 December 		~ J	anuary 20	15 ~		February ►
Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jun		Tue	neu-	1 New Year's Day		3 Regular Invoice Generation
4 Regular Invoice Generation	5 Regular Invoices printed and mailed	6	7	8	9	10 Updated Invoice Generation
11 Updated Invoice Generation	12 Beginning of Services Period Updated Invoices printed and mailed	13	14	15	16	17 Regular Invoice Generation
18 Regular Invoice Generation	Martin Luther King	20 Regular Invoices printed and mailed	21	22	23	24 Updated Invoice Generation
25 Updated Invoice Generation	26 Beginning of Services Period Updated Invoices printed and mailed	27	28	29	30	31 Regular Invoice Generation

		~ F	ebruary 2	015 ~		
✓ January						March ►
Sun 1 Regular Invoice Generation	Mon 2 Regular Invoices printed and mailed	Tue 3	Wed 4	5	Fri 6	Sat 7 Updated Invoice Generation
8 Updated Invoice Generation	9 Beginning of Services Period Updated Invoices printed and mailed	10	11	12	13	14 Regular Invoice Generation
15 Regular Invoice Generation	16 Presidents' Day	17 Regular Invoices printed and mailed	18	19	20	21 Updated Invoice Generation
22 Updated Invoice Generation	23 Beginning of Services Period Updated Invoices printed and mailed	24	25	26	27	28 Regular Invoice Generation

			March 20 [°]	15		
February		~				April ►
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Regular Invoice Generation	2 Regular Invoices printed and mailed	3	4	5	6	7 Updated Invoice Generation
8 Updated Invoice Generation	9 Beginning of Services Period Updated Invoices printed and mailed	10	11	12	13	14 Regular Invoice Generation
15 Regular Invoice Generation	16 Regular Invoices printed and mailed	17	18	19	20	21 Updated Invoice Generation
22 Updated Invoice Generation	23 Beginning of Services Period Updated Invoices printed and mailed	24	25	26	27	28 Regular Invoice Generation
29 Regular Invoice Generation	30 Regular Invoices printed and mailed	31	Notes:	1	1	1

▲ March ~ April 2015 ~ May ►								
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
			1	2	3	4 Updated Invoice Generation		
5 Updated Invoice Generation	6 Beginning of Services Period Updated Invoices printed and mailed	7	8	9	10	11 Regular Invoice Generation		
12 Regular Invoice Generation	13 Regular Invoices printed and mailed	14	15	16	17	18 Updated Invoice Generation		
19 Updated Invoice Generation	20 Beginning of Services Period Updated Invoices printed and mailed	21	22	23	24	25 Regular Invoice Generation		
26 Regular Invoice Generation	27 Regular Invoices printed and mailed	28	29	30	Notes:	1		

<u> </u>								
Sun	Mon	Tue	Wed	Thu	Fri 1	Sat 2 Updated Invoice Generation		
3 Updated Invoice Generation	4 Beginning of Services Period Updated Invoices printed and mailed	5	6	7	8	9 Regular Invoice Generation		
10 Regular Invoice Generation	named 11 Regular Invoices printed and mailed	12	13	14	15	16 Regular Invoice Generation		
17 Updated Invoice Generation	18 Beginning of Services Period Updated Invoices printed and mailed	19	20	21	22	23 Updated Invoice Generation		
24 Regular Invoice Generation	25 Memorial Day	26 Regular Invoices printed and mailed	27	28	29	30 Regular Invoice Generation		
31 Updated Invoice Generation	Notes:		1					

✓ May		~	- June 201	5 ~		July Þ
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Beginning of Services Period Updated Invoices printed and mailed	2	3	4	5	6 Regular Invoice Generation
7 Regular Invoice Generation	8 Regular Invoices printed and mailed	9	10	11	12	13 Updated Invoice Generation
14 Updated Invoice Generation	15 Beginning of Services Period Updated Invoices printed and mailed	16	17	18	19	20 Regular Invoice Generation
21 Regular Invoice Generation	22 Regular Invoices printed and mailed	23	24	25	26	27 Updated Invoice Generation
28 Updated Invoice Generation	29 Beginning of Services Period Updated Invoices printed and mailed	30	Notes:	1		

✓ June		~	July 2015	~		August ►
Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jun		Tue	1 1	2	3 Independence Day	4 Regular Invoice Generation
5 Regular Invoice Generation	6 Regular Invoices printed and mailed	7	8	9	10	11 Updated Invoice Generation
12 Updated Invoice Generation	13 Beginning of Services Period Updated Invoices printed and mailed	14	15	16	17	18 Regular Invoice Generation
19 Regular Invoice Generation	20 Regular Invoices printed and mailed	21	22	23	24	25 Updated Invoice Generation
26 Updated Invoice Generation	27 Beginning of Services Period Updated Invoices printed and mailed	28	29	30	31	Notes:

◄ July ~ August 2015 ~ September ►								
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
						1 Regular Invoice Generation		
2 Regular Invoice Generation	3 Regular Invoices printed and mailed	4	5	6		8 Updated Invoice Generation		
9 Updated Invoice Generation	10 Beginning of Services Period Updated Invoices printed and mailed	11	12	13	14	15 Regular Invoice Generation		
16 Regular Invoice Generation	17 Regular Invoices printed and mailed	18	19			22 Updated Invoice Generation		
23 Updated Invoice Generation	Beginning of Services Period Updated Invoices printed and mailed	25	26	27	28	29 Regular Invoice Generation		
30 Regular Invoice Generation	31 Regular Invoices printed and mailed	Notes:						

◄ August	August ~ September 2015 ~ October ►								
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
		1	2	3	4	5 Updated Invoice Generation			
6 Updated Invoice Generation	7 Labor Day	8 Beginning of Services Period Updated Invoices printed and mailed	9	10	11	12 Regular Invoice Generation			
13 Regular Invoice Generation	14 Regular Invoices printed and mailed	15	16	17	18	19 Updated Invoice Generation			
20 Updated Invoice Generation	21 Beginning of Services Period Updated Invoices printed and mailed	22	23	24	25	26 Regular Invoice Generation			
27 Regular Invoice Generation	28 Regular Invoices printed and mailed	29	30	Notes:	1				

✓ September		~ (October 20)15 ~		November ►
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 Updated Invoice Generation
4 Updated Invoice Generation	5 Beginning of Services Period Updated Invoices printed and mailed	6	7	8	9	10 Regular Invoice Generation
11 Regular Invoice Generation	12 Columbus Day	13 Regular Invoices printed and mailed	14	15	16	17 Updated Invoice Generation
18 Updated Invoice Generation	19 Beginning of Services Period Updated Invoices printed and mailed	20	21	22	23	24 Regular Invoice Generation
25 Regular Invoice Generation	26 Regular Invoices printed and mailed	27	28	29	30	31 Updated Invoice Generation

✓ October		~ N	lovember 20	15 ~		December ►
Sun 1	Mon 2	Tue 3 Election Day	Wed	Thu 5	Fri 6	Sat
Updated Invoice Generation	Beginning of Services Period Updated Invoices printed and mailed					Regular Invoice Generation
8 Regular Invoice Generation	9 Regular Invoices printed and mailed	10	11 Veterans' Day	12	13	14 Updated Invoice Generation
15 Updated Invoice Generation	16 Beginning of Services Period Updated Invoices printed and mailed	17	18	19	20	21 Regular Invoice Generation
22 Regular Invoice Generation	23 Regular Invoices printed and mailed	24	25	26 Thanksgiving Day	27	28 Updated Invoice Generation
29 Updated Invoice Generation	30 Beginning of Services Period Updated Invoices printed and mailed	Notes:		·		

 November 		~ De	ecember 20	015 ~		January Þ
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5 Regular Invoice Generation
6 Regular Invoice Generation	7 Regular Invoices printed and mailed	8	9	10	11	12 Updated Invoice Generation
13 Updated Invoice Generation	14 Beginning of Services Period Updated Invoices printed and mailed	15	16	17	18	19 Regular Invoice Generation
20 Regular Invoice Generation	21 Regular Invoices printed and mailed	22	23	24	25 Christmas	26 Updated Invoice Generation
27 Updated Invoice Generation	28 Beginning of Services Period Updated Invoices printed and mailed	29	30	31	Notes:	