplies
Has projective coverings on any electrical outlet that is accessible to children
Harmful Itame are stored appropriately and sway from children: Standard Not Comments/Notes
VIN Corrective Action (Timeframe III needed Sharp or pointed items Medications of any kind Metches, Eighters and flemmable products Alcoholic beverages Cleaning agents
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MSTE CCC Informal Care Impostion Checklist 2020-03-26

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	or needed
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Emergency Readylo-Go Pack
The Emergency Readylo-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Nit

Disaster Supply Mit

Situation

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Emergency Documents	Disc this completed form)	
Emergency Decuments Sinformal Provider Emergency Preparedr	ness Plan (Inis completed form)	
Stational Provider Entire Medical care	re	
menopsible for updisting the Diseases out	ply Kit and the Emergency Documents re	gularly:
First Name Gwendolyn	Last Name Upchurch	
Description of how the Emergency Ready-to-Go P	rack was pel transported to an evacuation	location:
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