

Professional Activities Matrix

This is not a comprehensive list. If you are participating in professional activities not listed in the matrix, please submit the Professional Activities Documentation Form with all required documentation.	Units	✓	Total
Professional Organization Membership/Participation			
Member of a local, state, or national child care professional organization*	1		
Active professional organization committee member	1		
Child care conference committee member	1		
Resource & Referral Agency Volunteer – 6 hours	1		
Association Board Member	2		
Resource & Referral Agency Volunteer – 12 hours	2		
Resource & Referral Agency Volunteer – 18 hours	3		
Conference/Symposium Attendance			
Attend and participate in a local child care conference/symposium*	1		
Early Childhood Professional Expo	1		
Attend and participate in a state child care conference/symposium*	2		
Attend and participate in a national child care conference/symposium*	3		
Presenter at a local, state or national conference/symposium	3		
Training, Teaching and Mentoring Others			
Presenter of in-service training or workshop for staff, parents or support group	1		
Informal mentor/advisor for high school students, child care staff or family child care provider	1		
Hold a current teaching certificate	1		
Volunteer program site for training of pilot program(s)	2		
Completion of a college course for credit (3 semester hours) with a grade of C or higher	2		
Graduate with an AA degree in Early Childhood Education from an accredited college/university within credentialing year	2		
Graduate with a Bachelor or higher Degree in ECE from an accredited college/university within credentialing year	3		
Approved trainer/instructor of infant/toddler, early childhood, or school-age training	3		
Supervisor for student-teacher officially placed by a high school or college/university	3		
Formal Mentor	3		
Child Development Associate Professional Development Specialist	3		
Completion of college courses for credit (6 semester hours) with a grade of C or higher	3		
Peer reviewer for training proposals	3		
Program Quality Improvement			
Responsible for the child care food program for a child care center or family child care home	1		
Serve on an accreditation committee(center staff)	1		
ECMH-UMUC Evaluation Director/Family Child Care Provider	1		
ECAC Leadership Retreat	1		
Excels and Accreditation peer support group	1		
Judy Center Partner Participant	2		
Program Accreditation Center Director/Family Child Care Program	2		
Administration of Rating Scale for own program	2		
Volunteer program site for training of pilot program(s)	2		
Breakthrough Center	2		
State and/or National Accreditation observer/validator/verifier	3		
Reliable ECERS, ITERS, FACERS, SACERS, PAS, BAS, CLASS validator/observer/assessor	3		
Reliable CLASS Observer	3		
Outreach and Advocacy			
Community child care event (such as week of the Young child, festivals, St Jude's, community days)	1		

Professional Activities Matrix

Center Event	1		
Task Force Member	2		
Advisory Group Member	2		
Director Consortium	2		
Child Care Community Events Committee Chair/Co-Chair	2		
Testify at a legislative hearing on EC policy issues	3		
Contributing Written Material			
Newsletter Contributor	2		
Author or contributor of material to an early childhood or school-age publication distributed nationally	3		
Editor of local, state, or regional child care newsletter/journal or publication	3		
Experience Working with Children			
10 years of experience working with children in a licensed child care program	1		
20 years of experience working with children in a licensed child care program	2		
30 years of experience working with children in a licensed child care program	3		
TOTAL			

*May use only 1 time per application cycle

Steps for completing the Professional Activities Matrix

- Review the PAU description list
- Check PAU that applies on the matrix
- Write in the number of Units assigned for the PAU checked
- Write in total number of PAUs submitting
- If participating in an activity that is not listed complete the Professional Activities Documentation Form with the attached documentation and submit for review.