



CCS Central 2
PO Box 346031
Bethesda, MD 20827

<Parent Name>
<Parent Address>
<Parent City, State Zip Code>

PARTY ID: <XXXXXX>

**HELP US TO PROCESS YOUR APPLICATION FASTER
BY COMPLETING THE FOLLOWING:**

1. On all documents submitted to CCS Central 2:
 - write your **PARTY ID**;
 - your first and last name; AND
 - the first and last name of the other parent in your household count, if applicable.
2. ONLY SUBMIT YOUR CCS APPLICATION WHEN YOU HAVE ALL DOCUMENTS. Submitting with all documents, allows us to process your application much faster.

USE YOUR POWER AS A PARENT WISELY!

ALWAYS SELECT THE VERY BEST QUALITY CHILD CARE THAT YOU CAN AFFORD FOR YOUR CHILD(REN).

The love, care and educational experiences that you and the child care provider give daily, especially between the ages 0-8, prepare the child for school and life! If you need more information about what quality child care is, what it looks like and the questions you should ask the child care provider before enrolling your child, please contact LOCATE: Child Care at 877-261-0060 or visit the following websites:

For more information, visit:

1. MarylandEXCELS.org
2. Marylandchild.org
3. Money4ChildCare.com

Sincerely,
CCS Central 2
1-877 227-0125

[2D BARCODE]	Maryland State Department of Education/Office of Child Care Child Care Scholarship Program GOOD CAUSE CLAIM	Return To: CCS Central 2 PO Box 346031 Bethesda, MD 20827
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Section 1 Applicant (Custodial Party) General Information	
First Name: <First Name>	Last Name: <Last Name>
Date of Birth (DOB):	Contact Phone Number: <Phone Number>
Social Security Number (SSN) (Optional):	

Section 2 Non-Custodial Party	
First Name: <First Name>	Last Name: <Last Name>
Social Security Number (SSN) (Optional):	

Section 3 Definition of "Good Cause"
<p>"Good cause for refusing to cooperate in seeking child support" means that cooperation may harm the child involved or the customer. These reasons are limited to the following:</p> <ul style="list-style-type: none"> • When cooperation is likely to cause serious physical or emotional harm to the child; • When cooperation is likely to cause serious physical or emotional harm to the customer so that the customer cannot take care of the child; • When the child was born as result of incest or rape; • When the child's legal adoption is being decided by a court; and • When a social service agency is helping the customers decide whether to keep the child or give it up for adoption (<i>as long as this process has not been going on for more than 3 months</i>).

Section 4 Evidence of "Good Cause"
<p>Acceptable evidence to prove a claim of "good cause" is limited to the following:</p> <ul style="list-style-type: none"> • Birth certificate, medical or police record showing that the child was born as a result of incest or rape; • Court documents showing that the child's legal adoption is being decided by a court; • Court, medical, police, or psychological documents showing that the absent parent might harm the child or the customer; • Medical or mental health professional statement that cooperation may be harmful to the emotional health of the child or the customer; and • Sworn statements from individuals other than the customer who know about the circumstances forming the basis for the customer's good cause claim.

Section 5 Signature	
I have read or have had read to me the definition of good cause and at this time I wish to claim good cause for refusing to cooperate in seeking child support.	
Signature of CCS Customer	Date

NOTE TO CUSTOMER: If you wish to claim good cause, you must submit all evidence to support that claim within 30 days from the submission of the Child Care Scholarship Application to CCS Central. If you do not submit such evidence of good cause within 30 days, you will have to apply for child support services or your CCS case will be terminated