State Early Childhood Advisory Council
2018 Meeting Structure and Dates

State Early Childhood Advisory Council Meetings

All meetings are attended by State ECAC members and Local ECAC members.
All meetings are open to the public.

**Member Responsibilities**

Attend at least 50% of required meetings.

- Appoint a designee to attend in their place if unable to attend any meetings.
- If no longer able to attend:
  - Notify the Council Chair
  - Recommend an appropriate candidate to fill the position on the Council; and
  - Inform the new candidate of their responsibilities on the Council and current work of the State ECAC.

Gather input and information from constituents and share with ECAC to inform policy recommendations.

**Structure of ECAC meetings**

Meetings are held quarterly from 10:00 a.m. – 3:00 p.m. (with a one hour lunch break or working lunch)

Task Force/Committees meet in the morning, and full meetings in the afternoon. (Task forces or committees TBD).

Report out for next meeting’s agenda to be given at end of each meeting.

Meetings are located at:

- MSDE – 2x per year
- Columbia Location - 2x per year

**Quarterly meeting dates are:**

March 15, 2018 – Location TBD  September 20, 2018 – Location TBD
June 21, 2018 – MSDE  December 20, 2018 - MSDE