

ELIGIBLE & INELIGIBLE EXPENSES

Eligible items:

Supplies, materials and equipment needed to improve the quality of child care programs.

Complete lists of eligible & ineligible items are available in the Child Care Quality Incentive Grant Program Guide at:

earlychildhood.marylandpublicschools.org/ccqig



HOW TO APPLY

1. COMPLETE THE APPLICATION

- a) Complete the Child Care Quality Incentive Grant application, front and back.
 - List all supplies, materials, and equipment, which you are requesting to purchase.
 - Describe how you plan to use each item to improve/enhance the quality of service provided to children in your care.
- b) Attach all required documentation.

NOTES:

Child Care Centers: One application must be provided for each child care center when provider(s) operate/own multiple sites.

Family Child Care Providers must submit one (1) child care attendance sheet.

2. MAKE A COPY FOR YOUR RECORDS

Keep a copy of the completed application, and documentation for your files.

3. RECEIPTS

Within 60 days of receiving an award, centers and providers must mail the Grant Receipt form with original receipts for all equipment, supplies and materials purchased.

4. MAIL THE COMPLETED APPLICATION, DOCUMENTS AND RECEIPTS

Office of Child Care - Credentialing Branch
200 West Baltimore Street - 10th Floor
Baltimore, MD 21201

REVISED 04/2019

CHILD CARE QUALITY INCENTIVE GRANT PROGRAM



*Enhance the quality
of child care
provided to children
in Maryland*



PROGRAM DESCRIPTION

Overview

The Child Care Quality Incentive Grant Program provides funding to licensed child care centers and registered family child care providers to purchase supplies, materials and equipment to enhance the quality of child care programs.

The Quality Incentive Grant is regulated by State statute in COMAR 13A.14.11.



ELIGIBILITY

Applicants must meet the following criteria:

Child care centers must be:
Located in a Title I Community; -OR- At least 25% of children enrolled are from families that receive child care scholarships;
-AND-
Accredited by MSDE or a State recognized organization; -OR- Two (2) lead staff must participate in the Maryland Child Care Credential Program at Level 2 or higher.
-AND-
Published in Maryland EXCELS at Level 1 or higher.
-AND-
Not be the subject of sanctions imposed by the Office of Child Care -OR- Not have been awarded the Quality Incentive Grant within the past three (3) state fiscal years.
For a family child care home:
Located in a Title I Community; -OR- At least one (1) or more children enrolled are from families that receive child care scholarships;
-AND-
Participate in the Maryland Child Care Credential Program at Level 2 or higher.
-AND-
Published in Maryland EXCELS at Level 1 or higher.
-AND-
Not be the subject of sanctions imposed by the Office of Child Care -OR- Not have been awarded the Quality Incentive Grant within the past three (3) state fiscal years.

INCENTIVES



Grant Awards

Grant awards are based on the number of children served, and are awarded quarterly.

- Child Care Centers that serve:
 - 29 or fewer children may receive up to \$1,500.
 - 30 or more children may receive up to \$2,500.
- Family child care providers that serve 10 or fewer children may receive up to \$1,000.

Note: Income is not a basis for eligibility.

