

RTT-ELC Progress Update October 2012



Scope of Work Item Number	Scope of Work Activity	Describe Progress this Period	Event Date and Audience (if applicable)	Describe Success	Describe Challenge/Next Steps
1.1.4	Meet on December 5, 2012 with Governor’s State Advisory Council on Early Care and Education and local council representatives.	In Progress.	December 5, 2012 at the Miller Library in Ellicott City, MD.	Planning is underway for the joint meeting of the State ECAC and local ECAC representatives.	Meeting announced at the October 1, 2012 Orientation for Local Councils.
1.1.6	Set expectations for local early childhood advisory councils to submit their membership roster, agendas and meeting minutes to the Governor’s State ECAC.	Completed and ongoing.	Local jurisdictions have sent MSDE their membership rosters.	All local jurisdictions are participating in the formation of local councils.	Annie E Casey Foundation RBA and RBF Leadership Academies.
1.3.3	Develop schedule of regional trainings planned, expectations set for all regional teams.	Completed. All RBA and RBF training for all jurisdictions will be completed by February 7 th , 2013 which is ahead of schedule.	RBA Trainings- October 29&30, November 7&8, November 15&16, January 7&8. RBF Trainings- December 13&14, January 10&11, January 17&18, February 6&7.	All jurisdictions have teams registered for one set of the RBA and RBF trainings.	The challenge was the first RBA training has to be rescheduled due to Hurricane Sandy.

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2.1.1	Recruit and train assessors	Three Quality Assurance Specialists have been hired and are in training in Licensing Offices in Frederick, Montgomery and the Eastern Shore.		QA Specialists are visiting regional programs, receiving training and orientation on local organizations and shadowing Office of Child Care staff on inspection visits.	Two additional year one positions have been hired. A training and orientation meeting for the 5 Maryland EXCELS Quality Assurance Specialists is set for November 14 at MSDE.
2.2.2	Develop training for Quality Assurance Specialists and Licensing Specialists	Licensing staff trained on MD EXCELS at all staff meeting held October 2, 2012. QA specialists (first 3) trained over September 12, 2012 and October 2, 2012.			
2.3.1	Pilot the Maryland EXCELS program standards and associated processes across small sample (N = 45) begun October 2011 (cohort 1 – n=15) across cohort 2 (n = 15) and cohort 3 (n=15)	Maryland EXCELS Pilots are complete.			Maryland EXCELS Field Test begins in November, 2012.

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2.3.2	Develop and finalize Maryland EXCELS public pre-K quality standards for inclusion in field-test	Pre-K standards have been developed and will be used in the field test			
2.3.5	Establish workgroups, by designation (endorsement area), to develop Maryland EXCELS criteria for: Asthma and Allergy Friendly Environments, Multiple Language Environments, Health and Wellness Practices, and Inclusive Program Practices	Work completed for Asthma and Allergy and Health and Wellness. Workgroup working on Inclusive.			
3.11.2	Identify 4-5 local jurisdictions as pilot sites for Year 1 implementation of coaching and mentoring training program.	Pilot sites divided into two phases: 1) Allegany County submitted pilot site application; will serve as “model” for identification of essential module content, based on their data and local infrastructure (established a comprehensive b-8 system); initial on-site meeting w/ JHU and Allegany teams scheduled for 11/2/12. 2) Conf call with JHU team leader, Beth Boyle; phase 2 jurisdictions identified: Anne Arundel, Carroll, Harford & Wicomico.	Call held 10/18/12		

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3.2.1	Breakthrough Center –Early Childhood Cross Functional Team	Continued quarterly meetings of Department/Statewide team	October 25, 2012	Quarterly meeting of Early Childhood Cross Functional Team— Discussed the “readiness gap” and will identify resources to address the gap	Continued quarterly meetings
3.4.1	Pilot Project- Breakthrough Center	CCRCs met with early childhood programs and provided Breakthrough Services	October 2012	All CCRCs of the MRN have identified a pilot site and established plans for service	Expand Breakthrough Center sites to 56 throughout Maryland
4.1.4	Develop draft alignment document	Workgroup is meeting and has begun work on developing the Pre-K STEM Standards of Practice Instructional Framework.		Workgroup of broad representation- teachers, administrators, STEM Specialists, Canaan Valley Institute, Baltimore Zoo- all providing excellent input.	Will meet again in November and December to complete.
4.4.2	Establish a state workgroup to develop Guide to Early Childhood Pedagogy	Workgroup established. Workgroup is meeting	October 24, 2012	Completed outline of Chapters and information given to writer	Continued review of writer’s drafts
4.4.3	Solicit writer for craft the guide	Writer has been identified.	October 2012	Writer is completing parts of the guide	Continue to develop and revise drafts

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4.5.1	Expand VIOLETS to 30 classrooms focusing on Prince George and Baltimore City in Breakthrough Title 1 communities.	-Hired trainers for the assessors and coaches -Hired coaches and consultants to assess children -Compiled totes for classroom materials -VIOLETS Training for program staff- teacher and director/education coordinator in PG and Baltimore.	October 2012 October 23-25	Consultant staff is hired. VIOLETS lessons are being implemented according to schedule All classrooms have VIOLETS materials Classroom staff have been trained and are implementing according to schedule	
5.1	Implement enhanced and increased professional development (PD) involving early care and education providers. (MMSR)	Meeting with Steve Rohde to discuss the progress of the MFN module development and answer questions.	10-19-12 Janice Jena Vanessa Nykia Randi (MFN) Steve (MFN)	Answered some questions related to the development of the content for the modules	Requested another meeting with Rolf for additional clarification(scheduled for October 26 th) Suggest the following date changes for deliverables: -Modules completed late Jan/early Feb -Conduct Train the Trainer (TOT) Feb/Mar
5.1	Implement enhanced and increased professional development (PD) involving early care and education providers. (MMSR)	Meeting with Rolf and Steve Rohde (MFN) to discuss progress of MFN module development, provide further clarification, and answer questions.	10-26-12 Rolf, Jena, Janice, Vanessa, Nykia, Randi (MFN) Steve (MFN)	Additional guidance was provided for module content development	Work closely with Vendor to review materials and modules developed. Deliverable date changes approved. Attend next meeting with development team at MFN on November 13 th at 9:30am

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5.1	Implementation of enhanced and increased PD involving early care and education providers	Consultants who will be revising the MMSR modules facilitated MFN Trainer Planning Sessions 9/7/12 and 9/14/12		Consultants have feedback from MFN trainers and are in the process of revising the modules Steve Rohde, Randi Albertson, Vanessa Jones, Jena Smith, Janice Treakle, and Nykia Washington met with Rolf on 10/26/12 to update him on the progress and get clarification about some aspects of the project Timelines for deliverables were revised	Module revisions will be completed by the end of January 2013 Training of Trainers will be delivered in February or March 2013
7.1.1	Develop clinical models and standards of practice for phone consultation for early childhood mental health	Completed.		Consultation services available statewide.	
7.1.2	Develop clinical models and standards of practice for phone consultation for developmental assessment and screening	In Progress		Dr. Margo Candelaria will participate in Statewide Committee on Developmental Screening	

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7.1.3	Develop clinical scripts and algorithms, gather materials/resources for distribution to pediatric PCPs	In Progress			Outreach and marketing efforts for telephone consultation services to be widely disseminated.
7.2.1	Conduct outreach to PCPs	In progress		Two pilot sites identified on the Eastern Shore in collaboration with Salisbury University and Project Right Steps and the Lower Shore ECMHC and one in Baltimore City.	Through face-to-face meetings, events at practices and in the community
7.2.2	Conduct training needs and preferences assessment with PCPs as they enroll in consultation service	In progress			Through questionnaire in enrollment packet
7.4.2	Develop online SEFEL training modules	In Progress	Completed by December 31, 2012	The Infant and Toddler Modules are written and being reviewed. They will be on the website by 12-31-2012 and CCP's will be able to receive Core of Knowledge Clock Hours	Next steps are to script the preschool modules for uploading on the website.

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7.4.3	Develop a website to house data system, training modules and other related SEEL and ECMH resources	In progress	Available by December 31, 2012	The website is in draft, meeting with the U of MD web team to discuss design and web options such as blog, calendar of events, training modules, resources, contact directories, etc.	View the website after the meeting prior to going live for review. The ECMH Steering Committee and SEFEL Leadership Team will review the site before it goes live.
7.5.1	Convene a stakeholder group of early childhood partners including pediatricians, parents and early learning and development programs to discuss and recommend a process of developmental screening for all early learning and development programs in Maryland.	Completed	Stakeholder group met on August 10 th , September 14 th and October 26 th	The group worked on the process and implementation, the professional development and monitoring. Finalized overall recommendations on October 26, 2012 which will be presented to the DECD internal team on November 28 th , 2012.	The stakeholders chose to participate on sub-committees to work on data collection and analysis, professional development design for online module and process, monitoring and evaluation. Each subcommittee has an MSDE facilitator and a recorder. The teams will begin to meeting in January 2013.
7.5.4	Design a statewide professional development roll out for training of trainers on both the process as well as the specific tools.	Completed.		Implementation of PD roll out completed on 10-26-2012	Will be finalized on November 28, 2012.

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7.9.2	Cross walk Best Beginnings with Healthy Beginnings, and begin training preparation for the TOT for approved child care trainers.	In Progress.	Completed by 12-31-12.	Cross walk in progress. Dr. Hussey-Gardner is a member of the DS Screening Committee.	Dr. Hussey Gardner will participate on the PD subcommittee and the Data subcommittee.
8.1.2	Identify potential members and conduct coalition meetings three times per year (dates TBD by 2-28-13)	The Core Coalition has met twice and a consultant has been hired to draft strategies. Entities to participate in a survey were identified and the survey created and distributed. Additional members for the full coalition were identified.		The Core Coalition worked with the consultant to identify priorities for the MD strategies. A statewide survey of many family organizations to determine current resources and gaps was conducted.	The members of the Core Coalition must provide information to the consultant and survey results analyzed as a draft is being prepared by November 15, 2012. To have time for a review by the core team and revision, the full coalition meeting is delayed until February 2013
8.5	Learning Parties: Selection of Learning Parties program in Title I Elementary Schools	All activities were moved back one month from 10/1/12 to 11/1/12 due to procurement delay			Keeping to 12/31/12 timeframe on several activities after starting a month late.
8.9	Reach Out and Read (ROR): Establish leadership, governance, and structure of statewide coalition to promote ROR	Proceeding on schedule.			

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8.12	Library Family Councils: Establish Library Family Councils in Library Systems serving Title I school districts	Proceeding on schedule			
9.1.1	Establish a committee of stakeholders to review the Core of Knowledge and Workforce Competency Framework	Committee Members selected and invited to participate		Committee members agreed to participate	Secure a venue for committee meetings
9.1.2	Meetings scheduled for committee to review and align Core of Knowledge and Workforce Competency Framework	Meeting dates and location have been established		Committee meetings will begin on December 4, 2012	Send documents that will guide discussion during committee meetings in advance for members to review
9.1.3	Contact committee members with meeting schedule and relevant documents	Meet with Jena Smith and Vanessa Jones to develop documents for committee members to guide meeting discussions.		Met on October 15 th to work on documents	Meeting 2 scheduled for Monday October 29 th was cancelled due to inclement weather. The meeting has been rescheduled to Monday, November 5 th
9.2	Initiate a Maryland Approved Alternative Preparation Pathway for Early Childhood Education (MAAPP-ECE)	First orientation held for MAAPP on October 22 nd at CTE. 7 participants attended. Will host another orientation in mid-November.		Participants are finalizing testing requirements and are providing feedback about the orientation and program needs. Dates and class schedules are being finalized for distribution.	TNTP working to finalize, revise and update MAAPP-ECE timelines. Candidates are being recruited to fill the fall 2012 cohort and to create a pool of interest for future cohorts.

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