

### Child Care Scholarship Program

### **Informal Child Care Monitoring Inspections**



First letter of the provider's last name.

Posted January 2024

**DISCLAIMER:** The information in this document is provided as a public service by the MSDE Office of Child Care. Although the information contained herein is believed to be accurate and reliable, it is presented without guarantees and does not constitute an endorsement, either expressed or implied, of any child care provider or program. The Office of Child Care disclaims liability for any errors in, or omissions from monitoring record information.

### Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

Inspection Date: 04/14/2023 Follow-up Inspection Date: 04/19/2023	Time In: 1:30PM Time In: 10:30AM	Time Out: 2:34P Time Out: 10:46	
Informal Care			
Type of Care (check one):	lative Informal Provider	Care ⊠Relative	Informal Provider Care
Provider Information			
First Name: Huyen	Last Name: Lam		Provider ID: <u>465762</u>
Provider ID #:	Wasan and a second of the second		Email:
Care Location Inspected		WE WILL STATE	
Street Address: Address Verified? Yes.	ty:	sty:	Zip Code:
Name of Children in Care (add pages if ne	eded) Scholarship	Date of Birth	Age / Present (Y/N)
		(04/06/2010)	13yr./N
		(04/26/2011)	11yr./N
		(01/01/2014)	9yr. / N

Directions: Review and determine compliance with each standard. Note pages may be used for comments.	e any comments or c Y - Yes, N - No,	orrective actions needed. Additional  D - Discussed, n/a - Not Applicable
Health and Safety Training:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Basic Health and Safety Training Completed?	Y	Relative Informal Care - Certificate Submitte
Home is free of health and safety hazards:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Is in good repair	Y	All areas were clean
Is free of insect or rodent infestation	Y	No evidence of infestation
Is well-lit and well-ventilated	Y	All lights were turned on and natural window lighting
Has hot and cold running water	Y	Tested by provider and steam observed on carnera
Has a working inside toilet	Y	Flushed by provider and observed
Has utilities for cooking, lighting and heating	Y	
Has a working and safe heating system	Y	Thermostat tested by provider for cooling & heating
Has a working refrigerator and stove	Y	Tested by provider and observed
Has a working telephone	Y	Outbound call made to provider's phone
Has operational smoke detector(s)	Υ	Tested by provider and observed
Has first aid kit/supplies	Y	Medical Supplies: Band-Aids, Gauze, Alcohol, Peroxide stored on top of fridge
<ul> <li>Has protective coverings on any electrical outlet that is accessible to children</li> </ul>	Y	Corrective Action Completed: Outlet coverings needed in bathrooms, kitchen, living and dining room
Harmful items are stored appropriately and away from children:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Sharp or pointed items	Y	Corrective Action Completed: Knives moved to higher level or lock on drawer
Medications of any kind	Y	Stored in high cabinet in kitchen
Matches, lighters and flammable products	Y	Does not own
Alcoholic beverages	Y	Does not own

• Guns	Υ	Stored in garage will move high
Cleaning agents	Υ	Corrective Action Completed: Cleaning Agents moved to a highest shelf in garage
<ul> <li>Poisonous substances</li> </ul>	Υ	Stored in garage
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Υ	No diaper age children in care
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Υ	
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Υ	
Diapering procedures are followed.	Y	No diaper age children in care
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	Υ	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:         Physical injury         Any sexual abuse         Mental injury	Y	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
A child in care is not subjected to mistreatment, including:  Any deliberate act that hurts a child physically or emotionally, including:  Spanking, Biting, Hitting, Shaking  Any other means of physical discipline  Not attending to a child's physical needs  Shouting, Cursing, Shaming, Ridiculing  Washing a child's mouth with soap  Putting pepper or other spicy or distasteful items in a child's mouth  Requiring a child to stand on one foot as punishment  Tying child to a cot or other equipment	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your <u>local</u> Department of Social Services Child Protective Services Unit.	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### **Disaster Supply Kit**

⊠Flashlight	⊠ Bottled water	
⊠ Batteries for Flashlight	⊠Non-perishable food	⊠Backpack(s) or carrying case(s)
⊠Portable First Aid Kit	⊠ Diapers (N/A)	□ Consider special toys or games

⊠Thermometer	⊠Change of clothes	⊠Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash bags
⊠Medications	⊠Blanket(s)	baga
Items in the Disaster Supply Kit are clean, organiz	zed, and usable (Y/N)? Y	
Emergency Ready-to-Go Pack is available and ea	asily accessible in the event of an eme	rgency (Y/N)? Y
Location of The Emergency Ready to go Pack  Item Specification (if needed):		
Medications for canned foods, 3 outfits (top/bottom), 3 blascissors, 1 roll of duct tape, and trash bases	ankets, folder w/ EPP and ECMA do	es, 1 first aid kit, 1 thermometer, 4 bottled waters, 5 es per child, 1 duffle bag, playing cards, 1 pair of
Items to be reviewed on 04/19/2023: Corrected	1 & Reviewed on 04/19/2023	
Outlet coverings in common spaces (bath Knives moved to higher level or lock adde Cleaning agents moved to higher shelf in ERTG: daily medication must b	ed to drawer garage	chen)
Emergency Documents		
Planning and Maintenance		
Person responsible for updating the Disaster Su	pply Kit and the Emergency Docume	nts regularly:
First Name Thao	Last Name Broadnax	
Description of how the Emergency Ready-to-Go	Pack will be transported to an evacu	ation location: carried by the provider.
Shelter In Place Procedure:		
The provider will gather the children by calling or basement. Provider will use sealing plastic and t emergency and when the emergency has ended	ape to seal the door if needed. Provi	nd head to the spare bedroom(1 door 0 windows) in der will call the parent to inform them of the
Evacuation Location(s) Procedures:		
Primary: The provider will account for the childre are locked and each child secured in their seat be which the provider Upon entry, will call the parent again when the emergency is	elts. The provider will call and inform the provider and children will shelter	
Alternate: If they could not access the primary I The provider will ensure all kids are in their seat provider upon entry they will she are secured.	belts and doors locked. She will call	children and ERTG and go the providers vehicle. the parent on the way . The ows). Provider will call the parent again once they
Signatures & Date		
Acknowledgement: By signing below the parties a been discussed. The parties also acknowledge the pop up visit which will be conducted virtually or in	nat, if approved, the home in which ca	been reviewed, and any corrections if needed have are is provided is subject to random, unannounced
PROVIDER		INSPECTOR
Printed Name: HUYEN LAM	Printed Name:	
Signature:	Signature	
Date: 5/3/23 Phone:	Date: 04/19/20	23 Phone: 1-877-227-0125

⊠Virtual Inspection
□In-person
Inspection

### Maryland State Department of Education/Office of Child Care Child Care Scholarship Program

### Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.gov

				***************************************	1
Inspection Date: 02/03/2022	Time	In: 1:32 PM	Time Out: 4:37 P		sult: Approved if returned by 5:00pm on 04/2022.
Informal Care					
Type of Care (check one): ☐ Non-relati	ive Info	rmal Provider Ca	are ⊠Relative	Informal	Provider Care
Provider Information					
First Name: Huyen	l ast N	lame: Lam		Pro	ovider ID: 465762
Provider ID #:	Lasti	vame. Lam		-	ail:
Care Location Inspected					
Street Address: Address Verified?: Yes		City	Count	у	State Zip Code
Name of Children in Care (add pages if need	led)	Scholarship	Date of Birth	Age	/ Present (Y/N)
			04/06/2010	11 y/o	/N(After School Program)
			04/26/2011	10 y/o	/Y
			1/01/2014	8 y/o	/Y
				10 1/0	/
					1
					,
					/
Safety of the Home					
Directions: Review and determine com Additional pages may be used for com		with each standa			rrective actions needed. ssed, n/a – Not Applicable
Health and Safety Training:			Standard Met Y/N	Comme	ents/Notes tive Action /Timeframe if needed
Basic Health and Safety Training Co	mplete	d?	N/A		Relative Care
			Standard Met	Comme	ents/Notes
Home is free of health and safety hazards:		-	Y/N	Correct	tive Action /Timeframe if needed
Is in good repair			Y		
Is free of insect or rodent infestation			Y	No sign	s of any infestations.
Is well-lit and well-ventilated			Y		natural lighting and artificial lighting
<ul> <li>Has hot and cold running water</li> </ul>			Υ	Thermo degrees	meter states water is hot above 90 s.
Has a working inside toilet			Y	Observe	ed toilet flush
Has utilities for cooking, lighting and	heating	3	Y	4 Burne	ers Operational
<ul> <li>Has a working and safe heating syst</li> </ul>	tem		Υ	Temp to	urned up from 71 to 72 degrees.
Has a working refrigerator and stove	;		Y	Frozen	Food and Refrigerator light observed
Has a working telephone			Y	Provide	r placed an outbound call.
Has operational smoke detector(s)			Y	Test bu	tton pressed on the smoke detector.
Has first aid kit/supplies			Υ		es, Burn Aid, Gauze Alcohol, Eye Wash, anitizer, Antacid.
<ul> <li>Has protective coverings on any ele- accessible to children</li> </ul>	ctrical o	utlet that is	Y	All outle	ets covered by large furniture in the home
Harmful items are stored appropriately and children:	d away	from	Standard Met Y/N		nts/Notes ve Action /Timeframe if needed
Sharp or pointed items			Y	Knives a	nd Scissors kept in a drawer in the kitchen
Medications of any kind	-1		Y		Medicine Cabinet on the kitchen wall
Matches, lighters and flammable pro	ducts		Y	Kept in a	drawer in the kitchen
Alcoholic beverages			Υ		in the home

GENERAL CLEANLINESS STANDARDS	Standard Met	Comments/Notes
	Y/N	Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Υ	
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  • Toileting;  • Diapering;  • Before food preparation and eating;  • After playing outdoors; and  • At other times when necessary to prevent the spread of disease.	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:         Physical injury         Any sexual abuse         Mental injury	Y	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
A child in care is not subjected to mistreatment, including:  Any deliberate act that hurts a child physically or emotionally, including:  Spanking, Biting, Hitting, Shaking  Any other means of physical discipline  Not attending to a child's physical needs  Shouting, Cursing, Shaming, Ridiculing  Washing a child's mouth with soap  Putting pepper or other spicy or distasteful items in a child's mouth  Requiring a child to stand on one foot as punishment  Tying child to a cot or other equipment	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your <u>local</u> Department of Social Services Child Protective Services Unit.	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### **Disaster Supply Kit**

⊠Flashlight	⊠Bottled water	
⊠Batteries for Flashlight	⊠Non-perishable food	⊠Backpack(s) or carrying case(s)
⊠Portable First Aid Kit	⊠Diapers	⊠Consider special toys or games
⊠Thermometer	⊠Change of clothes	⊠Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash bags
⊠Medications	⊠Blanket(s)	

• Guns	Y	Not kept in the home
Cleaning agents	Υ	Kept in the garage. Garage kept locked at all times
Poisonous substances	Y	Not kept in the home
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Υ	
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	Kept in the trash can in the kitchen
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Υ	
Diapering procedures are followed.	Υ	Children aren't of Diapering Age
<ul> <li>Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after: <ul> <li>Toileting;</li> <li>Diapering;</li> <li>Before food preparation and eating;</li> <li>After playing outdoors; and</li> <li>At other times when necessary to prevent the spread of disease.</li> </ul> </li> </ul>	Y	Parent translated the statement for the Provide who understands and agrees.
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:  Physical injury  Any sexual abuse  Mental injury	Y	Parent translated the statement for the Provider who understands and agrees.
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	Parent translated the statement for the Provider who understands and agrees.
<ul> <li>A child in care is not subjected to mistreatment, including:</li> <li>Any deliberate act that hurts a child physically or emotionally, including:</li> <li>Spanking, Biting, Hitting, Shaking</li> <li>Any other means of physical discipline</li> <li>Not attending to a child's physical needs</li> <li>Shouting, Cursing, Shaming, Ridiculing</li> <li>Washing a child's mouth with soap</li> <li>Putting pepper or other spicy or distasteful items in a child's mouth</li> <li>Requiring a child to stand on one foot as punishment</li> <li>Tying child to a cot or other equipment</li> </ul>	<b>Y</b>	Parent translated the statement for the Provide who understands and agrees.
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.	Y	Parent translated the statement for the Provide who understands and agrees.

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) <u>and</u> Emergency Documents.

### Disaster Supply Kit

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also that the Items are clean, organized, and usable. Comment and note below if needed.

☑ Flashlight
 ☑ Bottled water
 ☑ Folder or binder for EPP documents
 ☑ Backpack(s) or carrying case(s)

☑ Portable First Aid Kit	⊠ Diapers N/A	⊠Consider special toys or games
⊠Thermometer	⊠ Change of clothes	☑ Heavy Duty Scissors, Duct Tape/ Packing Tape & Sealing Plastic/ Trash Bags
⊠Medications	⊠Blanket(s)	
Items in the Disaster Supply Kit are clean, organize	ed, and usable (Y/N)? Yes	
Emergency Ready-to-Go Pack is available and eas	sily accessible in the event of an emerge	ency (Y/N)? Yes
Location of Emergency Ready to go Pack: Kept	in the Garage.	
Item Specification (if needed):  • Large Gray handle bag and Back Pack		
Flashlight: Red		
Batteries: 8 AA		
First Aid Kit: Bandages, Burn Aid, Gauze	∍ Alcohol, Eye Wash, Hand Sanitizer,	Antacid.
Thermometer: Oral Type     Medications: Landon's		
Bottled Water: 4 16 oz Bottles		
<ul> <li>Non Perishable Foods: Pack Ritz and Pe</li> </ul>		
Change of Clothes: Red Top & Black Jog  Black Jog  Change of Clothes: Red Top & B	ggers, Pink Top & Blue Jeans, White	Top & Red White and Black Joggers.
<ul> <li>Blankets: 2 Blankets Blue and Grey</li> <li>Yellow Envelope with EPP Documents: B</li> </ul>	EDD & ECMA for all children	
Toy/Games: Markers, Uno, Coloring Boo		
<ul> <li>Window Sealant: Packing Tape, Large O</li> </ul>	range Scissors and 3 Trash Bags	
Emergency Documents		
☑Informal Provider Emergency Preparedne	, , ,	
Authorization for emergency medical care	<del></del>	
Planning and Maintenance		**
Person responsible for updating the Disaster Supp		s regularly:
First Name	Last Name	
Description of how the Emergency Ready-to-Go F	ack will be transported to an evacuati	ion location:
Shelter In Place Procedures:		
The Provider will lock the doors, gather ERTG bag The Provider will call the Parent while gathering the		
Evacuation Procedures:		
The Provider will grab the ERTG bag and the child seat belt. The Provider will then drive to	where she will gain entry wit	th her spare key. The Provider and the children
will shelter Room (1 Door 2 Window the home. If the Provider and the Children cannot	ws). The Provider will contact the Pare shelter at this location the Provider wi	ent before leaving the home and once secured in
ensure they are all secured in a seatbelt. The prov	vider will call the Parent prior to leaving	g the location and will then transport all children to
. The Provider will master bedroom of the home(1 Door 2 Windows).		re key and direct all children to shelter in the
master bedroom of the nome(1 bool 2 windows).	The Frovider will contact the Falent a	again once secured.
	THE SECTION OF THE SE	
Signatures & Date  Acknowledgement: By signing below the parties ackr	could do that all standards bays been a	
been discussed. The parties also acknowledge that, pop up visit which will be conducted virtually or in-per	if approved, the home in which care is p	
PROVIDER		INSPECTOR
Printed Name:	Printed Name:	
Signature: HUYEN LAM	Signature:	

Date: 2 / 3 / 2 7 Phone: Date: 02/03/2022 Phone: 1-877-227-0125

Ø	Virtual	Inspection
In	-person	Inspection

# Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

		<u> </u>		
Inspection Date:	Time In:	Time Out:	Result:	
5/20/2021	1:00 PM	3:00 PM	APPROVED	
Informal Care				
☑ Type of Care (check one): ☐ None	-relative Informal Prov	vider Care ☑ Rel	ative Informal Provider Care	
Provider Information				
First Name:	Last Name:		Provider 465762	
Huyen	Lam		Email:	
Care Location Inspected				
Street Address:	City	Cour	nty State Zip Code	
Name of Children in Care (add pages if need	led) Scholarship	Date of Birth	Age / Present (Y/N)	
		10/25/2008	12/Y	
		4/6/2010	11/Y	
		4/26/2011	10/ Y	
		1/1/2014	7/ Y	
			/Y	
No. of the second			IY	

#### Safety of the Home Directions: Review and determine compliance with each standard. Note any comments or corrective actions needed. Y - Yes, N - No, D - Discussed, n/a - Not Applicable Additional pages may be used for comments. Standard Met Comments/Notes Health and Safety Training: Y/N Corrective Action /Timeframe if needed Basic Health and Safety Training Completed? N/A Standard Met Comments/Notes Home is free of health and safety hazards: Y/N Corrective Action /Timeframe if needed Is in good repair Y Is free of insect or rodent infestation Y Is well-lit and well-ventilated Y Has hot and cold running water Y Has a working inside toilet Y Has utilities for cooking, lighting and heating Y Has a working and safe heating system Y Has a working refrigerator and stove Y Has a working telephone Mobile phones only Has operational smoke detector(s) Y Y Has first aid kit/supplies Has protective coverings on any electrical outlet that is accessible to children Harmful items are stored appropriately and away from Standard Met Comments/Notes children: Y/N Corrective Action /Timeframe if needed Sharp or pointed items Y Y Medications of any kind Matches, lighters and flammable products Y Alcoholic beverages Y Y Guns Y Cleaning agents

Poisonous substances	Υ	
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Y	1980900
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:  Physical injury  Any sexual abuse  Mental injury	Y	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
A child in care is not subjected to mistreatment, including:  Any deliberate act that hurts a child physically or emotionally, including:  Spanking, Biting, Hitting, Shaking  Any other means of physical discipline  Not attending to a child's physical needs  Shouting, Cursing, Shaming, Ridiculing  Washing a child's mouth with soap  Putting pepper or other spicy or distasteful items in a child's mouth  Requiring a child to stand on one foot as punishment  Tying child to a cot or other equipment	Y	
	Y	

#### The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents. **Disaster Supply Kit** Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also that the items are clean, organized, and usable. Comment and note below if needed. $\square$ Flashlight $\square$ Bottled water $\overline{\mathbf{V}}$ Folder or binder for EPP documents Ø Batteries $\overline{\mathbf{V}}$ Non-perishable food Backpack(s) or carrying case(s) Ø Portable First Aid Kit $\square$ Diapers Consider special toys or games Ø Thermometer Change of clothes Scissors, tape & sealing plastic

☑ Medications ☑ Blanke	i(s)
Items in the Disaster Supply Kit are clean, organized, and usable	B (Y/N)? Y
Emergency Ready-to-Go Pack is available and easily accessible	in the event of an emergency (Y/N)? Y
Disaster Supply Kit Comments/Notes: Huge tote bag which is stored in a hallway closet by the front	t door for easy access in the case of an emergency.
Emergency Documents	
<ul> <li>☑ Informal Provider Emergency Preparedness Plan (this co</li> <li>☑ Authorization for emergency medical care</li> </ul>	empleted form)
Planning and Maintenance	
car in the front of the house. Once at the vehicle will independently secure themselves in a traditional seat belt.  Once they arrive, the Provider will call the parent of the parent o	ransported to an evacuation location:  Ready-to-Go kit. The Provider will instruct the children to walk to the li be placed in a booster seat while the other 3 children will.  The Provider will drive 28 minutes to be a with getting out the mobile phone. The Provider will assist.
the booster seat while the other 3 children exit the vehicle, and stay in the home until the emergency is lifted. Once the children in care.	. Provider has an entry key to the residence so everyone will enter se evacuation is lifted, the parent will be called to reunite with her
Signatures & Date	
Acknowledgement: By signing below the parties acknowledge to been discussed.	hat all standards have been reviewed, and any corrections if needed have
PROVIDER	INSPECTOR
Printed Name:	Printed Name:
Signature:	Signature:

Phone:

Date:

Date:5/19/2021

Phone: 410-767-7832

SVirtual Inspection	Maryland State	Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST		Shild Care	Return to: ccs informalproviders@maryland.g ov	
Inspection Date: 11/23/2022	11	ime in: 10:30AM	Time Out 11:15	AM Tressel	R PASSED	
Informal Care				75000	- PASSES	
Type of Care (about	173 Mars and a					
Information	- Gor relative	Informal Provider C	are soRelative	Informal Pro	Wider Care	
First Name: Demetrious Provider ID #	L	ast Name: Lancas	ter	Provi	der ID:	
Care Location Inspected						
Street Address Address Verified? Yes	City:		Security .			
Name of Child	_		County: State	2	Up Code	
Name of Children in Care (add	pages if needed)	Scholarship	Date of Birth	Age	/ Present (Y/N)	
			12/2/2013	-	at School	
			4/17/2020		at School	
			10/12/2021	1 /Yes		
0.6			8/19/2022	2 Months	s / Yes	
Safety of the Home						
Directions: Review and determine pages may be used for comments.	compliance with e	ach standard Note	any comments as	orest .		
			Y-Yes, N-No,	D - Discuss	lons needed. Additional sed, n/a - Not Applicable	
Health and Safety Training:			Standard Met	Commen	nts/Notes	
Basic Health and Safety Training (	Completed?		Y/N Y	Correctiv	ve Action /Timeframe if needed	
dome is free of health and safet			Standard Met	Comm	Certificate Submitted	
	y nazards;		Y/N		nts/Notes ve Action /Timeframe if needed	
To m good repail			Y			
- The of misect of foderit			Y	No sign o	of infestation	
- The first of the verificate			Y			
The field and cold running (		4	Y	Steam of	bserved	
rids a working inside tollet			Υ	Flush ob	served	
		g	Υ			
<ul> <li>Has a working and safe he</li> <li>Has a working refrigerator a</li> </ul>			Y	Thermos	stat dialed up	
	and stove		Y			
The a monthly telephone	sets of a l		Υ	Provider	's cell called	
The special of the determinant	ector(s)		Υ			
<ul> <li>Has first aid kit/supplies</li> </ul>			Y	Band-aid	ds, alcohol wipes, Neosporin, gauze	
Has protective coverings on accessible to children	any electrical o	utlet that is	Y	0000013	, ive posit	
ful items are stored appropria en:	tely and away	from	Standard Met Y/N		nts/Notes ve Action /Timeframe if needed	
Sharp or pointed items			Y	Locked in		
Medications of any kind			Y	Upper ca		
Matches, lighters and flammable products			Y	None		
Matches, lighters and flamma	nie products					
Matches, lighters and flamma Alcoholic beverages	ible products		Y	None		
	DIE PIOUUCIS			None		
Alcoholic beverages	DIE Products		Y	None	n cabinets	

GENERAL CLEANLINESS STANDARDS	Standard Met	Comments/Notes
	Y/N	Corrective Action /Timeframe if needed
Trash, garbage and seekept clean, including dispering area.	Y	
Sandary manner Child is charge	Y	
Child is changed immediately when s/he has a solled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Y	
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting: Diapering: Before food preparation and eating: After playing outdoors; and At other times when necessary to prevent the spread of disease.	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes
A child is not subject to any form of abuse, including:     Physical injury     Any sexual abuse     Mental injury	Y	Corrective Action /Timeframe if needed
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
child in care is not subjected to mistreatment, including:  Any deliberate act that hurts a child physically or emotionally, including:  Spanking, Biting, Hitting, Shaking  Any other means of physical discipline  Not attending to a child's physical needs  Shouting, Cursing, Shaming, Ridiculing  Washing a child's mouth with soap  Putting pepper or other spicy or distasteful items in a child's mouth  Requiring a child to stand on one foot as punishment  Tying child to a cot or other equipment	Y	
rovider immediately reports any suspected child abuse, ct or mistreatment by calling 911 and your local tment of Social Services Child Protective Services Unit.	Υ	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### Disaster Supply Kit

⊠Flashlight	⊠Bottled water	The second in the edge.	
⊠Batteries for Flashlight		□ Folder or binder for EPP documents	
⊠Portable First Aid Kit	⊠Non-perishable food	☐ Backpack(s) or carrying case(s)	
STOREST FISH AIR AIR	⊠Diapers	⊠Consider special toys or games	
⊠Thermometer	⊠Change of clothes	⊠Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash	
⊠Medications N/A	⊠Blanket(s)	bags bags	

Items in the Dis-	
Items in the Disaster Supply Kil are clean, organized, and usable Emergency Ready-to-Go Pack is available and a supply to the control of the	(Y/N)? Y
I available and easily accessible	In the event of ac-
Location of The Emergency Ready to go Pack: By the front of	toor
Item Specifican	
4 shirts, 4 pants, 20 Diapers and 2 boxes wipes 2 extra D batterior Band aids, ointment, alcohol wipes, gauze, tape, Neosporin, Benz 12oz water horston.	
Band aids, outment, alcohol wipes, gauze, tape, Neosporin, Bend 12oz water bottles, 4 can of spagetties, 4 chiekan roodte seen	98, 4 emergency blankets, bubbles, books
1202 water bottles, 4 can of spagettios, 4 chicken poodle soup 8	ndryl, Tylenol,
Items to review on xx/xx/xxxx if needed: N/A	day), Tylenol, to go apple sauce, 4 cups mandarin oranges , Similac beby formula
SIT XXXXXXXX If needed: N/A	
Emergency Documents	
⊠Informal Provider Emergency Preparedness Plan (this c	
Mauthorization for emergency medical care	ompleted form)
Planning and Maintenance	
Person responsible for updating the Disester Supply Kit and the E First Name Demetrious	
First Name Demetrious Last Name Lar	:mergency Documents regularly:
Description of how the Emergency Ready-to-Go Pack will be trans	sported to an evacuation location. Const. 1
Shelter In Place Procedure:	- Carried
has no windows and one door. If the need should arise the provide parent once everyone is in the bathroom and secure.	children, grab the ERTB, and head to the main level bathroom which or will use plastic and tape to seal the shelter. The provider will call th
Evacuation Procedures:  The provider will gather the children and place younger two children ompartment, she will hold the cation, which is the parents before leaving the care location and they couldn't shelter at the primers having the care location and they couldn't shelter at the primers have the care location and they couldn't shelter at the primers have the care location and they couldn't shelter at the primers have the care location and they couldn't shelter at the primers have the care location and they couldn't shelter at the primers have the care location and they couldn't shelter at the primers have the care location and they couldn't shelter at the primers have the care location and they couldn't shelter at the primers have the care location and the	on in the double stroller, with the emergency bag placed in the bottom in the stroller proceed to walk the to the primary evacuation in the provider will ask to be directed to a room they can shelter. The ten again after they are secure in the evacuation location.
Evacuation Procedures: The provider will gather the children and place younger two children ompartment, she will hold the footing the care location, which is covider will call the parents before leaving the care location and the they couldn't shelter at the primary location, they will go to the alto povider will gather the children and the emergency bag, and procedure in the primary focus on the care location and the primary location.	en in the double stroller, with the emergency bag placed in the botton id on to the stroller proceed to walk the lotte primary evacuation, the provider will ask to be directed to a room they can shelter. The
Evacuation Procedures: The provider will gather the children and place younger two children ompartment, she will hold the mill hold the provider will call the parents before leaving the care location and the couldn't shelter at the primary location, they will go to the alto they couldn't shelter at the primary location, they will go to the alto prider will gather the children and the emergency bag, and processider in rear facing car seats and secure provider will ask to be directed to a room where they can shelter. The primary are secure in the alternate evacuation location.	en in the double stroller, with the emergency bag placed in the bottom id on to the stroller proceed to walk the to the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location, enate evacuation location which is sed to the provider's vehicle where site will secure the three younger ooster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and
Evacuation Procedures: The provider will gather the children and place younger two children on partment, she will hold the provider will call the parents before leaving the care location and the provider will call the parents before leaving the care location and the they couldn't shelter at the primary location, they will go to the altovider will gather the children and the emergency bag, and proceed the provider will ask to be directed to a room where they can shelter. The parents are secure in the alternate evacuation location.	en in the double stroller, with the emergency bag placed in the bottom id on to the stroller proceed to walk the lot the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location, emate evacuation location which is need to the provider's vehicle where site will secure the three younge coster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and
Evacuation Procedures: The provider will gather the children and place younger two children on partment, she will hold the provider will call the parents before leaving the care location and the provider will call the parents before leaving the care location and the they couldn't shelter at the primary location, they will go to the altovider will gather the children and the emergency bag, and proceed the provider will ask to be directed to a room where they can shelter. The parents are secure in the alternate evacuation location.	en in the double stroller, with the emergency bag placed in the bottom id on to the stroller proceed to walk the lot the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location, emate evacuation location which is need to the provider's vehicle where site will secure the three younge coster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and
Evacuation Procedures: The provider will gather the children and place younger two children on partment, she will hold the provider will call the parents before leaving the care location and the provider will call the parents before leaving the care location and the they couldn't shelter at the primary location, they will go to the altovider will gather the children and the emergency bag, and proceed the provider will ask to be directed to a room where they can shelter. The parents are secure in the alternate evacuation location.	en in the double stroller, with the emergency bag placed in the botton id on to the stroller proceed to walk the lot the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location, enacted evacuation location, which is need to the provider's vehicle where sire will secure the three younger poster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and standards have been reviewed, and any corrections if needed have home in which care is provided is subject to random, unannounced
Evacuation Procedures: The provider will gather the children and place younger two children of provider will gather the children and place younger two children of provider will gather the children and the care location and the provider will call the parents before leaving the care location and the they couldn't shelter at the primary location, they will go to the altowider will gather the children and the emergency bag, and processider in rear facing car seats and secure evider will ask to be directed to a room where they can shelter. The parties are secure in the alternate evacuation location.  Instance & Date	en in the double stroller, with the emergency bag placed in the bottom id on to the stroller proceed to walk the to the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location. Senate evacuation location which is led to the provider's vehicle where site will secure the three younger ooster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and any corrections if needed have home in which care is provided is subject to random, unannounced INSPECTOR
Evacuation Procedures:  The provider will gather the children and place younger two children of the parament, she will hold the control of the parament, she will hold the control of the parament, she will hold the control of the parament of the parameter of the	en in the double stroller, with the emergency bag placed in the botton id on to the stroller proceed to walk the lot the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location, enacted evacuation location, which is need to the provider's vehicle where sire will secure the three younger poster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and standards have been reviewed, and any corrections if needed have home in which care is provided is subject to random, unannounced
Evacuation Procedures: The provider will gather the children and place younger two children of provider will gather the children and place younger two children of provider will gather the children and the care location and the provider will call the parents before leaving the care location and the they couldn't shelter at the primary location, they will go to the altowider will gather the children and the emergency bag, and processider in rear facing car seats and secure evider will ask to be directed to a room where they can shelter. The parties are secure in the alternate evacuation location.  Instance & Date	en in the double stroller, with the emergency bag placed in the bottom id on to the stroller proceed to walk the to the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location. See the provider's vehicle where site will secure the three younger ooster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and standards have been reviewed, and any corrections if needed have home in which care is provided is subject to random, unannounced INSPECTOR
Evacuation Procedures:  The provider will gather the children and place younger two children of the parament, she will hold the control of the parament, she will hold the control of the parament, she will hold the control of the parament of the parameter of the	en in the double stroller, with the emergency bag placed in the bottom id on to the stroller proceed to walk the to the primary evacuation, the provider will ask to be directed to a room they can shelter. The sen again after they are secure in the evacuation location. Senate evacuation location which is led to the provider's vehicle where site will secure the three younger ooster, before driving to the location. Once at the location the provider will call the parents before leaving the care location and any corrections if needed have home in which care is provided is subject to random, unannounced INSPECTOR

⊠Virtual Inspection
□In-person Inspection

# Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

Inspection Date: 09/19/2023	Time In: 9:30AM	Time Out: 10:59Al	M Result: PASSED
Informal Care		Banks Seria	
Type of Care (check one):	ion-relative Informal Provider	Care □Relative In	nformal Provider Care
Provider Information			
First Name: Kimberly Provider ID #:	Last Name: Lawler		Provider ID: <u>525893</u> Email:
Care Location Inspected			
Street Address: Co. Address Verified? Yes.	County:	State	Zip Code:
Name of Children in Care (add page	s if needed) Scholarship	Date of Birth	Age / Present (Y/N)
		(12/10/2022)	9mos./Y

Name of Children in Care (add pages if needed)	Scholarship	Date of Birth	Mge / Present (The)
		(12/10/2022)	9mos. / Y
Safety of the Home			
Directions: Review and determine compliance with ea pages may be used for comments.	ch standard. Note	any comments or co	orrective actions needed. Additional  D - Discussed, n/a - Not Applicable
Health and Safety Training:	Valle die	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Basic Health and Safety Training Completed?		Υ	Non-Relative Informal Care – Certificate Submitted
Home is free of health and safety hazards:		Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Is in good repair		Y	All areas were clean
Is free of insect or rodent infestation		Y	No evidence of infestation
Is well-lit and well-ventilated		Y	All lights were turned on and natural window lighting
Has hot and cold running water		Y	Tested by provider and steam observed on camera
Has a working inside toilet		Y	Flushed by provider and observed
Has utilities for cooking, lighting and heating	ng	Y	
Has a working and safe heating system		Υ	Thermostat tested by provider for cooling & heating
Has a working refrigerator and stove		Y	Tested by provider and observed
Has a working telephone		Y	Outbound call made by informal team to provider phone
Has operational smoke detector(s)		Y	Tested by provider and observed
Has first aid kit/supplies		Y	First aid kit stored under the sink and in the kitchen cabinet
Has protective coverings on any electrical outlet that is accessible to children		Y	All outlets covered or occupied
Harmful Items are stored appropriately and awa children:	y from	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Sharp or pointed items		Y	Stored in knife block on back of counter
Medications of any kind		Υ	Stored in top cabinet above stove
Matches, lighters and flammable products		Y	Moved to top cabinet above stove
Alcoholic beverages		Y	Stored in top cabinet above the fridge
• Guns		Y	Stored in locked safe within a lock box in the parent's bedroom

Cleaning agents	Y	Cleaning products stored in locked bathroom and kitchen cabinet and top shelf of pantry door hange
Poisonous substances	Y	Does not own
SENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
all areas of the home are kept clean, including diapering area.	Υ	Diapering area in living room
rash, garbage and wet and soiled diapers are disposed of in a canitary manner.	Y	Yes, thrown away using baby diaper bin
Child is changed immediately when s/he has a soiled or wet liaper, clothing or bedding.	Y	
Diapering procedures are followed.	Υ	Yes changing area had all necessary diaper supplies
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:  Physical injury  Any sexual abuse  Mental injury	Y	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
<ul> <li>A child in care is not subjected to mistreatment, including:</li> <li>Any deliberate act that hurts a child physically or emotionally, including:</li> <li>Spanking, Biting, Hitting, Shaking</li> <li>Any other means of physical discipline</li> <li>Not attending to a child's physical needs</li> <li>Shouting, Cursing, Shaming, Ridiculing</li> <li>Washing a child's mouth with soap</li> <li>Putting pepper or other spicy or distasteful items in a child's mouth</li> <li>Requiring a child to stand on one foot as punishment</li> <li>Tying child to a cot or other equipment</li> </ul>	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### **Disaster Supply Kit**

⊠Bottled water	□ Folder or binder for EPP documents
⊠Non-perishable food	⊠Backpack(s) or carrying case(s)
⊠Diapers	⊠Consider special toys or games
	⊠Non-perishable food

⊠Thermometer	☑Change of clothes	⊠Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash bags
	⊠Blanket(s)	
Items in the Disaster Supply Kit are clean, organiz	zed, and usable (Y/N)? Y	
Emergency Ready-to-Go Pack is available and extended to Go Pack Item Specification (If needed):  1 carrying case (backpack), 1 first aid kit, under shorts, 2 bottled waters, 3 diapers bags, 1 roll of duct tape, and folder w/ EP  Items to be reviewed on xx/xx/xxxx: N/A	: Stored in the living room by the cha 1themometer, no specific meds, 3 ca and 1pk of wipes, 1 small toy, 1 flash	
Emergency Documents		
☑Informal Provider Emergency Prepared  ☑Authorization for emergency medical ca		
Planning and Maintenance		
Person responsible for updating the Disaster Su First Name Kelsey	pply Kit and the Emergency Documer Last Name Tarr	nts regularly:
sealing plastic and tape to secure the doors and emergency occurs, during and after the provider Evacuation Procedures  Primary: The provider will account for the child, secure the child in her rear-facing car seat and contact and parent before and after with emergency updates	ERTG and head to the master bathroot the vents if the need should arise. The will video call the parent.  pick her up and grab the ERTG, and the instruction of where to shelter with the count for the child in her rear-facing car seat.  The provider and child	om (2 doors 0 windows). The provider will use the ne provider will immediately call the parent when the head to the provider's vehicle. The provider will loon arrival the provider will call the direct point of ne child. The provider will immediately call the the child, pick her up and grab the ERTG, and head and drive to
Signatures & Date		
Acknowledgement: By signing below the parties a been discussed. The parties also acknowledge the pop up visit which will be conducted virtually or in	hat, if approved, the home in which ca	peen reviewed, and any corrections if needed have re is provided is subject to random, unannounced
PROVIDER		INSPECTOR
Printed Name: Name: M. Law	Siler Printed Name:	
	Signature:	
Date: 4: 52.30 %2   Luoue:	Date: 09/19/20	23 Phone: 1-877-227-0125

⊠Virtual Inspection
 □In-person Inspection

### Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

Inspection Dale: 04/11/2023	Time In: 9:30AM	Time Out: 10:38AN	M Result: PASSED
Informal Care			
Type of Care (check one):	n-relative Informal Provider C	are Relative In	nformal Provider Care
Provider Information			
First Name: Jonica	Last Name: Lawren	ce	Provider ID: <u>512012</u>
Provider ID #:		497.00	Email
Care Location Inspected			
Street Address: Address Verified? Yes.	City	County:	State Zip Code:
Name of Children in Care (add pages	if needed) Scholarship	Date of Birth	Age / Present (Y/N)
and (and page		(02/08/2022)	1yr. / Y

Standard Met Comments/Notes

### Safety of the Home

Directions: Review and determine compliance with each standard. Note any comments or corrective actions needed. Additional pages may be used for comments.

Y – Yes, N – No, D – Discussed, n/a – Not Applicable

Health and Safety Training:	Standard Met Y/N	Corrective Action /Timeframe if needed  Non-Relative Informal Care - Certificate Submitted  Comments/Notes Corrective Action /Timeframe if needed		
Basic Health and Safety Training Completed?	Y			
Home is free of health and safety hazards:	Standard Met Y/N			
Is in good repair	Y	All areas were clean		
Is free of insect or rodent infestation	Y	No evidence of infestation		
Is well-lit and well-ventilated	Y	All lights were turned on and natural window lighting		
Has hot and cold running water	Y	Tested by provider and steam observed on camera		
Has a working inside toilet	Y	Flushed by provider and observed		
Has utilities for cooking, lighting and heating	Y			
Has a working and safe heating system	Thermostat			
Has a working refrigerator and stove	Y	Tested by provider and observed		
Has a working telephone	Y	Outbound call made to provider's phone		
Has operational smoke detector(s)	Y	Tested by provider and observed		
Has first aid kit/supplies	Y	Medical Supplies: Band-Aids, Gauze, Alcohol, Peroxide		
<ul> <li>Has protective coverings on any electrical outlet that is accessible to children</li> </ul>	Y	All outlets were occupied or covered		
Harmful items are stored appropriately and away from children:	Standard Met	Comments/Notes Corrective Action /Timeframe if needed		
Sharp or pointed items	Y	Stored in knife holder on the back of kitchen counter		
Medications of any kind	Y	Stored in high cabinet in bathroom		
Matches, lighters and flammable products	Y	Does not own		
Alcoholic beverages	Y	Does not own		
• Guns	Y	Does not own		
Cleaning agents	Y	All cleaning agents stored under kitchen with loc		
Poisonous substances	Y	Does not own		
GENERAL CLEANLINESS STANDARDS	Standard Met	Comments/Notes		

	Y/N	Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	Diapering area in child's bedroom
sanitary manner.	Y	Diapers are thrown away daily in diaper genie
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Y	All additional diapering needs in storage holder in child's bedroom
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:  Physical injury  Any sexual abuse  Mental injury	Y	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
A child in care is not subjected to mistreatment, including:         Any deliberate act that hurts a child physically or emotionally, including:         Spanking, Biting, Hitting, Shaking         Any other means of physical discipline         Not attending to a child's physical needs         Shouting, Cursing, Shaming, Ridiculing         Washing a child's mouth with soap         Putting pepper or other spicy or distasteful items in a child's mouth         Requiring a child to stand on one foot as punishment         Tying child to a cot or other equipment	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### **Disaster Supply Kit**

×	Flashlight		
	Batteries for Flashlight	⊠Non-perishable food	⊠Backpack(s) or carrying case(s)
9350	Portable First Aid Kit	⊠Diapers	⊠Consider special toys or games
	Thermometer	⊠Change of clothes	⊠Heavy Duty Scissors, duct tapel packing tape & sealing plastic/trash bags
Ø	Medications	⊠Blanket(s)	

Items in the Disaster Supply Kit are cle	organized, and usable (Y/N)? Y
Emergency Ready-to-Go Pack is availa	e and easily accessible in the event of an emergency (Y/N)? Y
<ul> <li>Item Specification (if needed):</li> <li>1 duffle bag (carry-on suitcase),</li> </ul>	o Pack: In parent's home office near exit door  liter of bottled water, 1 canned foods/ 2 baby foods, 1 container of nuts, 1 first aid kit, 1 pair of tape, ferrousulphate medicine(daily dosage)/Tylenol (as needed) 5 dispers/1pk of wipes, 2 ets), 1 med blanket, folder w/ EPP & ECMA, 1 flashlight w/ 1 pk of extra AA batteries, 1 de ECMA forms.
Emergency Documents	providence Plan (this completed form)
⊠Informal Provider Emergency	sparedness Plan (this completed form)
	ilical care
Planning and Maintenance	the Sunah Wit and the Emergency Documents regularly:
	ster Supply Kit and the Emergency Documents regularly:
First Name labir	Marakkarakath Vadakkepurayil
escription of how the Emergency Rea	-to-Go Pack will be transported to an evacuation location: carried/rolled by the provider.
helter In Place Procedure:  the provider will gather the child make the bag is in place within the	The provider will use sealing plastic and tape to seal any spaces if necessary. Then the rens before, during and after the emergency.
helter In Place Procedure: the provider will gather the child make a sure the bag is in place within the provider will call and text if needed the evacuation Location(s) Procedures: rimary: The provider will account for rear-facing car seat. The provider viceive instructions about where to locate personal cellphone.  Iternate: If they could not access the build secure the child in her rear-facing leasting and inform them of the emi-	The provider will use sealing plastic and tape to seal any spaces if necessary. Then the rents before, during and after the emergency.  It child and ERTG and carry them to her vehicle, she will call the parents and secure the child in drive to the upon arrival she will call an associate and for shelter. Once they are settled and secured she will call the parents and text if needed using the rents and drive to the seal and drive to the she will call the parents and text if needed using the rents and drive to the seal and drive to the she will call an office associate to be instructed of where to shelter within the rents of the renty. Upon arrival she will call an office associate to be instructed of where to shelter within the rents of t
the transport of the provider will gather the child make insure the bag is in place within the rovider will call and text if needed the execution Location(s) Procedures: trimary: The provider will account for er rear-facing car seat. The provider verview instructions about where to locate personal cellphone.  Internate: If they could not access the ould secure the child in her rear-facing le location and inform them of the emulting. Once they are secured she withing the provider were secured she withing the provider will be considered to the could secure the child in her rear-facing le location and inform them of the emulting. Once they are secured she withing the provider withing the could secure the child in her rear-facing le location and inform them of the emulting.	The provider will use sealing plastic and tape to seal any spaces if necessary. Then the rents before, during and after the emergency.  The child and ERTG and carry them to her vehicle, she will call the parents and secure the child in drive to the provider will populate and secured she will call an associate and for shelter. Once they are settled and secured she will call the parents and text if needed using the provider will gather the child and ERTG and carry them into her vehicle, she are seat and drive to the provider will gather the child and ERTG and carry them into her vehicle, she are seat and drive to the parents on her way to lency. Upon arrival she will call an office associate to be instructed of where to shelter within the all the parents to give them updates.
the transport of the provider will gather the child make insure the bag is in place within the rovider will call and text if needed the rovider will account for er rear-facing car seat. The provider viceive instructions about where to locate per personal cellphone.  Iternate: If they could not access the ould secure the child in her rear-facine le location and inform them of the emulding. Once they are secured she will represent the parties also acknowledgment: By signing below the send discussed. The parties also acknowledgement:	The provider will use sealing plastic and tape to seal any spaces if necessary. Then the rents before, during and after the emergency.  It child and ERTG and carry them to her vehicle, she will call the parents and secure the child in drive to the upon arrival she will call an associate and for shelter. Once they are settled and secured she will call the parents and text if needed using the rents and drive to the sear seat and drive to the search of the search o
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the provider will gather the child make insure the bag is in place within the provider will call and text if needed the rovider will account for er rear-facing car seat. The provider vaceive instructions about where to locate per personal cellphone.  Internate: If they could not access the rould secure the child in her rear-facine le location and inform them of the emultiding. Once they are secured she will ginatures & Date  Exhonoredgement: By signing below the een discussed. The parties also acknowledgement: by signing below the parties also acknowledgement will be conducted virtically provider.	The provider will use sealing plastic and tape to seal any spaces if necessary. Then the rents before, during and after the emergency.  In child and ERTG and carry them to her vehicle, she will call the parents and secure the child in drive to the support of the secure of the provider will gather the child and ERTG and carry them into her vehicle, she will call the parents and text if needed using the seal and drive to the secure of

In-person Inspection

# Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

	IN	SPECTION CH	all the same of th			
nspection Date: 02/08/2022	Time	In: 1:45 PM	Time Out: 2:55 pm	Resul	t: Ap	proved
nformal Care						
Type of Care (check one):	Non-relative Info	rmal Provider Ca	are ⊠Relative Inf	formal Pro	ovider	Jaie
Provider Information				Provi	der ID:	409388
First Name: Jennifer	Last	Name: Lease		Emai		
Care Location Inspected					Zip Coo	le
Street Address: Address Verified?	City	County	State		_ip ood	
	if noodod)	Scholarship	Date of Birth	Age	1	Present (Y/N)
Name of Children in Care (add pag	es if needed)		7/1/2010	11	/ Y	At school
			5/10/2012	9	/ Y	At school
			12/23/15	6	/ Y	At school
			5/17/2018	3	/ Y	
			3/1//2010		1	
					8,	

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Silver Created	A Partitional State		been disclosed	HOSPIGE IN	me

Directions: Review and determine compliance with each standard. Note any comments or corrective actions needed. Additional Y – Yes, N – No, D – Discussed, n/a – Not Applicable pages may be used for comments.

pages may be used for comments.	Y - Yes, 14 - 140, L			
Health and Safety Training:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed		
	N/A			
Basic Health and Safety Training Completed?  Home is free of health and safety hazards:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed		
	Y			
Is in good repair      Is in factories.	Y	No signs of infestation observed		
Is free of insect or rodent infestation	Y	Lots of natural and artificial lighting.		
Is well-lit and well-ventilated	Y	Steam observed on the mirror		
Has hot and cold running water	Y	Stove burners observed  Turned up from 71 to 72 degrees  Refrigerator light and frozen food observed  Cell phone In Kitchen. Outbound call observed.  Test button pressed. The alarm sounded.		
Has a working inside toilet	Y			
Has utilities for cooking, lighting and heating	·			
Has a working and safe heating system	· ·			
Has a working refrigerator and stove	· ·			
Has a working telephone				
<ul> <li>Has operational smoke detector(s)</li> </ul>	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Band aids, gauze, compress wipes, gloves		
Has first aid kit/supplies	Y	In all rooms outlets that were not in use are		
Has protective coverings on any electrical outlet that is accessible to children	Y	covered. 2 outlet covers observed		
Harmful items are stored appropriately and away from	Standard Met	Comments/Notes Corrective Action /Timeframe if needed		
children:	Y	Top shelf in Kitchen		
Sharp or pointed items	Y	Upper cabinet in Kitchen		
Medications of any kind     Medications of any kind	Y	Lighter in mom's purse		
Matches, lighters and flammable products	Y	Not kept in the home		
Alcoholic beverages		Does not own		
• Guns	1	Doco not on.		

• Cleaning agents	Y	Dishwasher pods moved to a different higher location. The remainder of the cleaning items are kept under the 1st floor bathroom sink.
Poisonous substances	Y	Not kept in the home
SENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Υ	The diapering area is a mat on the floor of the bedroom.
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	Garbage and recycling located In the kitchen
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Υ	
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	<b>Y</b>	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:  Physical injury  Any sexual abuse  Mental injury	Y	
<ul> <li>A child in care is not subjected to any form of neglect, including:</li> <li>The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;</li> <li>Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.</li> </ul>	Y	
<ul> <li>A child in care is not subjected to mistreatment, including:</li> <li>Any deliberate act that hurts a child physically or emotionally, including:</li> <li>Spanking, Biting, Hitting, Shaking</li> <li>Any other means of physical discipline</li> <li>Not attending to a child's physical needs</li> <li>Shouting, Cursing, Shaming, Ridiculing</li> <li>Washing a child's mouth with soap</li> <li>Putting pepper or other spicy or distasteful items in a child's mouth</li> <li>Requiring a child to stand on one foot as punishment</li> <li>Tying child to a cot or other equipment</li> </ul>	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local	Υ	

Department of Social Services Child Protective Services Unit.

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

# Disaster Supply Kit

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also the items are clean, organized, and usable. Comment and note below if needed.

**⊠**Flashlight

⊠Non-perishable food

⊠Backpack(s) or carrying case(s)

⊠Portable First Aid Kit	⊠Diapers	⊠Consider special toys or games
⊠Thermometer	⊠Change of clothes	
□ Medications N/A	⊠Blanket(s)	
Items in the Disaster Supply	Kit are clean, organized, and usable (Y/N)? Y	
Emergency Ready-to-Go Pa	ck is available and easily accessible in the event of an	emergency (Y/N)? Y
<ul> <li>Item Specification (if neede</li> <li>3 AA batteries</li> <li>Band aids, gate</li> <li>Cereal bars, V</li> <li>6 Water boxes</li> <li>Clothes:</li> </ul>	ize, cold pack, cotton tip applicator, gloves, antisep enna sausages, Canned beans and corn, 6 pack of shirt; Purple shirt and grey pants; Grey shirt and g	otic wipes, ointment
<ul> <li>4 blankets for</li> </ul>	each child	
	cars and books	
	cissors and heavy duty tape.  pers and a pack of wet wipes	
Emergency Documents  Informal Provider I	Emergency Preparedness Plan (this completed form)	
	mergency medical care	
Planning and Maintenance		
Person responsible for upd First Name	ating the Disaster Supply Kit and the Emergency Do	cuments regularly:
Description of how the Eme	rgency Ready-to-Go Pack will be transported to an	evacuation location: Provider will be carrying the bag.
Shelter In Place Procedure The provider will Grab the I proceeding go to the downs call the parent.	mergency bag, gather the children, Make sure all w	vindows are closed and doors are locked before o windows. Once secure in the laundry room, provider will
Evacuation Procedures: The provider will grab the essecure to  Alternate Location		proceed to the vehicle. Once there, the provider will heir seat belts. Provider will call the parents before driving will update parent after arrival at the emergency location.
	where they will gain entry with spare	proceed to the vehicle. Once there, the provider will their seat belts. Provider will call the parents before driving key. Provider will update parent after arrival at the

Acknowledgement: By signing below the parties acknowledge been discussed. The parties also acknowledge that, if appropose up visit which will be conducted virtually or in-person.	e that all standards have been review wed, the home in which care is provid	wed, and any corrections if needed have ded is subject to random, unannounced
PROVIDER		INSPECTOR
Printed Name: Jennifer Lease	Printed Name:	
Signature:	Signature:	
Date: 2 9 27 Phone:	Date: 02/08/2022	Phone: 1-877-2270125

### ⊠Virtual Inspection □In-person Inspection

## Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE

Return to: ccs.informalproviders@maryland.g ov

	INSPECTION CHECKLIST			ov	ov	
Inspection Date: 03/03/2022	Time	In: 1:45PM	Time Out: 2:40F	PM Result: Pas 5:00PM on	sed if returned by 3/4/2022	
Informal Care						
Type of Care (check one):	lative Info	ormal Provider C	are ⊠Relative	e Informal Provider	Care	
Provider Information			a. a. c.	o mormar Provider	Care	
First Name: Anilda Provider ID #	Last	Name: <b>Leiva</b>		Provider ID	: Not issued	
15-15-15-15-15-15-15-15-15-15-15-15-15-1				Email:		
Care Location Inspected						
Street Address: City Address Verified? Yes		County	s	tate Zip Co	de	
Name of Children in Care (add pages if ne	eded)	Scholarship	Date of Birth	Age /	Present (Y/N)	
			6/27/2021	7 months / Y	es	
		-				
Safety of the Home						
Directions: Review and determine compliand pages may be used for comments.	e with eac			orrective actions nee		
Health and Safety Training:			Standard Met Y/N	Comments/Note	10.530	
Basic Health and Safety Training Complete	ed?		N/A	Corrective Actio	n/timetrame ir needed	
	A		Standard Met	Comments/Note	•	
Home is free of health and safety hazard	is:		Y/N	Corrective Action /Timeframe if needed		
<ul> <li>Is in good repair</li> </ul>			Y			
<ul> <li>Is free of insect or rodent infestation</li> </ul>	on		Y	No sign of rodent		
<ul> <li>Is well-lit and well-ventilated</li> </ul>			Y	Natural and artific	ural and artificial lighting. am observed	
<ul> <li>Has hot and cold running water</li> </ul>			Y	Steam observed		
<ul> <li>Has a working inside toilet</li> </ul>			Y	Flush observed		
<ul> <li>Has utilities for cooking, lighting ar</li> </ul>	nd heating		Y	Electric stove turn	stove turned orange when turned on	
<ul> <li>Has a working and safe heating sy</li> </ul>	stem		Υ	Turned up from 6	4 to 67	
Has a working refrigerator and store			Y	Refrigerator light	and frozen food observed	
Has a working telephone			Y	Provider's cell ph	one. Outbound call observed.	
	í i		Y	Test button press	ed. The alarm sounded.	
Has operational smoke detector(s)      Has first aid kit/supplies			Y	Alcohol wipes, ointment, tape, gloves, Q-tip aids, tongue depressors, small and large ga- ice pack		
<ul> <li>Has protective coverings on any el accessible to children</li> </ul>			Y	were covered.		
Harmful items are stored appropriately a children:	nd away	from	Standard Met	Comments/Notes	/Timeframe if needed	
	100000000000000000000000000000000000000		Y			
Sharp or pointed items				Up on the counter		
Medications of any kind	and the same		Y	None in the house		
<ul> <li>Matches, lighters and flammable presented</li> </ul>	roducts		Y	None in the house		

Alcoholic beverages	Y	None in the house
Guns	Y	None in the house
Cleaning agents	Y	Locked in cabinets
<ul> <li>Poisonous substances</li> </ul>	Y	Other than medications and cleaning solutions
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Y	
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	(m) <b>Y</b> (m)	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:  Physical injury  Any sexual abuse  Mental injury	Υ	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
<ul> <li>A child in care is not subjected to mistreatment, including: <ul> <li>Any deliberate act that hurts a child physically or emotionally, including:</li> <li>Spanking, Biting, Hitting, Shaking</li> <li>Any other means of physical discipline</li> <li>Not attending to a child's physical needs</li> <li>Shouting, Cursing, Shaming, Ridiculing</li> <li>Washing a child's mouth with soap</li> <li>Putting pepper or other spicy or distasteful items in a child's mouth</li> <li>Requiring a child to stand on one foot as punishment</li> <li>Tying child to a cot or other equipment</li> </ul> </li> </ul>	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### **Disaster Supply Kit**

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also the items are clean, organized, and usable. Comment and note below if needed.

**⊠Flashlight** 

⊠Bottled water

□ Folder or binder for EPP documents

⊠Batteries for Flashlight

⊠Backpack(s) or carrying case(s)

⊠Portable First Aid Kit	⊠Diapers		⊠Consider special toys or games
⊠ Thermometer	⊠Change of cl	lothes	⊠Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash
⊠ Medications	⊠Blanket(s)		bags
Items in the Disaster Supply Kit are clean, organ		N)? V	
Emergency Ready-to-Go Pack is available and e	easily accessible in th	ne event of an emergency (VA)	
Location of The Emergency Ready to go Paci			
Item Specification (if needed):			
2 boxes if tuna salad kit, fruit cup, apple chips, 2 Flashlight with Rechargeable batteries and one of Twienol, hand sanitizer.  One Sweater 2 top, 2 pants and a burping cloth 4 diapers and one box of baby wipes.	pouches of baby foo extra AAA battery	d, formula & 2 16 oz. bottles o	f water
Teething toys, pop up toy			
Alcohol wipes, ointment, tape, gloves, Q-tips, bal	ind aids, tongue depre	essors, small and large gauze,	ice pack.
Items to review on xx/xx/xxxx if needed:			
Emergency Documents			
⊠Informal Provider Emergency Prepared	dness Plan (this com	pleted form)	
⊠Authorization for emergency medical co			
Planning and Maintenance			
Person responsible for updating the Disaster Su	upply Kit and the Em	among Documents regularly	
	upply Kit and the City	ergency bocuments regularly.	
First Name	Last Name		
	Last Name		
Description of how the Emergency Ready-to-Go	Last Name	orted to an evacuation location	n: Bag pack carried on the back.
Description of how the Emergency Ready-to-Go Shelter in Place Procedure:	Design Pack will be transport	orted to an evacuation location	n: Bag pack carried on the back.
Description of how the Emergency Ready-to-Go	Design Pack will be transport	orted to an evacuation location	n: Bag pack carried on the back.
Description of how the Emergency Ready-to-Go Shelter in Place Procedure: The provider will grab the emergency to go bag, bathroom has one door and no window. Once s	Last Name  Pack will be transport  gather the baby and trafe, provider will com	orted to an evacuation location d go into the bathroom located nmunicate with parent.	e: Bag pack carried on the back.  on the main floor of the house. The
Description of how the Emergency Ready-to-Go Shelter in Place Procedure:	Last Name  Pack will be transport  gather the baby and trafe, provider will com	orted to an evacuation location go into the bathroom located numericate with parent.	on the main floor of the house. The
Description of how the Emergency Ready-to-Go Shelter in Place Procedure: The provider will grab the emergency to go bag, bathroom has one door and no window. Once so the provider will grab the baby and secure her is and walk to the evacuation location which is a feathernate Location:	Last Name  Pack will be transport  gather the baby and trafe, provider will combine a stroller then she aw minutes away. Provider will appear to go had and expect to go had and	orted to an evacuation location of go into the bathroom located numericate with parent.  will grab the bag and go out the ovider will inform parent once out of the front door. Provide	n: Bag pack carried on the back.  on the main floor of the house. The  ne front door. Provider will take stroller safely at the emergency location.
Description of how the Emergency Ready-to-Go Shelter In Place Procedure: The provider will grab the emergency to go bag, bathroom has one door and no window. Once s  Evacuation Procedures: The provider will grab the baby and secure her is and walk to the evacuation location which is a fee	Last Name  Pack will be transport  gather the baby and trafe, provider will combine a stroller then she aw minutes away. Provider will appear to go had and expect to go had and	orted to an evacuation location of go into the bathroom located numericate with parent.  will grab the bag and go out the ovider will inform parent once out of the front door. Provide	n: Bag pack carried on the back.  on the main floor of the house. The  ne front door. Provider will take stroller safely at the emergency location.
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Description of how the Emergency Ready-to-Go Shelter in Place Procedure: The provider will grab the emergency to go bag bathroom has one door and no window. Once significant or the provider will grab the baby and secure her is and walk to the evacuation location which is a feathernate Location: The provider will grab the baby and the emerger and drive to the alternate location. Once there, p	Last Name  Pack will be transport  gather the baby and transport  astroller then she than a stroller than a str	orted to an evacuation location of go into the bathroom located numericate with parent.  will grab the bag and go out the ovider will inform parent once the parent of the front door. Provide the parent.  standards have been reviewed nome in which care is provided.	on the main floor of the house. The me front door. Provider will take stroller safely at the emergency location.
Description of how the Emergency Ready-to-Go Shelter in Place Procedure: The provider will grab the emergency to go bag, bathroom has one door and no window. Once s  Evacuation Procedures: The provider will grab the baby and secure her is and walk to the evacuation location which is a feather and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will be sometimes also acknowledge the pop up visit which will be conducted virtually or in	Last Name  Pack will be transport  gather the baby and safe, provider will com  in a stroller then she we minutes away. Provider will communication  acknowledge that all hat, if approved, the lan-person.	orted to an evacuation location of go into the bathroom located numericate with parent.  will grab the bag and go out the ovider will inform parent once the parent of the front door. Provide the parent of the parent.	n: Bag pack carried on the back.  on the main floor of the house. The  ne front door. Provider will take stroller safely at the emergency location.  er will secure the baby her in a car seat  d, and any corrections if needed have I is subject to random, unannounced
Description of how the Emergency Ready-to-Go Shelter in Place Procedure: The provider will grab the emergency to go bag bathroom has one door and no window. Once so evacuation Procedures: The provider will grab the baby and secure her if and walk to the evacuation location which is a few and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there, provider will grab the baby and the emergence and drive to the alternate location. Once there are the provider will grab the baby and the emergence and drive to the alternate location.	Last Name  Pack will be transport  gather the baby and safe, provider will com  in a stroller then she we minutes away. Provider will communication  acknowledge that all hat, if approved, the lan-person.	orted to an evacuation location of go into the bathroom located numericate with parent.  will grab the bag and go out the ovider will inform parent once the parent of the front door. Provide the parent.  standards have been reviewed nome in which care is provided.	on the main floor of the house. The me front door. Provider will take stroller safely at the emergency location.  By will secure the baby her in a car seat d, and any corrections if needed have is subject to random, unannounced
Description of how the Emergency Ready-to-Go Shelter in Place Procedure: The provider will grab the emergency to go bag, bathroom has one door and no window. Once s  Evacuation Procedures: The provider will grab the baby and secure her is and walk to the evacuation location which is a feather and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will grab the baby and the emerger and drive to the alternate location. Once there, put the provider will be suggested as the provider which will be conducted virtually or in PROVIDER	Last Name  Pack will be transport  gather the baby and safe, provider will com  in a stroller then she we minutes away. Provider will communication  acknowledge that all hat, if approved, the lan-person.	orted to an evacuation location of go into the bathroom located numericate with parent.  will grab the bag and go out the ovider will inform parent once the out of the front door. Provide it out of the front door. Provide it out of the parent.  standards have been reviewed home in which care is provided.	n: Bag pack carried on the back.  on the main floor of the house. The  ne front door. Provider will take stroller safely at the emergency location.  er will secure the baby her in a car seat  d, and any corrections if needed have I is subject to random, unannounced

✓ Virtual Inspection

## Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Inspection Date: 08/17/2021		SPECTION CHE	CKLIST			
	ection Date: 08/17/2021 Time In: 10:30 AM		Time Out: 11:55	i Res	sult:	
Informal Care						
oe of Care (check one):	Non-relative Info	rmal Provider Care	e Relative	Informal Pr	rovider (	are
Provider Information						
First Name: Dorothy	Las	t Name: Lewis		Pro Em	BNA	337321
Care Location Inspected				Wede at		
Street Address:	Ci	ty: C	ounty:	State:	Zip	Code
Name of Children in Care	(add pages if needed)	Scholarship	Date of Birth	Age	1	Present (Y/N)
			08/17/2012	8	/Y	
			06/19/2019	2	/Y	
					1	
	(30)2				1	11977
	#2				1	410
10-	<del>***</del>				1	
Additional pages ma	and determine complia ay be used for commen	ls.	Y - Yes, N - No,	D - Discus	sed, n/a	- Not Applicable
			Y/N	Correcti		/Timeframe if needed
Basic Health and S	Safety Training Comple	ated?	N/A		Relat	
	d cofohi hoverdoi	-	0.007.2	T A COLOR TO THE		ive Informal Care
Home is free of health and	u salety liazarus.		Standard Met Y/N	Commer	nts/Note:	
Home is free of health and  Is in good repair	u saiety nazarus.		Standard Met	LOW THE RESERVE TO SERVE TO SE	nts/Note: ve Actio	
			Standard Met Y/N	LOW THE RESERVE TO SERVE TO SE	rts/Note: ve Actio	Timeframe if needed
Is in good repair	rodent infestation		Standard Met Y/N N	LOW THE RESERVE TO SERVE TO SE	nts/Note: ve Action Brot	n /Timeframe if needed en based boards
Is in good repair Is free of insect or Is well-lit and well- Has hot and cold re	rodent infestation ventilated running water		Standard Met Y/N N Y	LOW THE RESERVE TO SERVE TO SE	nts/Note: ve Action Brot Tur M	ten based boards
Is in good repair Is free of insect or Is well-lit and well- Has hot and cold re Has a working inside	rodent infestation ventilated running water ide toilet		Standard Met Y/N  N  Y  Y  Y  P  D  Y	Correctiv	Brot Tur M	in /Timeframe if needed ten based boards ned on the lights ultiple windows display Celius temp
Is free of insect or Is well-lit and well- Has hot and cold ri Has a working inside Has utilities for coo	rodent infestation ventilated running water ide toilet oking, lighting and hea	ting	Standard Met Y/N N Y Y Y Y D Y	Correction	Brol Tur M Only	in /Timeframe if needed ten based boards ned on the lights ultiple windows display Celius temp
Is in good repair Is free of insect or Is well-lit and well- Has hot and cold re Has a working inside Has utilities for cool Has a working and	rodent infestation ventilated running water ide toilet oking, lighting and hea d safe heating system	ting	Standard Met Y/N  N  Y  Y  Y  D  Y  Y  Y	Provider She	Brot  Tur  M  Only oneeded stoowed sto	in //imeframe if needed iten based boards ined on the lights ultiple windows display Celius temp assistance based on toilet area we, lighting, and cabinets
Is in good repair Is free of insect or Is well-lit and well- Has hot and cold re Has a working inside Has a working and Has a working and Has a working refri	rodent infestation ventilated running water ide toilet oking, lighting and hea t safe heating system rigerator and stove	ting	Standard Met Y/N  N  Y  Y  D  Y  Y  Y  D	Provider Sho	Market Action  Brot  Tur  M  Only of the action of the act	in /Timeframe if needed sen based boards ned on the lights ultiple windows display Celius temp assistance based on toilet area we, lighting, and cabinets ge, Stove began heating up
Is in good repair Is free of insect or Is well-lit and well- Has hot and cold re Has a working inside Has a working and Has a working refri	rodent infestation ventilated running water ide toilet oking, lighting and hea d safe heating system rigerator and stove	ting	Standard Met Y/N  N  Y  Y  D  Y  Y  Y  Y	Provider She No lig	Brot  Only oneeded stored stor	in /Timeframe if needed iten based boards ined on the lights uittiple windows display Celius temp assistance based on toilet area ive, lighting, and cabinets ge, Stove began heating up ise and tested dial tone
Is in good repair Is free of insect or Is well-lit and well- Has hot and cold re Has a working inside Has a working and Has a working refrience Has a working tele Has operational sneeds	rodent infestation ventilated running water ide toilet oking, lighting and hea d safe heating system rigerator and stove ephone moke detector(s)	ting	Standard Met Y/N  N  Y  Y  D  Y  Y  Y  N  N  N  N  N  N  N  N  N  N	Provider She No lig	Manual Ma	in /Timeframe if needed sen based boards ned on the lights ultiple windows display Celius temp assistance based on toilet area ve, lighting, and cabinets ge, Stove began heating up se and tested dial tone in properly, button was stuck
Is in good repair Is free of insect or Is well-lit and well-well-lit and cold related to the Has a working inside the Has a working and Has a working refrience that a working tele Has operational side.  Has first aid kit/sup	rodent infestation ventilated running water ide toilet oking, lighting and hea d safe heating system rigerator and stove ephone moke detector(s)		Standard Met Y/N  N  Y  Y  D  Y  Y  Y  Y	Provider She No lig	Market Action  Brot  Tur  Market Action  Only of the action of the actio	in /Timeframe if needed iten based boards ined on the lights uittiple windows display Celius temp assistance based on toilet area ive, lighting, and cabinets ge, Stove began heating up ise and tested dial tone

Sharp or pointed items

Medications of any kind

.

Υ

Had knife on countertop

Bathroom cabinet, out of the kids reach

Matches, lighters and flammable products	Υ	Does not own these items
Alcoholic beverages	Υ	Does not have any
Guns	Υ	Does not have any
Cleaning agents	N	Has cabinet locks but weren't on the doors
Poisonous substances	Υ	Does not own
SENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Il areas of the home are kept clean, including diapering area.	N	Home was not fully clean, and no diapering area
rash, garbage and wet and soiled diapers are disposed of in a anitary manner.	N	Had a bag but no trash can area. Stated today was tr day
hild is changed immediately when s/he has a soiled or wet iaper, clothing or bedding.	Y	
iapering procedures are followed.	Y	DO PARES
Handwashing procedures are followed. Provider and child's hands vashed thoroughly with soap and warm running water after:  Toileting. Diapering. Before food preparation and eating. After playing outdoors; and At other times when necessary to prevent the spread of disease.	N	Soap for the kitchen sink, and no hand soap in the bathroom
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
child is not subject to any form of abuse, including:         Physical injury         Any sexual abuse         Mental injury	Y	
child in care is not subjected to any form of neglect, necluding:              The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm.              Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
A child in care is not subjected to mistreatment, including:  Any deliberate act that hurts a child physically or emotionally, including:  Spanking, Biting, Hitting, Shaking  Any other means of physical discipline  Not attending to a child's physical needs  Shouting, Cursing, Shaming, Ridiculing  Washing a child's mouth with soap  Putting pepper or other spicy or distasteful items in a child's mouth  Requiring a child to stand on one foot as punishment  Tying child to a cot or other equipment	Y	
he provider immediately reports any suspected child abuse, eglect or mistreatment by calling 911 and your local department of Social Services Child Protective Services Unit.	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### **Disaster Supply Kit**

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also, that the items are clean, organized, and usable. Comment and note below if needed.

✓ Flashlight

✓ Bottled water

Folder or binder for EPP documents

	Batteries		Non-perishable food	V	Backpack(s) or carrying case(s)
~	Portable First Aid Kit	~	Diapers	V	Consider special toys or games
1	Thermometer	V	Change of clothes		Scissors, tape & sealing plastic
V	Medications	V	Blanket(s)		
lte	ms in the Disaster Supply	Kit are clean, organized	, and usable (Y/N)?	***	
En	nergency Ready-to-Go Pa	ick is available and easil	accessible in the event of a	an emergency (Y/N)?	Υ
Dis	saster Supply Kit Commer	nts/Notes: No additional	batteries, scissors were art s	scissors	
			and the second second		
Eme	rgency Documents				
V	Informal Provider Eme	ergency Preparedness	Plan (this completed form)	7	
V	Authorization for emer	gency medical care			
Plan	ning and Maintenance				
Pers	on responsible for upda	ting the Disaster Supply	Kit and the Emergency D	ocuments regularly	
First	Name	[5	ast Name		
			-20 H/S		<u> </u>
Des	cription of how the Emer	gency Ready-to-Go Pa	ck will be transported to an	evacuation location	n: The providers vehicle.
(F-22-2000)					791/
	atures & Date				
Ackr beer	nowledgement: By signin n discussed.	g below the parties ack	nowledge that all standard	s have been review	ed, and any corrections if needed have
		PROVIDER			INSPECTOR
Prin	ted Name:		Printed		
	Marie Carlo Car			40 (1994-1995)	
Sion	nature:		Signatu	re:	
Sign	lature.				
Date	e:08/20/2021	Phone:	Date: 08	8/17/2021	Phone: 1-877-227-0125
					- 10 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

# Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

Inspection Date: 05/30/2023 Follow-up Inspection Date: 05/31/2023	Time In: 2:15PM Time In: 11:45AM	Time Out: 3:35PN Time Out: 11:56A	
Informal Care	PARTY		
Type of Care (check one): ☐ Non-re	elative Informal Provider C	Care ⊠Relative	Informal Provider Care
Provider Information			
First Name: Jeffrey	Last Name: Lewis		Provider ID: <u>507558</u>
Provider ID #:			Email:
Care Location Inspected			
Street Address: City: Address Verified? Yes.	County:	State	Zip Code:
Name of Children in Care (add pages if no	eeded) Scholarship	Date of Birth	Age / Present (Y/N)
		(02/23/2017)	6yr./ N
		(11/20/2018)	4yr./ N
		(22/2022)	10mos./ N

Safety	of the	Home
--------	--------	------

Directions: Review and determine compliance with each standard. Note any comments or corrective actions needed. Additional pages may be used for comments.

Y – Yes, N – No, D – Discussed, n/a – Not Applicable

Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed		
Y	Relative Informal Care – Certificate Submitted		
Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed		
Y	All areas were clean		
Y	No evidence of infestation		
Y	All lights were turned on and natural window lighting		
Y	Tested by provider and steam observed on camera		
Y	Flushed by provider and observed		
Y			
Y	Thermostat tested by provider for cooling & heating		
Y	Tested by provider and observed		
	Outbound call made to provider's phone		
	Tested by provider and observed		
	First Aid Kit stored in basket in hallway closet		
is Y	All outlets were occupied or covered		
Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed		
Y	Stored in container and moved to top of fridge		
Y	Stored in bathroom cabinet on high shelf		
	Owns a lighter that he keeps on person or in his		
	Does not own		
	Does not own		
	All cleaning agents moved to higher cabinets or to shelf in hallway closet		
	Y/N Y Standard Met Y/N Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y		

Poisonous substances		
GENERAL CLEANLINESS STANDARDS	Y	Does not own
	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	Provider has not begun to watch children but does have changing supplies in ERTG and provider will add a changing table
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	Diapers are thrown away daily in the trash can
Child is changed immediately when s/he has a solled or wet diaper, clothing or bedding.	Y	and the tracking away daily in the trash can
Diapering procedures are followed.		
dandwashing procedures are followed. Provider and child's ha	Y	
<ul> <li>washed thoroughly with soap and warm running water after:</li> <li>Toileting;</li> <li>Diapering;</li> <li>Before food preparation and eating;</li> <li>After playing outdoors; and</li> <li>At other times when necessary to prevent the spread disease.</li> </ul>	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDAR	RDS Standard Met	Comments/Notes
child is not subject to any form of abuse including	Y/N	Corrective Action /Timeframe if needed
Physical injury     Any sexual abuse		
Mental injury	Y	
A child in care is not subjected to any form of neglect, including:		
<ul> <li>The failure to give proper care and attention to a child including leaving a child unattended under circumstan that indicate that the child's health or welfare is harme placed at substantial risk of harm;</li> <li>Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care attention to a child.</li> </ul>	ed or Y	
A child in care is not subjected to mistreatment, including:  Any deliberate act that hurts a child physically or emotionally, including:  Spanking, Biting, Hitting, Shaking  Any other means of physical discipline  Not attending to a child's physical needs  Shouting, Cursing, Shaming, Ridiculing  Washing a child's mouth with soap  Putting pepper or other spicy or distasteful items in a child's mouth  Requiring a child to stand on one foot as punishment  Tying child to a cot or other equipment		
The provider immediately reports any suspected child abust neglect or mistreatment by calling 911 and your <u>local</u> Department of Social Services Child Protective Services U	Y	CCS PARTY ID
Emergency Ready-to-Go Pack		
The Emergency Ready-to-Go Pack must be available and easily access needed medications) and Emergency Documents.	ssible in the event of an en	nergency. This contains a Disaster Supply Kit (including
Disaster Supply Kit	J. J. Walderstanding	
Directions: Review and determine that each item is adequately include mough supplies for each child in care. Also the items are clean, organ	ed in the Disaster Supply I nized, and usable. Comme	Kit. Be certain that the Disaster Supply Kit contains nt and note below if needed.
⊠Flashlight □Bottled		⊠Folder or binder for EPP documents
	rishable food	
☑Batteries for Flashlight ☑Non-per	rishable food	⊠Backpack(s) or carrying case(s)

**⊠**Diapers

⊠Consider special toys or games

☑ Portable First Aid Kit

-	_						
IXI	11	M	m	n	ne	ha	r
	٠.	ro i	•	v	110	œ	

⊠Change of clothes

☑Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash bags

**⊠Medications** 

⊠Blanket(s)

Items in the Disaster Supply Kit are clean, organized, and usable (Y/N)? Y

Emergency Ready-to-Go Pack is available and easily accessible in the event of an emergency (Y/N)? Y

### Location of The Emergency Ready to go Pack: Stored in hallway closet near exit

### Item Specification (if needed):

- 1 flashlight, 1 pk of AA batteries, 1 first aid kit, 1 thermometer, 4 canned foods, 5 diaper and 1pk of wipes, 3 outfits(top/bottom/underwear), 1 tote bag (carrying case), 1 large blanket, no spec meds (only gen med Tylenol), folder with EPP and ECMA per child, coloring books and flash cards, 4 bottled waters, 1 pair of scissors and 1 roll of duct tape
- tems to be reviewed on 05/31/2023: Corrected & Reviewed on 05/31/2023
- ERTG: 3 bottled waters, 1 pair of soissors and 1 roll of duct tape

Emergency Documents	
	edness Plan (this completed form) care
Planning and Maintenance	
Person responsible for updating the Disaster	Supply Kit and the Emergency Documents regularly:
First Name Jeffrey	Last Name Lewis
Description of how the Emergency Ready-to-0	Go Pack will be transported to an evacuation location: carried by the provider.
Shelter in Place Procedure:	, and provider.
The provider will gather the children and ERT use sealing plastic and tape to seal any space when the emergency is over.	Once in the room the provider will as as needed. The provider will call, text and email the parent immediately and afterward
Evacuation Procedures:	
<b>Primary:</b> The provider will account for the chil older children in forward-facing car seat and the arrival the provider will call or text the parent and the provider will call or text the parent and the provider will call or text the parent and the provider will call or text the parent and the provider will call or text the parent and the provider will call or text the parent and the provider will be provided with the provider will be provided with the provided will	dren and grab the ERTG backpack and head to the provider's vehicle. The provider will 2 he youngest child in rear-facing seat. Then they will drive to the Upon and then enter to gain instruction of where to shelter in the location.
Then they will drive to the	ry location, the provider will account for the children and grab the ERTG backpack and ill 2 older children in forward-facing car seat and the youngest child in rear-facing seat. In arrival the provider will call or text the parent and then the provider with his key access and children will shelter in the living room (1 door 1 window) and stay there until the

Acknowledgement: By signing below the parties acknowledge that been discussed. The parties also acknowledge that, if approved, the pop up visit which will be conducted virtually or in-person.	all standards have been revie e home in which care is prov	ewed, and any corrections if needed have ided is subject to random, unannounced
PROVIDER		INSPECTOR
Printed Name: 1 5effullews	Printed Name:	
Signature A	Signature:	
Date: 124 2 Phone:	Date: 05/31/2023	Phone: 1-877-227-0125

Care Hours: M-F 6:00am-4:00pm ☑Virtual Inspection
 ☐In-person
 Inspection

### Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Inspection Date: 09/15/2021 & 09/23/21	Time I & 3:35	n: 2.00 PM pm	Time Out;3:12 pm 3:45 pm		esult: De /23/21	nied & Rescheduled for Approved
Informal Care						
Type of Care (check one): Non-relative Provider Information	tive Infor	mal Provider Ca	are ⊠Relative	Informal	Provide	r Care
First Name: Scarlette ID #:	Last N	ame: Lewis			ovider ID nail:	0: 347064
Care Location Inspected						
Street Address: Verified?: Yes		City	County	/	State	Zip Code
Name of Children in Care (add pages if need	ded)	Scholarship	Date of Birth	Age	1	Present (Y/N)
			8/18/2008	13	/ N	
			7/16/2011	10	/ N	
			10/18/2013	7	/N	
			10/18/2013	7	/N	
					1	
					1	

Safety of the Home		
Directions: Review and determine compliance with each stan Additional pages may be used for comments.	dard. Note any com Y – Yes, N – No,	ments or corrective actions needed.  D – Discussed, n/a – Not Applicable
Health and Safety Training:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Basic Health and Safety Training Completed?	N/A	
Home is free of health and safety hazards:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
ераіг	Y	
Is free of insect or rodent infestation	Y	
Is well-lit and well-ventilated	Y	
Has hot and cold running water	Y	Bathroom mirror steamed with running shower.
Has a working inside toilet	Y	I observed provider flush the children's bathroom toilet
Has utilities for cooking, lighting and heating	Y	Pot of boiling water on the stove. Thermostat operational
Has a working and safe heating system	Y	Food frozen in freezer
Has a working refrigerator and stove	Y	
Has a working telephone	Y	Active T-Mobile Service
Has operational smoke detector(s)	Y	Test button pressed. Signals went off
Has first aid kit/supplies	Y	Bandages, Antiseptic Towel, Aspirin, Antacid, Gauze,
<ul> <li>Has protective coverings on any electrical outlet that is accessible to children</li> </ul>	Υ	No outlet covers/ Showed 16 outlet covers in the outlet on 09/23/21
Harmful items are stored appropriately and away from children:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Sharp or pointed items	Y	Knife holder on countertop
Medications of any kind	Y	In a red tote in the closet of the upstairs bathroom
Matches, lighters and flammable products	Y	Not kept in the home
Alcoholic beverages	Y	Not kept in the home.

Guns	Υ	Not kept in the home
Cleaning agents	Y	Kept in an unlocked closet in the upstairs hallway. Moved the cleaning products up high on 09/23/21.
Poisonous substances	Y	Kept in an unlocked closet in the upstairs hallway. Moved the cleaning products up high on 09/23/21
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	No diapering area in the home.
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	In the kitchen next to the counter.
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Y	
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	Y	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:  Physical injury  Any sexual abuse  Mental injury	Y	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
A child in care is not subjected to mistreatment, including:	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your <u>local</u> <u>Department of Social Services Child Protective Services Unit.</u>	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

### Disaster Supply Kit

Directions: Review and determine that each item is adequately included in the Disaster Supply Kit. Be certain that the Disaster Supply Kit contains enough supplies for each child in care. Also that the items are clean, organized, and usable. Comment and note below if needed.

⊠Flashlight

☑Bottled water

⊠Folder or binder for EPP documents

⊠Thermometer		□ Change of clot     □	hes	⊠Scissors, tape & sealing plastic
⊠Medications		⊠Blanket(s)		
Items in the Disaster Supply	Kit are clean, organi	zed, and usable (Y/N)	? Yes	
Emergency Ready-to-Go Page	ck is available and e	asily accessible in the	event of an emergency (Y	/N)? Yes
Disaster Supply Kit Comment Flash light Operational 4 D Batteries First Aid Kit: Bandages, Antis Children's medication kept in 4 8 oz Bottled Water 4 Cans of beans and vegetal None of the children are in di Tops, Underclothes, and bott A large blue blanket for all ch EPP: Incomplete. Will be co ECMA: Has all forms for Large Carry On Bag Phone and iPads with games Kid safety scissors, Masking	septic Towel, Aspirin a plastic zip lock bables apers toms for all children mildren mpleted and resubm	, Antacid, Gauze. g.		NV) F Tes
Emergency Documents				
⊠Informal Provider En	nergency Prepared	ness Plan (this comp	eleted form)	
	ergency medical ca	re	•	
Planning and Maintenance				
Person responsible for updat	ing the Disaster Su	pply Kit and the Eme	rgency Documents regula	arly:
First Name Scarlette		Last Name Lewis		
Description of how the Emergency Ready-to-Go Pack will be transported to an evacuation location:  Shelter In Place: The provider will contact the parent immediately. The provider will then walk all children to her bedroom near the back door where the emergency ready to go bag is already located. (1 door and 2 window)Keep the children in the room until the proper authority informs her of the safety to leave the shelter in place location  Evacuation: The provider will grab the emergency bag and gather the children. Since the front door is closer to the stairs leave from that door and walk the children to a public store (Walgreens). The provider will also inform the parent of their location. The provider will contact the parent immediately and gather the children and the ready to go bag. The provider will then locate to the family dollar and inform store associates of the state of emergency if they aren't informed.				
Signatures & Date				
	below the parties a	acknowledge that all	standards have been revi	ewed, and any corrections if needed have
Р	ROVIDER			INSPECTOR
Printed Name: Scarlette Lewis			Printed Name:	
1			Signature:	
Date:09/23/2021	Phone:		Date: 09/23/2021	Phone: 1-877-227-0125

☑Non-perishable food

□Diapers

⊠Backpack(s) or carrying case(s)

⊠Consider special toys or games

⊠Batteries

⊠Portable First Aid Kit

# Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

Inspection Date: 12/6/2023 Follow-up Inspection Date: 12/6/2023	Time In: 1:30PM Time In: 4:45PM	Time Out: 2:46P	
Informal Care			
Type of Care (check one):   Non-relative	ative Informal Provider C	are   Relative	Informal Provider Care
Provider Information			
First Name: Pamela Provider ID #:	Last Name: Lisenby		Provider ID: 534611 Email:
Care Location Inspected			
Street Address: Address Verified? Yes.	County		State Zip Code:
Name of Children in Care (add pages if nee	eded) Scholarship	Date of Birth	Age / Present (Y/N)
and the same of th		(12/03/2018)	6yr. / Y
		(11/26/2017)	5yr. / Y
Safety of the Home  Directions: Review and determine compliance	with each standard. Note	any comments or c	orrective actions needed. Additional
pages may be used for comments.  Health and Safety Training:		Standard Met	D - Discussed, n/a - Not Applicable  Comments/Notes  Corrective Action /Timeframe if needed
Basic Health and Safety Training Complete	d?	Y	Relative Informal Care – Certificate Submitted
Home is free of health and safety hazard		Standard Met Y/N	Corrective Action /Timeframe if needed
Is in good repair	THE RESIDENCE OF THE PARTY OF T	Y	All areas were clean
Is free of insect or rodent infestation	n	Y	No evidence of infestation
Is well-lit and well-ventilated		Y	All lights were turned on and natural window lighting
Has hot and cold running water		Y	Tested by provider and observed the steam from kitchen sink
Has a working inside toilet		Y	Flushed by provider and observed
<ul> <li>Has utilities for cooking, lighting ar</li> </ul>	nd heating	Y	
Has a working and safe heating sy	stem	Y	Thermostat tested by provider for cooling & heating
<ul> <li>Has a working refrigerator and store</li> </ul>	ve	Y	Tested by provider and observed
Has a working telephone		Y	Outbound call made by informal team to provider's phone
<ul> <li>Has operational smoke detector(s)</li> </ul>		Y	Tested by provider and observed
Has first aid kit/supplies		Y	First aid kit in bin on top of fridge and in both bathrooms
Has protective coverings on any eleaccessible to children	lectrical outlet that is	Y	Corrective Action Required: All outlets were covered or occupied
Harmful items are stored appropriately a children:	nd away from	Standard Met Y/N	Corrective Action /Timeframe if needed
Sharp or pointed items		Y	Knife holder and block on back of kitchen counter
Medications of any kind		Y	Stored in bin on top of fridge
Matches, lighters and flammable p	roducts	Y	Moved to top of laundry shelf
Alcoholic beverages		Y	Does not own
• Guns		Υ .	Does not own

Cleaning agents	Y	All cleaning moved to top of cabinet and hallway closet
Poisonous substances	Y	Does not own
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	No diaper age children in care
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	Thrown away daily in trash can
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Y	No diaper age children in care
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  • Toileting;  • Diapering;  • Before food preparation and eating;  • After playing outdoors; and  • At other times when necessary to prevent the spread of disease.	~	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:	Y	
A child in care is not subjected to any form of neglect,		
<ul> <li>The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;</li> <li>Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.</li> </ul>	Y	
<ul> <li>A child in care is not subjected to mistreatment, including:</li> <li>Any deliberate act that hurts a child physically or emotionally, including:</li> <li>Spanking, Biting, Hitting, Shaking</li> <li>Any other means of physical discipline</li> <li>Not attending to a child's physical needs</li> <li>Shouting, Cursing, Shaming, Ridiculing</li> <li>Washing a child's mouth with soap</li> <li>Putting pepper or other spicy or distasteful items in a child's mouth</li> <li>Requiring a child to stand on one foot as punishment</li> <li>Tying child to a cot or other equipment</li> </ul>	*	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your local Department of Social Services Child Protective Services Unit.	4	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) and Emergency Documents.

## Disaster Supply Kit

⊠Flashlight	⊠ Bottled water	
⊠Batteries for Flashlight	⊠Non-perishable food	⊠Backpack(s) or carrying case(s)
⊠Portable First Aid Kit	⊠Diapers (N/A)	⊠Consider special toys or games

⊠Thermometer	□ Change of clothes	☑ Heavy Duty Scissors, duct tape/ packing tape & sealing plastic/trash bags
	⊠Blanket(s)	
Items in the Disaster Supply Kit are clean, organi	zed, and usable (Y/N)? Y	
gen cough medicine, 4 bottled waters, 4 c ECMA docs per child, 3 books, 1 toy, 1 pa Items to be reviewed on 12/6/2023: Corrected Outlet coverings needed in all areas	: Stored in the living room 1 bag of extra AA batteries canned foods, 2 outfits (to	closet by exit s. 1 first aid kit, 1 thermometer, no specific medications only o/bottom/underwear), 1 large blanket, folder w/ EPP and
1Emergency Documents		
☑Informal Provider Emergency Prepared ☑Authorization for emergency medical call		form)
Planning and Maintenance		
Person responsible for updating the Disaster Su	pply Kit and the Emergence	Documents regularly:
First Name Vivian	Last Name	
	Pack will be transported to	an evacuation location: carried by the provider.
Shelter In Place Procedure:	ack will be transported to	an evacuation location. Carried by the provider.
will use the sealing plastic and tape to seal the cemergency requires their assistance.	RTG bag, go into the child's loor for protection. The pro-	bedroom closet (1 door 0 windows). If needed the provider vider will call the parent in addition to authorities if the
Primary: The provider will gather all children, per The provider will ensure both children when they are there, once inside the update her of the emergency.	ldren are secured in their fo	ab the ERTG. The provider and children will orward-facing car seats. Upon arrival the provider will (1 door 0 windows). The provider will face time the parent to
The provider and children will drive to seats. Upon arrival the provider will 1 door 1 window). The provider will fa	The provider wil	ather all children, perform a head count and grab the ERTG. ensure both children are secured in their forward-facing car , once inside they would shelter in the te her of the emergency.
Care Hours:		
Signatures & Date		
Acknowledgement: By signing below the parties a been discussed. The parties also acknowledge the pop up visit which will be conducted virtually or in	nat, if approved, the home i	rds have been reviewed, and any corrections if needed have n which care is provided is subject to random, unannounced
PROVIDER		INSPECTOR
Printed Name: Panala 1 150	Print	ed Name:
Signature	Sign	ature:

Date: 1

Date: 12/06/2023

Phone: 1-877-227-0125

☐In-person Inspection

### Maryland State Department of Education/Office of Child Care Child Care Scholarship Program INFORMAL CARE

INSPECTION CHECKLIST

Return to: ccs.informalproviders@maryland.g ov

Inspection Date: 04/18/2023 Follow-up Inspection Date: 04/19/2023	Time In: 3:30PM Time In: 4:00PM	Time Out: 4:39PM Time Out: 4:10PM	
Informal Care			
Type of Care (check one):	ative Informal Provider	Care ⊠Relative	Informal Provider Care
Provider Information			
First Name: Casey Provider ID #:	Last Name: Littleton		Provider ID: 510254 Email:
Care Location Inspected			
Street Address: Address Verified? Yes.	City: Co	unty: State	Zip Code:
Name of Children in Care (add pages if ne	eded) Scholarship	Date of Birth	Age / Present (Y/N)
		(07/18/2013)	9yr. / Y
		(09/15/2015)	7yr. / Y
		(11/15/2016)	6yr. / Y

Safety of the Home		
Directions: Review and determine compliance with each standard. Not pages may be used for comments.		orrective actions needed. Additional D – Discussed, n/a – Not Applicable
Health and Safety Training:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Basic Health and Safety Training Completed?	Y	Relative Informal Care – Certificate Submitted
Home is free of health and safety hazards:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Is in good repair	Y	All areas were clean
Is free of insect or rodent infestation	Y	No evidence of infestation
Is well-lit and well-ventilated	Y	All lights were turned on and natural window lighting
Has hot and cold running water	Y	Tested by provider and steam observed on camera
Has a working inside toilet	Y	Flushed by provider and observed
Has utilities for cooking, lighting and heating	Y	
Has a working and safe heating system	Y	Thermostat tested by provider for cooling & heating
Has a working refrigerator and stove	Y	Tested by provider and observed
Has a working telephone	Y	Outbound call made to provider's phone
Has operational smoke detector(s)	Y	Tested by provider and observed
Has first aid kit/supplies	Y	Medical Supplies: Band-Aids, Gauze, Alcohol, Peroxide, Ointment moved to high level shelf in hallway closet
<ul> <li>Has protective coverings on any electrical outlet that is accessible to children</li> </ul>	Y	All outlets were occupied or covered
Harmful items are stored appropriately and away from children:	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
Sharp or pointed items	Y	Stored in high kitchen cabinet above the stove and sink
Medications of any kind	Y	Corrective Action Completed: Lock added to parents door
Matches, lighters and flammable products	Y	Stored on top shelf in parent's bedroom
Alcoholic beverages	Y	Does not own

Guns	Y	Does not own
Cleaning agents	Y	Corrective Action Completed: Lock added to cabinet with cleaning agent needed
Poisonous substances	Y	Does not own
GENERAL CLEANLINESS STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
All areas of the home are kept clean, including diapering area.	Y	No diaper age children in care
Trash, garbage and wet and soiled diapers are disposed of in a sanitary manner.	Y	
Child is changed immediately when s/he has a soiled or wet diaper, clothing or bedding.	Y	
Diapering procedures are followed.	Y	No diaper age children in care
Handwashing procedures are followed. Provider and child's hands washed thoroughly with soap and warm running water after:  Toileting; Diapering; Before food preparation and eating; After playing outdoors; and At other times when necessary to prevent the spread of disease.	- <b>Y</b>	
CHILD ABUSE, NEGLECT AND MISTREATMENT STANDARDS	Standard Met Y/N	Comments/Notes Corrective Action /Timeframe if needed
A child is not subject to any form of abuse, including:         Physical injury         Any sexual abuse         Mental injury	Y	
A child in care is not subjected to any form of neglect, including:  The failure to give proper care and attention to a child including leaving a child unattended under circumstances that indicate that the child's health or welfare is harmed or placed at substantial risk of harm;  Mental injury to a child, or a substantial risk of mental injury that is caused by the failure to give proper care and attention to a child.	Y	
A child in care is not subjected to mistreatment, including:  Any deliberate act that hurts a child physically or emotionally, including:  Spanking, Biting, Hitting, Shaking  Any other means of physical discipline  Not attending to a child's physical needs  Shouting, Cursing, Shaming, Ridiculing  Washing a child's mouth with soap  Putting pepper or other spicy or distasteful items in a child's mouth  Requiring a child to stand on one foot as punishment  Tying child to a cot or other equipment	Y	
The provider immediately reports any suspected child abuse, neglect or mistreatment by calling 911 and your <u>local</u> Department of Social Services Child Protective Services Unit.	Y	

The Emergency Ready-to-Go Pack must be available and easily accessible in the event of an emergency. This contains a Disaster Supply Kit (including needed medications) <u>and</u> Emergency Documents.

### **Disaster Supply Kit**

⊠Flashlight	⊠Bottled water	⊠Folder or binder for EPP documents
⊠Batteries for Flashlight	⊠Non-perishable food	⊠Backpack(s) or carrying case(s)
⊠Portable First Aid Kit	⊠ Diapers (N/A)	⊠Consider special toys or games

⊠Thermometer	⊠Change of clothes	
⊠Medications	⊠Blanket(s)	
Items in the Disaster Supply Kit are clean, organiz	red, and usable (Y/N)? Y	
Emergency Ready-to-Go Pack is available and ea	asily accessible in the event of an emerger	ncy (Y/N)? Y
AA batteries, 1 roll of sealing plastic, 1 du	child takes (inhaler) but parent cannot ffle bag (carrying case), 3 small blanke	have additional medicine? 1 flashlight, 1 pk of ts, 3 outfits (top/bottom/underwear), 5 canned ssors, and 1 roll of duct tape, and 1 thermometer
Items to be reviewed on 04/19/2023: Corrected	& Reviewed on 04/19/2023	
<ul> <li>Safety lock added to mother's room with a Lock added to kitchen cabinet with cleani</li> <li>Assess the space and accessibility of the ERTG: Missing thermometer</li> </ul>	ng agents	
Emergency Documents		
⊠Informal Provider Emergency Preparedr  ⊠Authorization for emergency medical cal	W 100 150	
Planning and Maintenance		
Person responsible for updating the Disaster Sup	oply Kit and the Emergency Documents	regularly:
First Name	Last Name	
Casey	Littleton (Provider)	
Description of how the Emergency Ready-to-Go	Pack will be transported to an evacuation	on location: carried by the provider.
Shelter In Place Procedure:	• • • • • • • • • • • • • • • • • • • •	
The provider will gather the children, ensure all d kitchen pantry (1 door 0 windows), where the ER provider will call or text the parent before and after	TG will already be stored. The provider	for the youngest child in care and head into the will seal and tape the door if needed. The
Evacuation Location(s) Procedures:		
Primary: The provider will account for the children in their booster seats and the oldest child within the secured and on the way to	en, ERTG, and the for the you he car seat belt within her vehicle. The her provider for the provider for the parent via call or te	, upon entry they would shelter in the
Alternate: If they could not access the primary leads to she will then contact the the mother and inform her that the location is character in the location is character in the location of the location in the location is character in the location in the location is character in the location in the location in the location is character in the location in the location in the location is character in the location in the location in the location in the location is character in the location in t	of the emergency and drive to anging. Upon arrival,	
Signatures & Date		
Acknowledgement: By signing below the parties a been discussed. The parties also acknowledge the	at, if approved, the home in which care	en reviewed, and any corrections if needed have is provided is subject to random, unannounced
pop up visit which will be conducted virtually or in-		INSPECTOR
pop up visit which will be conducted virtually or in PROVIDER		
Printed)Name:	Printed Name:	
Printed)Name: / /// \	Printed Name: Signature:	