

# Basic Health and Safety Training FACT SHEET

**Basic Health and Safety Training is now available!**

**To take the FREE on-line training, go to:**

<http://earlychildhood.marylandpublicschools.org/basic-health-safety-training>

**Note:** *The knowledge check required at the end of this training must be hand scored before the certificate is generated and sent via email to the provider. This process may take 10-14 business days.*

## **Who is required to take the Basic Health and Safety Training?**

- All child care providers and staff (aides, teachers, directors, family child care providers, additional adults, and co-providers) are required to complete an approved training.

## **When must the training be completed?**

- The Health and Safety training is a pre-service requirement for new child care providers and staff.
- Current child care providers and staff should complete the training by July 1, 2017. Both the on-line version and approved face-to-face versions will count towards meeting the yearly core of knowledge training requirement.

## **What happens if the on-line training knowledge check is not passed?**

- If a provider or staff take the training on-line and do not pass the knowledge check with a 75% or higher they may take the on-line training again. If they do not pass the second attempt they will be required to successfully complete the training in a face-to-face format.

## **Is the training available in other languages?**

- A Spanish version of "Health and Safety Basics: Requirements for Certification" is available from Penn State Better Kid Care. This is currently the only Health and Safety Training available in another language recognized by MSDE- Office of Child Care. Information will be updated with additional training offerings in other languages as it becomes available.

## **Does this training need to be updated?**

- Training must be taken annually (every 12 months) based on the initial completion date for current providers and staff or 12 months from date of employment for new staff. The Office of Child Care will send out and have available on the website a yearly update that all child care providers and staff will be expected to read and sign and is to be placed in the personnel file at the program.
- Providers and staff may simply read, sign and file the acknowledgment of the yearly update in their personnel file OR choose to take the online or face-to-face training again and file the certificate of completion with their training records. This on-line version will be updated yearly, if needed.
- Clock hours will only be counted for the initial completion of this training. Yearly updates will not be recognized for meeting yearly training requirements.

**If you have further questions, please contact your licensing specialist.**