

**Maryland State Department of Education  
Office of Child Care  
FIRE AND EMERGENCY/DISASTER DRILL LOG**

PROVIDER NAME \_\_\_\_\_

YEAR \_\_\_\_\_

**FIRE DRILLS**

Must complete at least 1 fire drill each month.

Drills should be conducted at various times of the day.

MONTH	DATE	TIME	# OF CHILDREN PRESENT	LENGTH OF FIRE DRILL (minutes)	COMMENTS	SIGNATURE
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

**EMERGENCY/DISASTER DRILLS**

Must complete at least 2 drills per year.

Disaster Drill types: Shelter in Place (Lockdown), Short Distance Evacuation (walking distance), and Long Distance Evacuation (transport).

TYPE OF DRILL	DATE	TIME	# OF CHILDREN PRESENT	LENGTH OF DRILL (minutes)	COMMENTS	SIGNATURE