



Review Tool

Ready for Kindergarten Grant Program

Maryland State Department of Education

200 West Baltimore Street
Baltimore, Maryland 21201

Deadline

June 3, 2022

No later than 5:00 pm EST

MARYLAND STATE DEPARTMENT OF EDUCATION

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Secretary-Treasurer, Maryland State Board of Education

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Deputy Superintendent, Teaching and learning

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Assistant State Superintendent, Division of Early Childhood Education

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Kevin Bokoum (Student Member)

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Cover Page

Date Received:

Date of Review:

Name of MSDE Reviewer:

Signature of Reviewer:

Name of MSDE Reviewer:

Signature of Reviewer:

Total amount of funding allocated:

Total amount of funding requested:

Further action required because of this review?

- Yes
- No

Describe further action taken below:

Completion Checklist

The checklist below constitutes a complete R4K application. Check off components that are complete and add any notes where additional action is required.

Cover Page	Complete	Incomplete	Notes
Contact information			
Total funding amount requested			
Signature provided			

Project Abstract	Complete	Incomplete	Notes
Summary of Prekindergarten program			
Summary of Kindergarten program			
Description of how the proposed activities serve the population			

KRA Data	Complete	Incomplete	Notes
Last 3 years of data provided			
Breakdown of racial/ethnic groups provided			
Breakdown of other groups provided			

Discussion of readiness data broken down			
Discussion of domains			

Goals, Outcomes and Milestones	Complete	Incomplete	Notes
KRA goal is provided			
KRA outcome is provided			
KRA milestones are provided			
EXCELS goal is provided (if applicable) and is measurable			
EXCELS outcome is provided (if applicable) and is measurable			
EXCELS milestones are provided (if applicable)			
Prek mixed delivery system goal is provided (if applicable) and is measurable			
Prek mixed delivery system outcome is provided (if applicable)			
Prek mixed delivery system milestones are provided (if applicable)			

Implementation Plan: Professional Learning	Complete	Incomplete	Notes
KRA professional learning around administration is described			
The # of teachers participating in the KRA training is provided			
KRA professional learning around domains is described			
The # of teachers participating in the KRA training is provided			
ELA professional learning around administration is described (if applicable)			
The # of teachers participating in the ELA training is provided (if applicable)			
The CDA is being funded			
The # of Instructional Assistants is provided (if applicable)			
The LEA has a plan to support Instructional Assistants (if applicable)			

Implementation Plan: Maryland EXCELS and	Complete	Incomplete	Notes
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Accreditation			
There is a plan to address EXCELS (whether through funding or not)			
There is a plan to sustain the EXCELS work			
The names of schools and # of classrooms are provided			

Implementation Plan: Prekindergarten Mixed Delivery System	Complete	Incomplete	Notes
There is a plan to address the Prek mixed delivery system (whether through funding or not)			
The names of private providers are provided			

Timeline	Complete	Incomplete	Notes
A complete timeline is provided			
There are dates of implementation for all activities			
All activities in the implementation plan are in the timeline			
A person responsible is indicated for each			

activity			
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Management Plan and Key Personnel	Complete	Incomplete	Notes
There is a plan in case of staff turnover			
Key personnel are provided, with title and responsibilities			

Evaluation	Complete	Incomplete	Notes
There is a goal for the % of students demonstrating readiness in the student group(s) and domains			
The number of IAs funded to earn a CDA is provided			
There is a goal for the number of schools participating in the EXCELS and accreditation			
There is a goal for the number of private providers in the mixed delivery system			
There is a description for how the evaluation will be disseminated			

Budget and Budget Narrative	Complete	Incomplete	Notes
All project activities are evident in the budget			
A narrative is provided for each category			
Calculations are provided			
There is an itemized breakdown of expenses			
There are no mathematical errors			
The amount requested does not exceed the allotment			

Appendix	Complete	Incomplete	Notes
There is a signed C-1-25 budget form			
There is a signed recipient assurances page			

Reviewer(s) comments or questions

Use the space below to write any additional comments, suggestions, or questions.

Timeline

Use the space below to communicate the timeline for edits, corrections, and a revised submission.