



- Approved training in medication administration

Setting

- Family child care (in a home residence)

Note: A person who provides child care in the child's home is generally referred to as a nanny and only receives payment through parent fees. It is important to note that the Maryland State Department of Education does not regulate nanny care.

Child Care Center Administrator or Director

- Understands the roles and responsibilities of a program administrator
- Exhibits knowledge and understanding of MSDE-Office of Child Care: Child Care Licensing Regulations
- Demonstrates an understanding of curriculum and curriculum planning that promote best practices in their child care programs

- Knows how to meet the requirements of the ADA, establish an inclusive child care environment, and meet the needs of all children in care
- Knows how to purchase developmentally appropriate materials and equipment
- Uses appropriate design when creating an environment (shared or permanent) that meets Child Care Regulations and the needs of staff, children, and families
- Possesses effective and professional communication skills
- Understands staff supervision, scheduling, evaluation, and ongoing professional development requirements
- Is aware of available early care and education-related resources
- Exhibits understanding of budget planning, responsibility, and sound business practices
- Understands the responsibilities of identifying and reporting incidents of child abuse and neglect

Minimum Age Requirement

21 years of age or older

Minimum Required Education for All Administrators/Directors

- High school diploma or certificate of high school equivalence, or have successfully completed at least two courses for credit from an accredited college or university
- Six semester hours or 90 clock hours of approved pre-service training, or hold the Child Development Associate (CDA) Credential that is issued by the Council for Professional Recognition
- Three semester hours of approved training, or the equivalent, related exclusively to the care of infants and toddlers
- Nine clock hours of approved pre-service training in communicating with staff, parents, and the public
- Three semester hours of approved administrative training
- Three clock hours of approved training in complying with the ADA

Additional Minimum Required Education and Experience for a Preschool Center with Fewer than 20 Children

- Either 1 year of experience working under supervision primarily with preschoolers in a licensed child care center, nursery school, church-operated school, recreation and parks program, or similar setting
- Or 2 years' experience caring for preschoolers as a registered family day care provider

Additional Minimum Required Education and Experience for a Preschool Center with 21 to 40 Children

- Either 30 semester hours of coursework (20 hours specifically in early childhood education)
- Or 60 semester hours from an accredited college/university plus 2 years' experience working with preschool age children

Additional Minimum Required Education and Experience for a Preschool Center with More Than 40 Children

- Hold an associate degree (at least 15 semester hours of early childhood coursework), or a bachelor's degree in any field and have completed 2 years' experience working with preschool age children
- Or hold State certification for early childhood education

Additional Minimum Required Education and Experience for a School Age Center with 60 or Fewer Children

- 400 hours of experience working with school age children in a licensed center, school, or similar setting
- Or 1 year of experience caring for school age children as a registered family child care provider

Additional Minimum Required Education and Experience for a School Age Center with 61 or More Children

- 800 hours of experience working under supervision primarily with school age children in a licensed center, school, or similar setting



- Or 2 years of experience caring for school age children as a registered family child care provider

Existing Certification

An individual is considered qualified as a director of a school age center if the individual is State certified for kindergarten, nursery school through third grade, or grades 1 through 8.

Settings

- After school program
- Business supported/operated child care program
- Child care center
- *Head Start and *Early Head Start
- PreKindergarten program
- *Private preschool

*Different programs may have different minimum requirements.

Child Care Teacher

- Understand developmental stages and milestones from infancy through age twelve, major theories of child development, and how children learn
- Understand methods of assessment and observation techniques used to observe and evaluate children
- Understand inclusionary practices based on national standards and best practices in early childhood education and school age programs
- Knows how to meet the requirements of the ADA, establish an inclusive child care environment, and meet the needs of all children in care
- Develop and use strategies for positive child guidance and discipline based on theory and best practices