Child Care Scholarship Program

Informal Child Care Monitoring Inspections

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**Informal Care Inspection Checklist**

**Inspector:** Starr
**Provider ID:** 391734
**Provider:** Quesenberry

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**Informal Care**
- Type of Care: Relative Informal Provider Care

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**Provider Information**
- **First Name:** Starr
- **Last Name:** Quesenberry
- **Provider ID:** 391734
- **Address:** [redacted]
- **City:** [redacted]
- **County:** [redacted]
- **State:** [redacted]
- **Zip Code:** [redacted]

**Name of Children in Care (add pages if needed)**

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Date of Birth</th>
<th>Age</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(11/9/2012)</td>
<td>11yr.</td>
<td>N</td>
</tr>
<tr>
<td></td>
<td>(10/18/2011)</td>
<td>12yr.</td>
<td>N</td>
</tr>
<tr>
<td></td>
<td>(11/15/2013)</td>
<td>10yr.</td>
<td>N</td>
</tr>
</tbody>
</table>

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**Safety of the Home**

**Directions:** Review and determine compliance with each standard. Note any comments or corrective actions needed. Additional pages may be used for comments.

**Health and Safety Training:**
- **Basic Health and Safety Training Completed:** Yes

**Home is free of health and safety hazards:**
- **Is in good repair:** Yes
- **Is free of insect or rodent infestation:** Yes
- **Is well-lit and well-ventilated:** Yes
- **Has hot and cold running water:** Yes
- **Has a working inside toilet:** Yes
- **Has utilities for cooking, lighting and heating:** Yes
- **Has a working and safe heating system:** Yes
- **Has a working refrigerator and stove:** Yes
- **Has a working telephone:** Yes
- **Has operational smoke detector(s):** Yes
- **Has first aid kit/supplies:** Yes
- **Has protective coverings on any electrical outlet that is accessible to children:** Yes

**Harmful items are stored appropriately and away from children:**
- **Sharp or pointed items:** Yes
- **Medications of any kind:** Yes
- **Matches, lighters and flammable products:** Yes
- **Alcoholic beverages:** Yes
- **Guns:** Yes
- **Cleaning agents:** Yes

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**Notes:**
- Knives in knife holder on top of fridge
- Children's Tylenol stored on top shelf of hallway closet
- Does not own
- Cleaning products on top shelf of hallway closet

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**Revised 10/2021**
<table>
<thead>
<tr>
<th>Poisons in the home</th>
<th>Yes</th>
<th>Does not own</th>
</tr>
</thead>
</table>

**GENERAL CLEANLINESS STANDARDS**

<table>
<thead>
<tr>
<th>Standard Met Y/N</th>
<th>Comments/Notes</th>
<th>Corrective Action / Timeframe if needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y</td>
<td></td>
<td>No diaper age children in care</td>
</tr>
</tbody>
</table>

| Trash, garbage and waste | Yes | Thrown away daily in trash can |

| Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding. | Y | No diaper age children in care |

| Diapering procedures are followed | Y | |

| Handwashing procedures are followed | Y | |

| Toileting; | Y | |
| Diapering; | |
| Before food preparation and eating; | |
| After playing outdoors; and | |
| At other times when necessary to prevent the spread of disease. | |

**CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS**

<table>
<thead>
<tr>
<th>Standard Met Y/N</th>
<th>Comments/Notes</th>
<th>Corrective Action / Timeframe if needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| A child is not subject to any form of abuse, including: | |

| Physical injury | |
| Any sexual abuse | |
| Mental injury | |

| A child in care is not subjected to any form of neglect. | Y | |

| The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm; | |
| Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child. | |

| A child in care is not subjected to mistreatment, including: | Y | |

| Any deliberate act that hurts a child physically or emotionally, including: | |
| Spanking, Biting, Hitting, Shaking | |
| Any other means of physical discipline | |
| Not attending to a child's physical needs | |
| Shouting, Cursing, Shaming, Ridiculing | |
| Washing a child's mouth with soap | |
| Putting pepper or other spicy or distasteful items in a child's mouth | |
| Requiring a child to stand on one foot as punishment | |
| Tying child to a cot or other equipment | |

The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.

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**Emergency Ready-to-Go Pack**

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

**Disaster Supply Kit**

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also the items are clean, organized, and usable. Comment and note below if needed.

- Flashlight
- Batteries for Flashlight
- Portable First Aid Kit
- Thermometer
- Bottled water
- Non-perishable food
- Diapers (N/A)
- Change of clothes
- Folder or binder for EPP documents
- Backpack(s) or carrying case(s)
- Consider special toys or games
- Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash bags
<table>
<thead>
<tr>
<th>Medications (N/A)</th>
<th>Blanket(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items in the Disaster Supply Kit are clean, organized, and usable (Y/N)? Y</td>
<td></td>
</tr>
<tr>
<td>Emergency Ready-to-Go Pack is available and easily accessible in the event of an emergency (Y/N)? Y</td>
<td></td>
</tr>
<tr>
<td><strong>Location of The Emergency Ready to go Pack:</strong> Stored in the living room by exit 1 suitcase (carrying case), 1 flashlight, 1 bag of extra AA batteries, 1 first aid kit, 1 thermometer, no specific medications, 4 bottled waters, 10 canned foods, 3 outfits (top/bottom/underwear/socks), 3 blankets, folder w/ EPP and ECMA docs per child, 5 toys, 1 pair of scissors, 1 roll of duct tape and 2 trash bags</td>
<td></td>
</tr>
<tr>
<td>Items to be reviewed on xx/xx/xxxx: N/A</td>
<td></td>
</tr>
<tr>
<td><strong>Emergency Documents</strong></td>
<td></td>
</tr>
<tr>
<td>✅ Informal Provider Emergency Preparedness Plan (this completed form)</td>
<td></td>
</tr>
<tr>
<td>✅ Authorization for emergency medical care</td>
<td></td>
</tr>
</tbody>
</table>

**Planning and Maintenance**

Person responsible for updating the Disaster Supply Kit and the Emergency Documents regularly:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starr</td>
<td>Quesenberry</td>
</tr>
</tbody>
</table>

Description of how the Emergency Ready-to-Go Pack will be transported to an evacuation location: **carried by the provider.**

**Shelter In Place Procedure:**

The provider will gather the children and the ERTG bag will already be in the living room where they will shelter (0 door 1 window). The provider will use sealing plastic and tape to seal the window if needed. The provider will call the parent to give emergency updates and text if needed.

**Evacuation Procedures**

**Primary:** The provider will gather all children and grab the ERTG bag and they hold hands and arrive the provider will receive instruction from [redacted] possibly the [redacted] Once secured the provider will call the parent with emergency updates.

**Alternate:** If they could not access the primary location, the provider will gather all children and grab the ERTG bag and they hold hands and walk to the [redacted]. Upon arrival the provider will receive instruction from [redacted] about where to shelter. Once secured the provider will call the parent with emergency updates.

**Care Hours:**

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>INSPECTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Name: [redacted]</td>
<td>Printed Name: [redacted]</td>
</tr>
<tr>
<td>Signature: [redacted]</td>
<td>Signature: [redacted]</td>
</tr>
<tr>
<td>Date: 12/08/23</td>
<td>Date: 12/08/2023</td>
</tr>
<tr>
<td>Phone: [redacted]</td>
<td>Phone: 1-877-227-0125</td>
</tr>
</tbody>
</table>

**Signatures & Date**

Acknowledgement: By signing below the parties acknowledge that all standards have been reviewed, and any corrections if needed have been discussed. The parties also acknowledge that, if approved, the home in which care is provided is subject to random, unannounced pop up visits which will be conducted virtually or in-person.
**Informal Care Inspection Checklist**

**Inspection Date:** 12/6/2022  
**Time In:** 3:30PM  
**Time Out:** 3:45PM  
**Result:** PASSED

### Informal Care

- Type of Care (check one):  
  - ☐ Non-relative Informal Provider Care  
  - ☐ Relative Informal Provider Care

### Provider Information

<table>
<thead>
<tr>
<th>First Name: Starr</th>
<th>Last Name: Quesenberry</th>
<th>Provider ID: 391734</th>
<th>Email: [removed]</th>
</tr>
</thead>
</table>

### Care Location Inspected

- Street Address: [removed]  
- County: [removed]  
- State: [removed]  
- Zip Code: [removed]  
- Address Verified? Yes

### Name of Children in Care (add pages if needed)

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Date of Birth</th>
<th>Age / Present Y/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>[removed]</td>
<td>10/18/2011</td>
<td>11/ No, At School</td>
</tr>
<tr>
<td>[removed]</td>
<td>11/09/2012</td>
<td>9/ No, At School</td>
</tr>
<tr>
<td>[removed]</td>
<td>11/15/2013</td>
<td>8/ No, At School</td>
</tr>
</tbody>
</table>

### Safety of the Home

**Directions:** Review and determine compliance with each standard. Note any comments or corrective actions needed. Additional pages may be used for comments.

**Y – Yes, N – No, D – Discussed, n/a – Not Applicable**

#### Health and Safety Training:

- **Basic Health and Safety Training Completed?**
  - Y  
  - Certificate Submitted

#### Home is free of health and safety hazards:

- Is in good repair: Y
- Is free of insect or rodent infestation: Y  
  - No sign of infestation
- Is well-lit and well-ventilated: Y
- Has hot and cold running water: Y  
  - Steam Observed
- Has a working inside toilet: Y  
  - Flush Observed
- Has utilities for cooking, lighting and heating: Y
- Has a working and safe heating system: Y  
  - Thermostat dialed up
- Has a working refrigerator and stove: Y
- Has a working telephone: Y  
  - Provider's cell called
- Has operational smoke detector(s): Y
- Has first aid kit/supplies: Y  
  - Band aids, Gauze, antibacterial ointment
- Has protective coverings on any electrical outlet that is accessible to children: Y  
  - Covered, in use or behind furniture

#### Harmful items are stored appropriately and away from children:

- Sharp or pointed items: Y  
  - Moved to top of Fridge
- Medications of any kind: Y
- Matches, lighters and flammable products: Y  
  - None
- Alcoholic beverages: Y  
  - None
- Guns: Y  
  - None
- Cleaning agents: Y  
  - Moved to higher shelf in the closet
- Poisonous substances: Y  
  - Other than medications and cleaning solutions
### General Cleanliness Standards

<table>
<thead>
<tr>
<th>Standard Met</th>
<th>Comments/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y</td>
<td><strong>Corrective Action / Timeframe if needed</strong></td>
</tr>
</tbody>
</table>

- All areas of the home are kept clean, including diapering area.
- Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.
- Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.
- Diapering procedures are followed.
- Handwashing procedures are followed. Provider and child’s hands washed thoroughly with soap and warm running water after:
  - Toiletting;
  - Diapering;
  - Before food preparation and eating;
  - After playing outdoors; and
  - At other times when necessary to prevent the spread of disease.

### Child Abuse, Neglect and Mistreatment Standards

<table>
<thead>
<tr>
<th>Standard Met</th>
<th>Comments/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y</td>
<td><strong>Corrective Action / Timeframe if needed</strong></td>
</tr>
</tbody>
</table>

- A child is not subject to any form of abuse, including:
  - Physical injury
  - Any sexual abuse
  - Mental injury

- A child in care is not subjected to any form of neglect, including:
  - The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child’s health or welfare is harmed or placed at substantial risk of harm;
  - Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.

- A child in care is not subjected to mistreatment, including:
  - Any deliberate act that hurts a child physically or emotionally, including:
    - Spanking, Biting, Hitting, Shaking
    - Any other means of physical discipline
    - Not attending to a child’s physical needs
    - Shouting, Cursing, Shaming, Ridiculing
    - Washing a child’s mouth with soap
    - Putting pepper or other spicy or distasteful items in a child’s mouth
    - Requiring a child to stand on one foot as punishment
    - Tying child to a cot or other equipment

The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.

### Emergency Ready-to-Go Pack

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

#### Disaster Supply Kit

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also the items are clean, organized, and usable. Comment and note below if needed.

- [ ] Flashlight
- [ ] Bottled water
- [ ] Batteries for Flashlight
- [ ] Non-perishable food
- [ ] Portable First Aid Kit
- [ ] Diapers N/A
- [ ] Thermometer
- [ ] Change of clothes
- [ ] Medications N/A
- [ ] Blanket(s)
- [ ] Folder or binder for EPP documents
- [ ] Backpack(s) or carrying case(s)
- [ ] Consider special toys or games
- [ ] Heavy Duty Scissors, duct tape/packing tape & sealing plastic/trash bags
Items in the Disaster Supply Kit are clean, organized, and usable (Y/N)?  Y

Emergency Ready-to-Go Pack is available and easily accessible in the event of an emergency (Y/N)?  Y

Location of The Emergency Ready to go Pack: Close to the front door

Item Specification (if needed):
6 AA Batteries, Band-Aids, Ointment, gauze, 2 blankets, 3 pants, 3 tops,
4 16oz water bottles, 3 cans tuna fish, peanut butter and 3 granola bars, can of peas, pineapples, 2 chicken noodle soup,

Items to review on xx/xx/xxxx if needed: N/A

Emergency Documents
☐ Informal Provider Emergency Preparedness Plan (this completed form)
☐ Authorization for emergency medical care

Planning and Maintenance

Person responsible for updating the Disaster Supply Kit and the Emergency Documents regularly:
First Name [Redacted] Last Name [Redacted]

Description of how the Emergency Ready-to-Go Pack will be transported to an evacuation location: Carried

Shelter in Place Procedure:
The provider will grab all the girls children, grab the ERTB and head to the basement to shelter. The room has two door and no window.
If the need should arise the provider will use plastic and tape to seal the shelter. The provider will call the parent once they are secure.

Evacuation Procedures:
The provider will grab the children, the emergency bag and walk over to the primary evacuation location that is [Redacted]. The provider will be holding two of the children’s hands while one of the children holds the third child’s hands. Once at the location, The provider will head to [Redacted] The provider will call the parent as they are walking towards the location and will keep updating the parent.

If they couldn’t shelter at the primary location, then will go to the alternate evacuation location [Redacted] The provider will grab the children, the emergency bag and [Redacted] The provider will be holding two of the children’s hands while one of the children holds the third child’s hands. Once at the location, The provider take the children to [Redacted] The provider will call parent as they are [Redacted] evacuation location and will call again after they get to the location.

Signatures & Date

Acknowledgement: By signing below the parties acknowledge that all standards have been reviewed, and any corrections if needed have been discussed. The parties also acknowledge that, if approved, the home in which care is provided is subject to random, unannounced pop up visit which will be conducted virtually or in-person.

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>INSPECTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Name: [Redacted]</td>
<td>Printed Name: [Redacted]</td>
</tr>
<tr>
<td>Signature: [Redacted]</td>
<td>Signature: [Redacted]</td>
</tr>
<tr>
<td>Date: 7/6/22</td>
<td>Date: 12/06/2022</td>
</tr>
<tr>
<td>Phone: [Redacted]</td>
<td>Phone: 1-877-227-0125</td>
</tr>
</tbody>
</table>
**Maryland State Department of Education/Office of Child Care**  
**Child Care Scholarship Program**  
**INFORMAL CARE**  
**INSPECTION CHECKLIST**

**Inspection Date:** 05/02/2022  
**Follow-up Inspection:** 05/03/2022  
**Time In:** 9:30 AM  
**Time Out:** 11:41 AM  
**Result:** DID NOT PASS  
**Follow-up Result:** PASSED

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### Informal Care

**Type of Care (check one):**  
- [x] Relative Informal Provider Care  
- [ ] Non-relative Informal Provider Care

**Provider Information**

- **First Name:** Dominic  
- **Last Name:** Quezada  
- **Provider ID:** 486007

**Address Verified?** Yes.

**Care Location Inspected**

- **Street Address:** [Redacted]  
- **City:** [Redacted]  
- **County:** [Redacted]  
- **State:** [Redacted]  
- **Zip Code:** [Redacted]

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### Name of Children in Care (add pages if needed)

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Date of Birth</th>
<th>Age</th>
<th>Present (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(08/20/2016)</td>
<td>5yr</td>
<td>N</td>
</tr>
<tr>
<td></td>
<td>(10/02/2017)</td>
<td>4yr</td>
<td>Y</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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</tr>
</tbody>
</table>

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### Safety of the Home

**Directions:** Review and determine compliance with each standard. Note any comments or corrective actions needed. Additional pages may be used for comments.  
**Y** - Yes, **N** - No, **D** - Discussed, **n/a** - Not Applicable

**Health and Safety Training:**

**Basic Health and Safety Training Completed?** N/A

**Home is free of health and safety hazards:**

- Is in good repair  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** No evidence of infestation
- Is free of insect or rodent infestation  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** All areas were well-lit and ventilated
- Is well-lit and well-ventilated  
  - **Standard Met Y/N:** Y
- Has hot and cold running water  
  - **Standard Met Y/N:** Y
- Has a working inside toilet  
  - **Standard Met Y/N:** Y
- Has utilities for cooking, lighting and heating  
  - **Standard Met Y/N:** Y
- Has a working and safe heating system  
  - **Standard Met Y/N:** Y
- Has a working refrigerator and stove  
  - **Standard Met Y/N:** Y
- Has a working telephone  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** Everyone has working cellphones
- Has operational smoke detector(s)  
  - **Standard Met Y/N:** Y
- Has first aid kit/supplies  
  - **Standard Met Y/N:** Y
- Has protective coverings on any electrical outlet that is accessible to children  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** Corrective Action: Needed outlet coverings Corrected on 05/03/22: Outlets added to all areas

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### Harmful items are stored appropriately and away from children:

- Sharp or pointed items  
  - **Standard Met Y/N:** Y
- Medications of any kind  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** Stored in high kitchen cabinet
- Matches, lighters and flammable products  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** Does not own
- Alcoholic beverages  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** Does not own
- Guns  
  - **Standard Met Y/N:** Y  
  - **Comments/Notes:** Does not own

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(Revised 10/2021)
<table>
<thead>
<tr>
<th>CLEANING STANDARDS</th>
<th>Standard Met</th>
<th>Comments/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>All areas of the home are kept clean, including diapering area.</td>
<td>Y</td>
<td>No diaper age children, they were pull-ups/pampers and are potty-trained</td>
</tr>
<tr>
<td>Trash, garbage, and wet and soiled diapers are disposed of in a sanitary manner.</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Child is changed immediately when s/he has a soiled or wet diaper, clothing, or bedding.</td>
<td>Y</td>
<td>No diapers age children.</td>
</tr>
<tr>
<td>Diapering procedures are followed. Handwashing procedures are followed. Provider and child’s hands washed thoroughly with soap and warm running water after:</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>• Toileting.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Diapering.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Before food preparation and eating.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• After playing outdoors; and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• At other times when necessary to prevent the spread of disease.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS</td>
<td>Standard Met</td>
<td>Comments/Notes</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>--------------</td>
<td>----------------</td>
</tr>
<tr>
<td>A child is not subject to any form of abuse, including:</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>• Physical injury</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Any sexual abuse</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Mental injury</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A child in care is not subjected to any form of neglect, including:</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>• The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child’s health or welfare is harmed or placed at substantial risk of harm.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A child in care is not subjected to mistreatment, including:</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>• Any deliberate act that hurts a child physically or emotionally, including:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Spanking, Biting, Hitting, Shaking</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Any other means of physical discipline</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Not attending to a child’s physical needs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Shouting, Cursing, Shaming, Ridiculing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Washing a child’s mouth with soap</td>
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<tr>
<td>• Putting pepper or other spicy or distasteful items in a child’s mouth</td>
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<td>• Requiring a child to stand on one foot as punishment</td>
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<tr>
<td>• Tying child to a cot or other equipment</td>
<td></td>
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<tr>
<td>The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.</td>
<td>Y</td>
<td></td>
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</tbody>
</table>

**Emergency Ready-to-Go Pack**

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

**Disaster Supply Kit**

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also the items are clean, organized, and usable. Comment and note below if needed.

- Flashlight
- Bottled water
- Batteries for Flashlight
- Non-perishable food
- Folder or binder for EPP documents
- Backpack(s) or carrying case(s)
Portable First Aid Kit

Thermometer

Medications

Items in the Disaster Supply Kit are clean, organized, and usable (Y/N)? Y

Emergency Ready-to-Go Pack is available and easily accessible in the event of an emergency (Y/N)? Y, located in hallway closet near exit.

Emergency Documents

☑ Informal Provider Emergency Preparedness Plan (this completed form)

☑ Authorization for emergency medical care

Planning and Maintenance

Person responsible for updating the Disaster Supply Kit and the Emergency Documents regularly:
First Name __________________________ Last Name __________________________

Description of how the Emergency Ready-to-Go Pack will be transported to an evacuation location:

Item Specification (if needed):
1 flashlight, 1 pk of AA batteries, 3 bottled waters, 8 canned food items, 1 folder for ECMA and EPP, 1 carrying case, 2 books, 1 thermometer, 1 first aid kit, no specific medications but general cough medicine, 2 outfits/1 per child, 2 small blankets, 1 heavy duty scissors, duct tape and 4 trash bags.

Shelter-In-Place Procedures: Provider will go into the bathroom or bedroom, with the to-go bag and children. Bathroom (1 door and 0 windows), Bedroom (1 door and 1 window). Contact the parent via call or text after they are secure during the emergency.

Evacuation Locations (Primary & Alternate):

Primary Location: Provider will gather the children and the to-go bag, they will either drive the parent's car or have a personal taxi driver, she will place both children into their booster seats. Once you arrive at the location the provider and children will shelter in the living-room, (1 door 2 windows), will contact the parent via call or text when they arrive to the location safely.

Alternate Location: The provider will get the children, the booster seats and to-go bag from closet and be transported by their personal taxi driver with the children in their booster seats. Upon arrival the provider and children will go into the basement area (1 door 1 window), will contact the parent via call or text once they arrived safely.

Item to be Reviewed on 05/03/2022: Corrected & Reviewed on 05/03/2022
- Outlet coverings on all outlets accessible to children

Signatures & Date

Acknowledgement: By signing below the parties acknowledge that all standards have been reviewed, and any corrections if needed have been discussed. The parties also acknowledge that, if approved, the home in which care is provided is subject to random, unannounced pop-up visit which will be conducted virtually or in-person.

<table>
<thead>
<tr>
<th>PROVIDER</th>
<th>INSPECTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Name: <strong>Dominic Quezada</strong></td>
<td>Printed Name: [Redacted]</td>
</tr>
<tr>
<td>Signature: [Redacted]</td>
<td>Signature: [Redacted]</td>
</tr>
<tr>
<td>Date: 5-3-2022</td>
<td>Phone: [Redacted]</td>
</tr>
<tr>
<td>Date: 05/03/2022</td>
<td>Phone: 1-877-227-0125</td>
</tr>
</tbody>
</table>

MSDE OCC Informal Care Inspection Checklist

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Revised 10/2021